

CITY OF ST. AUGUSTINE

Planning and Zoning Board Regular Meeting October 5, 2021

The Planning and Zoning Board met in formal session Tuesday, October 5, 2021, at 2:00 p.m. in the Alcazar Room at City Hall. The meeting was called to order by Jon DePreter, Chairperson and the following were present:

1. Roll Call: Jon DePreter, Chairperson
Grant Misterly
Sarah Ryan
Mike Davis
Carl Blow
Charles Pappas

Absent: William Masson, excused

City Staff: Amy Skinner, Deputy Director, Planning & Building
Jacob Fredriksson, Senior Planner, Planning & Building
Isabelle Lopez, City Attorney
Elyse Anderson, Recording Secretary

Mr. DePreter welcomed the newest member, Charles Pappas to the Board.

Modifications to the Agenda

Mr. DePreter announced the applicant for item 7. (a) Rezoning and Conservation Overlay Zone Development 2021-0108 had requested for a continuance.

Ms. Lopez stated the application would be readvertised before it was presented again to the Board.

MOTION

Mr. Misterly MOVED to CONTINUE item 7. (a) Flagler College was the owner of 74 Cedar Street and 7 Martin Luther King Avenue and continue to a future meeting not yet determined. The motion was seconded by Mr. DePreter.

VOTE ON MOTION:

AYES: Misterly, DePreter, Blow, Davis, Ryan, Pappas

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

2. General Public hearings for Items Not on the Agenda

(None)

3. Approval of Minutes

Ms. Ryan noted on page five in the discussion for the Vertis School "large events were held off-site" should be added. She stated on page fourteen in the discussion for 36 Granada PUD she wanted to clarify it should be "on-site" parking at the DeSoto Place parking lot instead of "off-site".

MOTION

Mr. Blow MOVED to APPROVED the August 10, 2021, minutes as amended. The motion was SECONDED by Mr. Davis.

VOTE ON MOTION:

AYES: Blow, Davis, Ryan, Misterly, Pappas, DePreter

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

Mr. Pappas noted a scrivener's error on page nine.

MOTION

Mr. DePreter MOVED to APPROVED the September 7, 2021, minutes as presented. The motion was SECONDED by Ms. Ryan.

VOTE ON MOTION:

AYES: DePreter, Ryan, Blow, Davis, Misterly, Pappas

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

4. Use by Exception

**4. (a) 2021-0129 John Grapsas– Applicant and Owner
172 Cordova Street Unit 4**

To approve one (1) parking space in the City parking garage for a short-term rental.

Mr. Fredriksson read the staff report and said based on a review of Section 28-29, and without the support of evidence to the contrary, staff finds that the Board can APPROVE a use by exception for one (1) short term rental for offsite parking in the municipal parking garage for 172 Cordova Street Unit 4 / PID 199990-0104.

John Grapsas reviewed the application.

The Board provided their ex parte communication.

36 certified notices were sent, 1 was returned in favor, and 0 had comments.

Public hearing was opened.

(None)

Public hearing was closed.

The Board discussed:

- Tried to identify a closer location
- Parking garage was the last option available
- Application met the qualifications

MOTION

Mr. Misterly MOVED to APPROVE Use by Exception 2021-0129. The motion was SECONDED by Mr. DePreter

VOTE ON MOTION:

AYES: Misterly, DePreter, Blow, Davis, Ryan, Pappas

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

**4. (b) 2021-0131– Will Hensler– Applicant
Historic Frasier Properties Inc.– Owner
11 St. George Street**

To approve a bar/tavern as a permissible use by exception.

Mr. Fredriksson read the staff report and said based on a review of Section 28-2, and without the support of evidence to the contrary, staff finds that the Board can APPROVE a use by exception for a bar/tavern at 11 St. George Street, as submitted.

Will Hensler and Les Thomas reviewed the application.

Mr. Hensler stated they implemented a 10:00 p.m. time to stop serving and would not have amplified music. He noted the

neighboring properties were in agreeance with the proposed application.

The Board provided their ex parte communication.

6 certified notices were sent, 0 were returned in favor, 0 returned opposed and 0 had comments.

Public hearing was opened.

Steven Benninger spoke in favor of the application and was the property manager for the applicant. He said the businesses in the surrounding area were in favor of the application, and he thought this would be a great addition to the property.

Public hearing was closed.

