

**RESCHEDULED**

**CITY OF ST. AUGUSTINE COMMUNITY REDEVELOPMENT**

**AGENCY MEETING**

**T H U R S D A Y, SEPTEMBER 12, 2019**

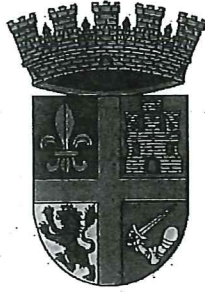
**6:00 P.M.**

**ALCAZAR ROOM**

**A G E N D A**

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1. Roll call
  2. Public Hearing – Consideration of Resolution 2019-26, proposed budget for the Historic Area Community Redevelopment Area for Fiscal Year 2019-2020.
  3. Public Hearing – Consideration of Resolution 2019-27, proposed budget for the Lincolnville Community Redevelopment Area for Fiscal Year 2019-2020.
  4. Adjourn.

NOTICES: In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone (904) 825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V), via Florida Relay Service.



## **CITY OF ST. AUGUSTINE COMMUNITY REDEVELOPMENT**

### **AGENCY MEETING**

**T H U R S D A Y , S E P T E M B E R 5 , 2 0 1 9**

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**5:05 P.M.**

**ALCAZAR ROOM**

### **A G E N D A**

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1. Roll call
  2. Public Hearing – Consideration of Resolution 2019-26, proposed budget for the Historic Area Community Redevelopment Area for Fiscal Year 2019-2020.
  3. Public Hearing – Consideration of Resolution 2019-27, proposed budget for the Lincolnville Community Redevelopment Area for Fiscal Year 2019-2020.
  4. Adjourn.

NOTICES: In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone (904) 825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V), via Florida Relay Service.

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**RESOLUTION NO. 2019-26**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF ST. AUGUSTINE, FLORIDA ADOPTING A BUDGET FOR THE HISTORIC AREA TRANSPORTATION AND PARKING COMMUNITY REDEVELOPMENT AREA FOR ITS OPERATIONS IN FISCAL YEAR 2019-2020.**

**WHEREAS**, the St. Augustine Community Redevelopment Agency was created pursuant to Part III, Chapter 163, Florida Statutes; and

**WHEREAS**, the St. Augustine Community Redevelopment Agency is a dependent special district under Chapter 189, Florida Statutes, known as the Uniform Special District Accountability Act ("Special District Act"); and

**WHEREAS**, the Special District Act requires all special districts, including dependent special districts such as the St. Augustine Community Redevelopment Agency, to adopt a budget for each fiscal year by resolution; and

**WHEREAS**, the St. Augustine Community Redevelopment Agency is the Agency responsible for the Historic Area Transportation and Parking Community Redevelopment Area and the Lincolnville Community Redevelopment Area, and their respective funds; and

**WHEREAS**, the St. Augustine Community Redevelopment Agency desires to comply with the requirements of the Special District Act and takes this action in order to do so;

**NOW, THEREFORE, BE IT RESOLVED BY THE ST. AUGUSTINE COMMUNITY REDEVELOPMENT AGENCY, FLORIDA, THAT:**

~~Section I. The St. Augustine Community Redevelopment Agency has the authority to adopt this Resolution pursuant to the State of Florida Special District Act.~~

Section II. The Operating Budget for the Historic Area Transportation and Parking Community Redevelopment Area for Fiscal Year 2019-2020, attached hereto and made a part hereof, as Exhibit "A," is hereby approved.

Section III. The City's staff is hereby directed to notify each affected taxing authority of the estimated incremental tax amount that should be included in their respective budgets.

**ADOPTED** at a duly noticed, special meeting by the St. Augustine Community Redevelopment Agency, Florida this 5<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Tracy Upchurch  
Chairman

ATTEST:

\_\_\_\_\_  
Darlene Galambos  
City Clerk

**Exhibit A**

Operating Budget for Historic Area

Community Redevelopment Area

Fiscal Year 2019-2020

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## Historic Area CRA (HACRA) Budget Summary

	2019 Original Budget	2019 Final Budget	2019 Projected	2020 Budget
Revenue				
Incremental Taxes	387,208	387,208	387,208	502,696
<b>Total HACRA Fund Revenue</b>	<b>\$ 387,208</b>	<b>\$ 387,208</b>	<b>\$ 387,208</b>	<b>\$ 502,696</b>
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Expenses				
Operations	0	0	0	0
<b>Total HACRA Fund Expenses</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
Interfund Transfers In or Out				
Transfer from General Fund	568,088	568,088	568,088	732,436
<b>Total Interfund Transfers In</b>	<b>\$ 568,088</b>	<b>\$ 568,088</b>	<b>\$ 568,088</b>	<b>\$ 732,436</b>
Debt Service Transfer to VIC	955,296	955,296	955,296	1,235,132
<b>Total Interfund Transfers Out</b>	<b>\$ 955,296</b>	<b>\$ 955,296</b>	<b>\$ 955,296</b>	<b>\$ 1,235,132</b>
<b>Total Fund (Deficit) or Excess</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## COMMUNITY REDEVELOPMENT AGENCY HACRA - FUND REVENUES

