

CITY OF ST. AUGUSTINE

Community Redevelopment Agency
Special Meeting
August 20, 2019

The Community Redevelopment Agency met in formal session Tuesday, August 20, 2019 at 8:00 A.M. in the Alcazar Room at City Hall. The meeting was called to order by Chairman Tracy Upchurch, and the following were present:

1. Roll Call: Tracy Upchurch, Chairman
Leanna S. A. Freeman
Nancy Sikes-Kline
Roxanne Horvath
John Valdes

John Regan, City Manager
Timothy A. Burchfield, Assistant City Manager
Isabelle Lopez, City Attorney
Denise May, Assistant City Attorney
Darlene Galambos, City Clerk
David Birchim, Director, Planning and Building
Jim Piggott, General Services Director
Mark Litzinger, Director, Financial Services
Meredith Breidenstein, Director, Budget & Performance Management
Paul K. Williamson, Director, Public Affairs
Mike Cullum, Director, Public Works
Barry Fox, Police Chief
Carlos Aviles, Fire Chief
Candice Seymour, Recording Secretary

2. General Public Comments

The Commissioners heard from the following members of the public:

- B.J. Kalaidi
- Barbara Broughton
- Sue Agresta
- Lawrence Philips

Mark Litzinger, Director, Financial Services, announced in response to public comment, that the basketball court in Eddie Vickers Park was slated to be refurbished by the County.

3. Consent Agenda

3. (A) AUTHORIZATION IS REQUESTED TO SATISFY AND RELEASE THE MORTGAGE OF \$10,000.00 ON REAL PROPERTY LOCATED AT 119 POMAR STREET, ST. AUGUSTINE, FLORIDA 32084 AS THE SECURITY AGREEMENT/MORTGAGE LIEN TERM EXPIRED JUNE 10, 2019 FOR PARTICIPATION IN THE EMERGENCY ASSISTANCE REHABILITATION PROGRAM

3. (B) AUTHORIZATION IS REQUESTED TO SATISFY AND RELEASE THE MORTGAGE OF \$10,000.00 ON REAL PROPERTY LOCATED AT 159 BLANCO STREET, ST. AUGUSTINE, FLORIDA

32084 AS THE SECURITY AGREEMENT/MORTGAGE LIEN TERM EXPIRED JUNE 9, 2019 FOR PARTICIPATION IN THE EMERGENCY ASSISTANCE REHABILITATION PROGRAM.

MOTION

Commissioner Freeman MOVED to APPROVE the consent agenda. The motion was SECONDED by Commissioner Sikes-Kline and APPROVED BY UNANIMOUS VOICE VOTE.

4. Budget Workshop

Tony Brown, the contract administrator for the CRA, presented the revenue recap and proposed budgets for the HACRA and LCRA.¹

Mayor Upchurch clarified that by approving the budget, the Commission would be approving projects related to the budget including the Institutional Rehabilitation Program which was currently working with the Trinity Church building.

There was brief discussion regarding creating a formal review process for choosing future candidate structures.

Discussion continued regarding the stabilization of the Trinity Church tower, the Phase II program budget, and Trinity Church's commitment to the preservation of the structure in the long-term which was bound by a historic preservation covenant and a lien and mortgage. There were concerns that the City may be held responsible for future maintenance of rehabilitation program structures based on participants' abilities to maintain the structures long-term.

Pastor Craig Anderson of Trinity Church responded to discussion and declined

program funding due to concerns with the current contractor.

Commissioner Sikes-Kline was in favor of the project and hoped that City Staff could work with Pastor Anderson to continue efforts to save the building as well as continuing the rehabilitation program as an option for future structures.

Commissioner Valdes asked for more information regarding the rehabilitation process and construction plan and was concerned that the cost of the project would be greater than what had been budgeted thus far.

Ms. Lopez responded that the Trinity Church project was not under final contract. She said there had been an evaluation and engineering plans had been developed. She said there was an attempt to develop a site access and collaboration agreement.

Mr. Litzinger noted that there was a timeline wherein the money needed to be spent for the project which Ms. Lopez added was a rolling three years.

There was further discussion regarding approval of the budget with the Institutional Rehabilitation Program, which was a top priority for the CRA.

Mr. Regan added that staff would work to create an equitable process for the program and there were other interested candidates if Trinity Church did not wish to continue.

Mr. Brown continued the presentation.

There was Commission consensus to see further information regarding the Fix-It-Up program.

MOTION

Commissioner Sikes-Kline MOVED to APPROVE the HACRA Budget as presented. The motion was SECONDED

¹ Presentation attached to original minutes

by Mayor Upchurch and APPROVED BY UNANIMOUS VOICE VOTE.

MOTION

Commissioner Sikes-Kline MOVED to APPROVE the LCRA Budget as presented. The motion was SECONDED by Mayor Upchurch and APPROVED BY UNANIMOUS VOICE VOTE.

5. Adjournment

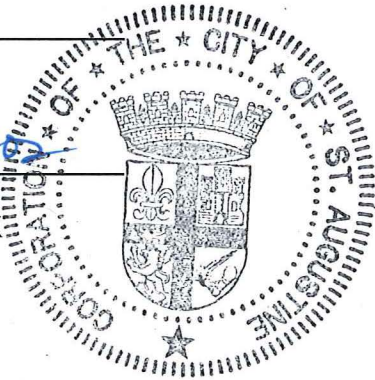
There being no further business, the meeting was adjourned at 9:05 A.M.²

T.W. Upchurch

Tracy Upchurch, MAYOR

Darlene Galambos

Darlene Galambos, CITY CLERK



² Transcribed by Candice Seymour