The Board discussed:

- Residents had been sensitive to more bars in the downtown area
- Would stop serving at 10:00 pm per applicant
- No amplified music on site per applicant
- Would mainly be serving samples
- Not a typical bar
- In favor of application with the conditions from the applicant
- Patrons would be in the two small courtyards facing the Fort and the shared area in the back of the establishment
- Primarily a retail business

Mr. Misterly stated the previously the Board had denied a bar in the downtown area. He said the reason for the denial was:

- Further south in the downtown area
- Residential neighbors provided negative feedback of nightly activities
- Impacts to the residential properties
- Negative impact on the quality of life
- No specific plan

Mr. Misterly said he was in favor of this application for several reasons:

- Had been established for a while
- Would stop serving at 10:00 p.m.
- No residential neighbors
- Surrounding commercial businesses were in favor
- Hotel business owner was supportive
- Fit with the area
- Would not have amplified music

MOTION

Mr. Misterly MOVED to APPROVED Use by Exception 2021-0131 including the stipulations provided by the applicant: no sales after 10:00 p.m. and no amplified music. The justification being that it fit with the surrounding area and had support of the neighbors and fit the use by exception as these were controlled as to the number and location it promoted the general prosperity and welfare of the area. The motion was SECONDED by Mr. Blow.

Mr. Blow pointed out the Use by Exception was with the applicant and not the land.

VOTE ON MOTION:

AYES: Misterly, Blow, Davis, Ryan, Pappas, DePreter

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

5. Variance

5. (a) 2021-0125 – Mat and Kim Harrod – Applicant and Owner 40 Water Street

To reduce the required primary front setback from 20' to 17' to extend the existing porch and steps to accommodate lifting the existing home. To reduce the secondary front setback from 8' to 6' for a new second story porch

Mr. Fredriksson read the staff report and said based on a review of Section 28-29 and without the support of evidence to the contrary, staff finds that the Board may be able to APPROVE a variance to the required primary and secondary front yard setbacks in Residential, single-family-one (RS-1) zoning at 40 Water Street/ PID 195510-0000.

Kimberly Harrod and Les Thomas reviewed the application.¹

Ex Parte Communication:

20 certified notices were sent, 1 was returned in favor, and 0 had comments.

Public hearing was opened; however, there was no response.

The Board discussed:

- Supported home being raised
- Supported three-foot expansion for the porch for livability
- Built in 1906 and was non-conforming
- Raising home instead of demolishing was a worthy effort
- Staff identified the singular disadvantage
- Homeowner was not able to make reasonable use of the property
- Not contrary to public interest
- Seemed to be a reasonable ask
- Did not hurt the neighborhood or views on Water Street
- Front setback was triggered by the stairs and impact was minimized by turning them
- No issue with the design
- Parking would be on the south side of home
- Raising home was to alleviate flooding
- No negative impacts to neighbors to the south or west

¹ Photo attached to Original Packet

MOTION

Mr. Davis MOVED to APPROVED the Variance 2021-0125 to reduce the required primary front setback from 20 feet to 17 feet and extend the existing porch and steps to accommodate and lift the existing home and reduce the secondary front setback from 8 feet to 6 feet for the new second story porch. The motion was SECONDED by Ms. Ryan.

VOTE ON MOTION:

AYES: Davis, Ryan, Blow, Misterly, Pappas, DePreter

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

5. (b) 2021-0126 – Patrick Crocetta – Applicant and Owner **346 Charlotte Street**

To reduce the required front yard setback from 20' to 4' for a new porch on an existing accessory apartment

Mr. Fredriksson read the staff report and said based on a review of Section 28-29 and without the support of evidence to the contrary, staff finds that the Board may be able to APPROVE a variance to the required front yard setback in Residential, single-family-one (RS-1) zoning at 346 Charlotte Street / PID 200650-0000.

Patrick Crocetta and Les Thomas reviewed the application.

The Board provided their ex parte communication.

13 certified notices were sent, 2 were returned in favor, and 1 had comments.

Public hearing was opened; however, there was no response.

The Board discussed:

- Not expanding the property
- Pre-existing parking on the property

- Home was in a desirable location
- Property had a singular disadvantage
- Built before the current zoning standards
- Met the variance requirements
- Not contrary to public interest
- Benefit the neighborhood
- In favor as home was over 50 years old
- Protecting a historic structure
- Porch was replacing the pergola
- Not increasing the impact
- Would be in the same footprint
- Met the criteria for the code

MOTION

Ms. Ryan MOVED to APPROVE Variance to the required front yard setback within Residential Single Family (RS1) zoning district at 346 Charlotte Street variance 2021-0126. The motion was SECONDED by Mr. DePreter.