BASE NUMBER	CATEGORY AND CLASSIFICATION	ACTUAL EXPENSES 15-16	ACTUAL EXPENSES 16-17	ACTUAL EXPENSES 17-18	BUDGETED EXPENSES 18-19	18-19 EXPENSES 03/31/19	PROJECTED EXPENSES 18-19	PROPOSED BUDGET 19-20
<b>OPERATING REVENUE</b>								
311.51	INCREMENTAL TAXES--HCRA	257,953	300,468	341,142	387,208	353,313	387,208	502,696
	<b>SUBTOTAL:</b>	<b>\$257,953</b>	<b>\$300,468</b>	<b>\$341,142</b>	<b>\$387,208</b>	<b>\$353,313</b>	<b>\$387,208</b>	<b>\$502,696</b>
<b>INTEREST EARNINGS</b>								
361.20	SBA INTEREST ON OPER ACCTS	0	0	0	0	0	0	0
361.21	SBA INTEREST ON CONSTRUCTION ACCT	26	0	0	0	0	0	0
361.24	SBA INTEREST ON SURP ACCTS	0	0	0	0	0	0	0
	<b>SUBTOTAL:</b>	<b>\$26</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GENERAL INTERFUND TRANSFERS</b>								
381.10	GENERAL INTERFUND TRANSFER FROM GI	375,842	425,538	500,514	568,088	282,084	568,084	732,436
388.10	SURPLUS ACCT INTERFUND TRANSFER	0	0	0	0	0	0	0
	<b>SUBTOTAL:</b>	<b>\$375,842</b>	<b>\$425,538</b>	<b>\$500,514</b>	<b>\$568,088</b>	<b>\$282,084</b>	<b>\$568,084</b>	<b>\$732,436</b>
	<b>TOTAL:</b>	<b>\$633,821</b>	<b>\$726,006</b>	<b>\$841,656</b>	<b>\$955,296</b>	<b>\$635,397</b>	<b>\$955,292</b>	<b>\$1,235,132</b>

## COMMUNITY REDEVELOPMENT AGENCY HACRA - DEBT SERVICE

OBJECT CODE	CATEGORY AND CLASSIFICATION	ACTUAL EXPENSES 15-16	ACTUAL EXPENSES 16-17	ACTUAL EXPENSES 17-18	BUDGETED EXPENSES 18-19	18-19 EXPENSES 03/31/19	PROJECTED EXPENSES 18-19	PROPOSED BUDGET 19-20
	<b>TRANSFERS</b>							
910	MISC TRANSFER TO GF	0	0	0	0	0	0	0
911	MISC TRANSFER TO UF	0	0	0	0	0	0	0
913	MISC TRANSFER TO SWF	0	0	0	0	0	0	0
914	MISC TRANSFER TO MM	0	0	0	0	0	0	0
915	MISC TRANSFER TO OF	636,777	724,186	841,656	955,296	477,648	955,296	1,235,132
940	DEPRECIATION	0	0	0	0	0	0	0
990	REIMBURSABLE EXPENSES	0	0	0	0	0	0	0
	<b>SUBTOTAL:</b>	<b>\$636,777</b>	<b>\$724,186</b>	<b>\$841,656</b>	<b>\$955,296</b>	<b>\$477,648</b>	<b>\$955,296</b>	<b>\$1,235,132</b>
	<b>TOTAL DIVISION:</b>	<b>\$636,777</b>	<b>\$724,186</b>	<b>\$841,656</b>	<b>\$955,296</b>	<b>\$477,648</b>	<b>\$955,296</b>	<b>\$1,235,132</b>

**RESOLUTION NO. 2019-27**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF ST. AUGUSTINE, FLORIDA ADOPTING A BUDGET FOR THE LINCOLNVILLE COMMUNITY REDEVELOPMENT AREA FOR ITS OPERATIONS IN FISCAL YEAR 2019-2020.**

**WHEREAS**, the St. Augustine Community Redevelopment Agency was created pursuant to Part III, Chapter 163, Florida Statutes; and

**WHEREAS**, the St. Augustine Community Redevelopment Agency is a dependent special district under Chapter 189, Florida Statutes, known as the Uniform Special District Accountability Act ("Special District Act"); and

**WHEREAS**, the Special District Act requires all special districts, including dependent special districts such as the St. Augustine Community Redevelopment Agency, to adopt a budget for each fiscal year by resolution; and