VOTE ON MOTION:

AYES: Ryan, DePreter, Blow, Davis, Misterly, Pappas

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

5. (c) 2021-0130 – Irene Forbes–Applicant **Phillip and Irene Forbes – Owner** **49 Valencia Street**

To reduce the required secondary front setback from 10' to 5' for an addition to a carport for an enclosed garage and storage room.

Mr. Fredriksson read the staff report and said Based on a review of Section 28-29 and without the support of evidence to the contrary, staff finds that the Board may be able to APPROVE a variance to the required secondary front yard setback in Residential, single-family-one (RS-1) zoning at 49 Valencia Street / PID 201520-0000.

Irene and Phillip Forbes reviewed the application.

The Board provided their ex parte communication.

16 certified notices were sent, 2 were returned in favor, and 2 had comments.

Public hearing was opened; however, there was no response.

The Board discussed:

- In favor as space was already being used as a carport/garage
- Door would be overhead and not a swinging gate
- Wall had been there for a long time
- Valencia Street garage in near future to be turned into bedroom
- Proposed garage was on Iberia Street
- Was a reasonable ask and overall improvement
- Unsure if carport was permitted
- Unsure why variance was needed
- Had a singular disadvantage with the existing conditions and was unique
- Not a negative impact on the public
- No adjacent neighbors had issues with property
- Not contrary to the public interest
- Existing walls were already established and was only adding a roof
- Was a non-conforming site
- In support of turning into a garage
- Walls were in the setback
- Redefinition of the interior space
- Only changing the function of the structure

MOTION

Mr. Davis MOVED to APPROVED the Variance 2021-0130 to approve the required secondary front yard setback in a Residential Single Family (RS1) zoning

district. The motion was SECONDED by Ms. Ryan.

VOTE ON MOTION:

AYES: Davis, Ryan, Blow, Misterly, Pappas, DePreter

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

6. Conservation Zone Development

6. (a) 2021-0124 – Ryan Carter – Applicant
James Stephen – Owner
165 Inlet Drive

To modify an existing dock and approve a new boat lift in Conservation Overlay Zone 1.

Mr. Fredriksson read the staff report and said based on a review of section 11-29 and without the support of evidence to the contrary, staff finds that the board can APPROVE the modification of an existing 252 square foot single slip dock to create an 874 square foot two slip dock with accompanying boat lifts within Conservation Overlay Zone 1 at 165 Inlet Drive / PID 213840-0000.

By approval of this application, the City does not make representation, approval, or claim to riparian rights to any party.

Ryan Carter reviewed the application.

The Board provided their ex parte communication.

23 certified notices were sent, 4 were returned in favor.

Public hearing was opened; however, there was no response.

The Board discussed:

- Seemed to be a reasonable ask
- Preserved the vista in the area

- Concerned with moving around the sandbar in low tide
- Not asking for more than what was already there
- Should not impede navigation for anyone to the west
- 874 square feet was accumulative (the existing dock and the proposed dock)
- Not expanding the footprint of what was there
- Was a compact arrangement

MOTION

Mr. Davis MOVED to APPROVE Conservation Overlay Zone One Development 2021-0124 to rebuild and modified dock. The motion was SECONDED by Mr. Blow

VOTE ON MOTION:

AYES: Davis, Blow, Ryan, Misterly, Pappas, DePreter

NAYES: NONE

MOTION CARRIED UNANIMOUSLY²

6. (b) 2021-0123 – Peter Pena– Applicant
Peter and Dahlia Pena– Owner
118 Spoonbill Point Court

To remove two (2) significant trees (Cedar) in Conservation Overlay Zone 3.

Mr. Fredriksson read the staff report and said based on a review of Section 11-29, and without the support of evidence to the contrary, staff finds that the Board can APPROVE removal of two (2) significant Cedar trees at the subject property within Conservation Overlay Zone 3 located at 118 Spoonbill Point Court /PID 158571-6230 with the condition that mitigation of 5 deficits (equal to 4" diameter in tree replanting) is completed on site.

² Break from 3:28 -3:39 p.m.

Peter and Dahlia Pena reviewed the application.