**WHEREAS**, the St. Augustine Community Redevelopment Agency is the Agency responsible for the Historic Area Transportation and Parking Community Redevelopment Area and the Lincolnville Community Redevelopment Area, and their respective funds; and

**WHEREAS**, the St. Augustine Community Redevelopment Agency desires to comply with the requirements of the Special District Act and takes this action in order to do so;

**NOW, THEREFORE, BE IT RESOLVED BY THE ST. AUGUSTINE COMMUNITY REDEVELOPMENT AGENCY, FLORIDA, THAT:**

~~Section I. The St. Augustine Community Redevelopment Agency has the authority to adopt this Resolution pursuant to the State of Florida Special District Act.~~

Section II. The Operating Budget for the Lincolnville Community Redevelopment Area for Fiscal Year 2019-2020, attached hereto and made a part hereof, as Exhibit "A," is hereby approved.

Section III. The City's staff is hereby directed to notify each affected taxing authority of the estimated incremental tax amount that should be included in their respective budgets.

**ADOPTED** at a duly noticed, special meeting by the St. Augustine Community Redevelopment Agency, Florida this 5<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Tracy Upchurch  
Chairman

ATTEST:

\_\_\_\_\_  
Darlene Galambos  
City Clerk

**Exhibit A**

Operating Budget for Lincolnville

Community Redevelopment Area

Fiscal Year 2019-2020

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## Lincolnvilleville CRA (LCRA) Budget Summary

	2019 Original Budget	2019 Final Budget	2019 Projected	2020 Budget
Revenue				
Incremental Taxes	266,012	266,012	266,012	344,017
<b>Total LCRA Fund Revenue</b>	<b>\$ 266,012</b>	<b>\$ 266,012</b>	<b>\$ 266,012</b>	<b>\$ 344,017</b>
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Expenses				
Operations	653,596	1,036,845	385,295	845,256
<b>Total LCRA Fund Expenses</b>	<b>\$ 653,596</b>	<b>\$ 1,036,845</b>	<b>\$ 385,295</b>	<b>\$ 845,256</b>
Interfund Transfers In or Out				
Transfer from General Fund	387,584	387,584	387,584	501,239
Transfer from Surplus Carryforward	0	383,249	268,301	0
<b>Total Interfund Transfers In</b>	<b>\$ 387,584</b>	<b>\$ 770,833</b>	<b>\$ 645,620</b>	<b>\$ 501,239</b>
Transfers for Infrastructure Projects	0	0	0	0
<b>Total Interfund Transfers Out</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Fund (Deficit) or Excess</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 536,602</b>	<b>\$ 0</b>

# Lincolnvile CRA FY 2019/2020 BUDGET RECOMMENDATION

BUDGET ITEMS	FY 2019 - 2020 PROPOSED	FY 2019-2020 Proposed with Adjusted Carry Forward
<b>Revenues</b>		
Tax Increment Revenue St. Johns County	344,017	344,017
Tax Increment Revenue COSA transfer	501,239	501,239
<b>Total Revenues</b>	<b>\$845,256</b>	<b>\$845,256</b>
<b>Administrative Costs</b>		
Florida Redevelopment Association (FRA) Membership	745	745
FRA Travel & Conferences - Administration	5,000	5,000
Board & Steering Committee Training and Conferences	9,000	9,000
Website Creation and Maintenance Fees	1,500	0
Galimore Center Rental Fee (\$70 @ 12 months)	0	840
Annual Reports and other Publications	400	9,000
<b>Total Administrative Costs</b>	<b>\$16,645</b>	<b>\$24,586</b>
<b>Furniture and Equipment</b>		
Portable Podium Stand	200	300
Projector (PowerPoint Presentations)	500	700
Projector Screen	0	100
PA Speaker System	0	300
<b>Total Furniture &amp; Equipment</b>	<b>\$700</b>	<b>\$1,400</b>
<b>Professional Services</b>		
CRA Administration	51,500	51,500
LCRA Study Payment to City	0	0
Establish Land Trust Initiative	0	0
Establish Opportunity Zone Initiative	0	0
<b>Total Professional Services</b>	<b>\$51,500</b>	<b>\$51,500</b>
<b>FY 2019 Goal #1 Retain Long-Term Residents</b>		
Fix-It-Up Program (FXP)	115,000	270,000
Property Acquisition & development (FXP Component)	150,000	154,780
<b>Total Retain Residents Program</b>	<b>\$265,000</b>	<b>\$424,780</b>
<b>FY 2019 Goal #2 Preserve Lincolnvile's Historic Character</b>		
**Institutional Rehabilitation Program	\$426,411	\$781,761
<b>FY 2019 Goal #3 Improve Neighborhood Infrastructure/Beautification</b>		
Landscape Master Plan	0	0
2016 Project	0	0
South Street Sidewalk	0	0
Neighborhood Sidewalks	85,000	300,000
Utility Rehabilitation-LINC1 and LINC2	0	0
<b>Total Neighborhood Improvement Program</b>	<b>\$85,000</b>	<b>\$300,000</b>
<b>TOTAL BUDGET</b>	<b>\$845,256</b>	<b>\$1,584,027</b>