Ex Parte Communication:

(None)

16 certified notices were sent, 3 were returned in favor.

Mr. DePreter stated an arborist report from Tree Medic had been provided to the Board but was not in the packet. He read the report into the record.³

Public hearing was opened.

BJ Kalaidi stated the applicants compiled with the staff report by providing an arborist report; however, the public nor the Board had time to review it. She felt the public should have time to review in order to understand what was going on.

Lauren Giber stated she was unaware of the trees location on the property but felt the developer should have taken the trees into consideration when building. She said if the trees were going to be taken down, the applicant should have to replace the two trees elsewhere on the property.

Public hearing was closed.

The Board discussed:

- No issue with removal
- Arborist report indicated the damage of the trees
- Thought public should have been able to review
- Code required applicant to plant four cedar trees after removing the two proposed
- Each property was supposed to maintain ten cedar trees
- Applicant applied through the City process and not through the State

- Would have to come before the Board because of the development/zoning approval
- Pelican Reef was not a PUD, but the plat approval had certain requirements
- In support of the application with the condition of the trees and mitigation
- Photos of the trees showed poor condition
- Tree bank had been established with the City if not able to fit on the site
- Twenty-six trees were on the property and six were cedar trees

Mr. DePreter felt that not having all the material prior to the meeting was a disservice to the public but thought it should be taken case-by-case.

MOTION

Mr. Misterly MOVED to APPROVE Conservation Overlay Zone Development the 2021-0123 at 118 Spoonbill Court to remove two cedar trees and City staff will provide guidance on what to plant to meet City requirements. The motion was SECONDED by Mr. DePreter.

VOTE ON MOTION:

AYES: Misterly, DePreter, Blow, Davis, Ryan, Pappas

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

7. Rezoning/Conservation Overlay Zone Development

7. (a) 2021-0108 – Ellen Avery-Smith Esq.- Applicant

Flagler College, Inc– Owner

94 Cedar Street and 7 ML King Avenue – PID 201850-0000, 201860-0000 and 201860-0150

To amend an existing Planned Unit Development (PUD) and to remove one (1) significant tree (Laurel Oak) in

³ Attached to Original Packet

Conservation Overlay Zone 3.

Applicant requested a continuance prior to the PZB meeting. See motion under Modifications to the Agenda.

8. Other Business

8. (a) Discussion and recommendation regarding an Ordinance to clarify Historic Architectural Review Board (HARB) demolition and partial demolition review applicability and procedures.

Ms. Skinner provided a brief overview about the HARB demolition and partial demolition and advised the Board this was for a recommendation for the City Commission.⁴

Jenny Wolfe, Historic Preservation Officer, provided a brief overview of the topic.⁵

Mr. Misterly clarified this was for partial demolitions, not full demolitions, and asked if another structure was built on the property HARB would not be involved unless the historic structure was being demolished.

Ms. Wolfe stated that was accurate as long as it was not in a historic district or the entry corridor and did not involve new construction. She said unless there was a demolition to the main primary historic structural there would not be HARB design review.

The Board Discussed:

- Major expansion outside the historic districts
- Thought to large of a change for HARB
- Concerned with controlling construction materials outside the historic district areas
- Residents may or may not comply

- Understood why historic properties should be maintained and reconstructed to the character
- Should be able to encourage preservation without a large financial burden
- Reluctance of the way homeowners choose to maintain or improve homes
- Concerned with having different regulations for homes on the same block
- To keep the historic designation in each neighborhood had to be 50% or higher
- Wanted to know the number of historic homes in the neighborhoods verse non historic homes
- Compile a list of the 1,692 historic homes
- Lincolnville was at 87% and now at 64% for the historic designation
- Homes were both on the National Historic Register Districts and on the Florida Master Site file
- How it would affect the residential neighborhoods
- Concerned with the economic effects for long term residents and working families
- Effects on the resiliency efforts
- Staff reviewed permits for buildings 50 years and older
- Flood guidance for historic properties had been published
- Flood mitigation if it followed best practices, would be approved by staff
- Using best practices would pertain to a certain part of the home and did not need to specify materials
- Pre-existing structure would be presented before HARB for design review
- Perhaps let the neighborhood choose if the guideline should apply
- Loss of historic structures was unavoidable
- Surveys indicated historic preservation was important

⁴ Attached to Original Packet

⁵ Attached to Original Packet

- Staff and HARB had done excellent job at trying to remedy the issue
- Not against the proposal but concerned with who would be directly impacted
- Could lose historic districts
- St. Augustine neighborhoods were disappearing because of no guidelines to demolition
- FEMA defined historic which included contributing properties to a National Register District
- Historic property listed in the national register should still be a contributing structure
- Wanted to clarify what labeled properties as historic
- Perhaps easier to designate a neighborhood instead of by home
- Only designated properties would have a preservation incentive or tax credit
- If all properties were designated it could lessen the value of the properties that were "historic"
- Was common for National Register Districts to not have 100% historic buildings
- HARB had demolition review through the City
- HARB review would only apply to the designated historic structures
- No restriction on how much tax exemption could be for

Public Comment was opened:

Gaere MacDonald, HARB Board Member, stated an Ordinance had been passed for the town to reflect a Spanish Colonial architecture was successful. He said the comments provided were helpful as HARB had been assessing this from one viewpoint. He said visitors were drawn to the town because of the history and the City had been losing historic structures rapidly particularly in Lincolnville, where there was significant history. He said HARB had agreed to using original materials in the Historic Preservation (HP) districts, but for

outside of those areas, would allow the use of alternative materials if it matched the form of the original materials. He asked about the tax exemption and stated if this was advertised as a benefit, it needed to be manageable. He said the intention was to protect the City and ensure the growth.

Mr. Davis asked when the demolitions were completed, the replacement design review was being asked for Historic District and not for the other locations. He said the areas outside the HP district had to go before HARB for demolition, but not want design review.

Mr. MacDonald stated his understanding was that design review would be for the historic districts and did not have to be exact but needed to reflect the style of what was demoed. He said this was to help maintain the integrity of the neighborhoods.

Mr. Davis stated the Board was struggling with how the Ordinance was implemented. He said not every homeowner was aware they owned a historic property and did not find out until applying for a permit. He said the issue was informing a homeowner prior to purchasing a property in a non-HP district.

Mr. MacDonald said transparency was vital and people needed to be made aware. He said this would only work if everyone was vested.

Mr. Pappas stated homeowners would have access to the online tool that had been created by the City on the website. He said this was a responsibility of the homeowner.

Mr. Blow asked if the Ordinance was adopted, it would not apply to Davis Shores or Lighthouse Park. He stated there were several structures in Lighthouse Park he deemed as significant; however, this would not apply to those and HARB would not do design review on what would be reconstructed.

Ms. Wolfe stated that was accurate. She said there was a list of potential local landmarks and the way to save those structures would be for them to be established as a local landmark. She said it was better if the homeowner agreed since it could be appealed before the City Commission.

Mr. Blow asked if the Ordinance passed, and these potential homes became local landmarks then they would be subject to the Ordinance.

Ms. Wolfe stated that was correct.

Mr. Davis stated this Ordinance would make it easier for homes outside the historic districts to be demoed because they would no longer need to be reviewed by HARB.

Mr. MacDonald stated that if the structure was over 50-years old and was a full demolition it would still be reviewed by HARB.

Jon Benoit, HARB Board Member, stated the Ordinance language was, "any structure over 50-years partial demolition can come to HARB for review" and was a staff decision. He said the goal was to bring clarity to how and what properties were being reviewed. He said this was to provide information to the public and to staff on how to proceed with applications. He said they were to focus on the contributing structures, and the 1,692 included the HP districts. He said partial demolition was not a high concern for the entire City but only for the historic structures. He said they were more willing to using alternative materials outside of the HP districts and the applicants were intentional about what was being rebuilt.

Mr. Misterly thought uncertainly was not helpful and thought there was a disconnect in what the intent was and what was written as it could be interrupted in many ways, and uncertainty created fear. He said the Ordinance could change overtime and end up being exactly like the HP districts.

Mr. Benoit said if were to be addressed, it needed be specific and could be done by identifying the properties that were affected and being less ambiguous about expectations for the staff and public and show how the applications were processed and reviewed to help expedite the applications.

Mr. Davis said there were many structures on Anastasia Island and in West Augustine that were over 50-years old and not a contributing structure that had to be reviewed by HARB to be demoed. He said if there were 1,692 structures, those should be presented to HARB, but the others should be reviewed by staff and not presented to HARB.

Mr. Benoit said the structures outside the historic districts were reviewed by HARB, but there was no purview. He said this did provide the HARB the ability to identify local landmarks that may not have been identified because of not being in a HP district.