## Community Redevelopment Agency LCRA - FUND REVENUES

BASE NUMBER	CATEGORY AND CLASSIFICATION	ACTUAL REVENUES	ACTUAL REVENUES	ACTUAL REVENUES	BUDGETED REVENUES	18-19 REVENUES	PROJECTED REVENUES	PROPOSED BUDGET
		15-16	16-17	17-18	18-19	03/31/19	18-19	19-20
<b>OPERATING REVENUE</b>								
311.50	INCREMENTAL TAXES--LCRA	101,770	151,012	201,856	266,012	237,609	266,109	344,017
	<b>SUBTOTAL:</b>	<b>\$101,770</b>	<b>\$151,012</b>	<b>\$201,856</b>	<b>\$266,012</b>	<b>\$237,609</b>	<b>\$266,109</b>	<b>\$344,017</b>
<b>INTEREST EARNINGS</b>								
361.20	SBA INTEREST ON OPER ACCTS	0	0	0	0	0	0	0
361.21	SBA INTEREST ON CONSTRUCTION ACCTS	0	0	0	0	0	0	0
361.24	SBA INTEREST ON SURF ACCTS	0	0	0	0	0	0	0
	<b>SUBTOTAL:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GENERAL INTERFUND TRANSFERS</b>								
381.10	GENERAL INTERFUND TRANSFER FROM GF	148,281	220,344	302,784	387,584	194,375	388,750	501,239
388.10	SURPLUS ACCT INTRAFUND TRANSFER	0	0	0	0	0	460,271	0
	<b>SUBTOTAL:</b>	<b>\$148,281</b>	<b>\$220,344</b>	<b>\$302,784</b>	<b>\$387,584</b>	<b>\$194,375</b>	<b>\$849,021</b>	<b>\$501,239</b>
	<b>TOTAL:</b>	<b>\$250,051</b>	<b>\$371,356</b>	<b>\$504,640</b>	<b>\$653,596</b>	<b>\$431,984</b>	<b>\$1,115,130</b>	<b>\$845,256</b>

# COMMUNITY REDEVELOPMENT AGENCY LCRA

OBJECT CODE	CATEGORY AND CLASSIFICATION	ACTUAL EXPENSES 15-16	ACTUAL EXPENSES 16-17	ACTUAL EXPENSES 17-18	BUDGETED EXPENSES 18-19	18-19 EXPENSES 03/31/19	PROJECTED EXPENSES 18-19	PROPOSED BUDGET 19-20
<b>OPERATING EXPENSES</b>								
310	PROFESSIONAL SERVICES	123,095	126,814	88,780	759,263	81,555	343,830	732,908
340	OTHER CONTRACTUAL SERVICES	0	0	7,917	8,940	3,958	10,558	11,502
400	TRAVEL EXPENSES	324	0	0	5,994	3,267	3,342	14,000
465	INFRASTRUCTURE REP & MAINT	31,578	4,434	83	263,840	83	125,083	0
470	PRINTING & PHOTOGRAPHICS	5,351	3,506	1,870	9,385	475	475	400
505	COMPUTER SOFTWARE & EQUIP	0	0	0	0	0	0	0
515	NON CAPITAL FIXED ASSETS	0	0	0	700	567	567	700
520	GENERAL OPERATING SUPPLIES	0	0	0	0	0	0	0
541	PROF DUES & MEMBERSHIPS	4,720	0	745	745	0	745	745
<b>SUBTOTAL:</b>		<b>\$165,068</b>	<b>\$134,754</b>	<b>\$99,395</b>	<b>\$1,048,867</b>	<b>\$89,905</b>	<b>\$484,600</b>	<b>\$760,255</b>
<b>CAPITAL OUTLAYS</b>								
630	INFRASTRUCTURE IMP & EXT	0	0	300,000	65,000	0	65,000	85,000
640	MACHINERY & EQUIPMENT	0	0	0	0	0	0	0
<b>SUBTOTAL:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$85,000</b>
<b>TOTAL DIVISION:</b>		<b>\$165,068</b>	<b>\$134,754</b>	<b>\$399,395</b>	<b>\$1,113,867</b>	<b>\$89,905</b>	<b>\$549,600</b>	<b>\$845,255</b>