Mr. Davis stated there were some landmarks on Anastasia Island; however, there were other homes on interior lots that were under the flood elevation and could be potentially demoed in the next ten or fifteen years.

Mr. Benoit stated they wanted this to be the same process for everyone no matter where the house may be.

Ms. Skinner stated more areas had been surveyed and there were reports on structures that could be considered contributing. She said as a staff member, she understood the Ordinance could be confusing; however, it would be helpful for staff to have a way to identify homes efficiently, and the 50-year or older provided a stopgap to provide time to help the developer/investor be more thoughtful instead of demolition.

Cathy Duncan, HARB Chairperson, appreciated the questions and feedback

from the Board. She said there had been challenges regarding partial demolition and what designated a partial demolition, and this helped clarify that and would assist homeowners. She said there was a vast number of buildings that were contributing that had been lost, especially in Lincolnville and when partial demolitions took place, the buildings lost their integrity. She said the goal was to help maintain the stock of the historic buildings. She said this was not for all the buildings throughout the City but for the contributing buildings for partial demolition. She said the goal was to make it clear for homeowners when they wanted to do renovations.

Ms. Wolfe said she understood the need for funding at the beginning of a project and the ad valorem tax exception was after-the-fact once completed. She said the State Historic Preservation Office (SHPO) had delegated the City of St. Augustine the authority to handle the ad valorem tax exemptions, and it would be a local review process. She said for interior there was more flexibility, but if there was unique defining characteristics those would need to be kept. She said a list could be developed for potential local landmarks; however, the list would change continuously. She said the advantage of having structures presented before HARB, even if approved for demolition, there could be mitigating factors. She said the draft contained preferred methods and it could be an expedited hearing or that could be changed to staff approval.

Mr. Blow said he knew there was a problem and time was vital. He asked if there could be a thirty-day period to address the concerns from the Board before making a recommendation to the City Commission.

Mr. Pappas stated the main way to have community involvement was to move it forward to the Commission. He said he thought it could be moved on with some of the recommendations that the Board had discussed.

Mr. Davis suggested having a joint meeting with HARB and PZB to discuss and work on the Ordinance, as each Board was looking at it from different perspectives.

Mr. DePreter suggested providing a list of what should be addressed instead of a joint meeting.

Ms. Ryan said she was in favor of the Ordinance. She said she thought providing what was to be rebuilt had to be provided already and she felt that other cities had stricter Ordinances.

Ms. Wolfe provided a list based on the discussion from the Board:

- Clarify which properties would be affected and make easy to access
- Identify formula for ad valorem tax exemption
- Emphasize neighborhoods that would not be impacted
- Check list for HARB after adoption to make it easy to review process and to determine which properties applied and what changes would require review
- Where to source materials, and what types of materials were appropriate
- Indicate which activities did NOT require review: by definition of partial demolition
- Remove material requirements and allow substitute materials that convey similar appearances
- Make the map on the City website more accessible to find out if your house was listed as a contributing structure
- Language needed to be clearly defined

There was Board consensus to have the proposed Ordinance return to the Board within the next thirty days.

Ms. Lopez stated no motion was necessary since the Ordinance would not be moving forward to the City Commission.

Mr. Blow recommended addressing the topic in the City e-mail bulletins sent on Friday's.

8. (b) Election of chair and vice chair.

Mr. Davis nominated Mr. Misterly as Chairperson.

Mr. Misterly nominated Mr. Davis as Vice-Chairperson.

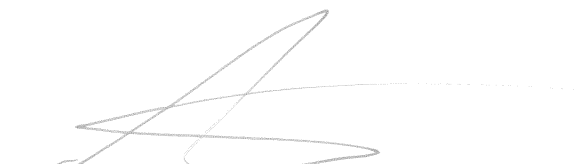
There was UNANIMOUS VOICE VOTE to approve Mr. Misterly as Chairperson and Mr. Davis as Vice Chairperson.

Ms. Skinner reminded the Board of the special meeting on October 28, 2021, at 9:00 a.m. to discuss Mobility.

Ms. Skinner thanked Ms. Wolfe for her service to the City and for all her hard work and dedication.

9. Adjournment

Having no further business, Mr. DePreter adjourned the meeting at 6:04 P.M.⁶



Grant Misterly, Elected Chairperson

⁶ Transcribed by Elyse Anderson