



**CITY OF ST. AUGUSTINE CITY COMMISSION  
REGULAR MEETING AGENDA  
MONDAY, APRIL 24, 2023 - 5:00 PM  
ALCAZAR ROOM**

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**1. CALL TO ORDER**

- ◆ Roll Call
- ◆ Invocation and Pledge of Allegiance

**2. ADMINISTRATIVE ITEMS**

- ◆ Modification and Approval of REGULAR AGENDA

**3. SPECIAL PRESENTATIONS, RECOGNITIONS AND PROCLAMATIONS**

**3.A. Presentation of the 2023 City Commission Citizenship Awards to:**

- Molly Coolican, Bartram Trail High School
- Paige Wilson, Creekside High School
- Bailey Thomas, Florida School of the Deaf and Blind- Blind Department
- Paisley Crook, Florida School of the Deaf and Blind- Deaf Department
- Ava Willets, St. Augustine High School
- LilyRose Heng Yun Sarchie-Casamassima, Toco Creek High School
- Nikalas Orleskie, St. Joseph Academy
- Hope Freedman, Ponte Vedra High School
- Rosie Carmichael, Pedro Menendez High School
- Tabitha Gottipati, Nease High School

**4. PUBLIC COMMENTS FOR GENERAL PUBLIC COMMENTS OR FOR AGENDA ITEMS NOT REQUIRING A SEPARATE PUBLIC HEARING**

- ◆ 3 minutes per individual

**5. CONSENT AGENDA**

**6. APPEALS**

**7. GENERAL PUBLIC PRESENTATIONS, ITEMS OF GREAT PUBLIC IMPORTANCE, AND OTHER ITEMS REQUIRING PUBLIC HEARINGS**

(PRESENTATIONS (MAXIMUM OF **10** MINUTES PER PRESENTATION)). PRESENTATIONS FOR COMMISSION MEETINGS MUST BE PRESENTED TO THE CITY MANAGER FOR APPROVAL NO LATER THAN TEN (10) WORKING DAYS PRIOR TO THE NEXT CITY COMMISSION MEETING. A PRESENTATION SUPPORT SERVICES REQUEST (AVAILABLE ON THE CITY'S WEBSITE) MUST ACCOMPANY ALL PRESENTATIONS.

**7.A. General Public Presentations**

**7.B. Items of Great Public Importance**

**7.B.1. City Manager Applications (15 Minutes Each) (*N. Sikes-Kline, Mayor*)**

- Todd Grant
- Reuben Franklin
- David Birchim

**7.C. Other Items Requiring Public Hearing**

**7.C.1. Community Development Block Grant for Emergency Services and Homeless Coalition of St. Johns County (*E. Walters, Grant Administration Coordinator*)**

**8. ORDINANCES AND RESOLUTIONS - PUBLIC HEARING REQUIRED**

**8.A. Ordinances - Second Reading**

**8.A.1. Ordinance 2023-09: Retiree Cost of Living Allowance (*G. Johnson, Deputy Finance Director*)**

**8.B. Ordinances - First Reading (only if required by law)**

**8.C. Resolutions - Public Hearing (only if required by law)**

**9. ORDINANCES AND RESOLUTIONS – NO PUBLIC HEARING REQUIRED**

**9.A. Ordinances - First Reading**

**9.A.1. Ordinance 2023-10: Annexation of Approximately 14.79 acres of land South of the existing Shipyards Project, East of Arapaho Avenue and North and West of the San Sebastian River (*A. Skinner, Planning and Building Director*)**

**9.A.2. Ordinance 2023-11: Amending Future Land Use Designation of Approximately 5,076 square feet from St. Johns County Mixed-Use District to City Residential Medium Use as part of the annexation to be incorporated into the Shipyards Project (*A. Skinner, Planning and Building Director*)**

**9.A.3. Ordinance 2023-12: Amending the Zoning Category of Approximately 5,076 square feet from St. Johns County Open Rural (OR) to City Residential General Office (RGO) as part of the annexation to be incorporated into the Shipyards Project (*A. Skinner, Planning and Building, Director*)**

**9.A.4. Ordinance 2023-13: Amending the Future Land Use Designation of Approximately 13.70 acres from St. Johns County Mixed-Use District and City Residential Medium**

Density Mixed Use to City Residential Low Density as part of the annexation to be incorporated into the Shipyards Project (*A. Skinner, Planning and Building, Director*)

**9.A.5. Ordinance 2023-14:** Amending the Zoning Category of Approximately 13.70 acres from St. Johns County Open Rural (OR) and City Residential General Office (RGO) to City Planned Unit Development (PUD) as part of the annexation to be incorporated into the Shipyards Project (*A. Skinner, Planning and Building, Director*)

**9.A.6. Ordinance 2023-15:** Clarifying the residency requirements of the City Manager (*I. Lopez, City Attorney*)

**9.B. Resolutions**

**9.B.1. Resolution 2023-08:** 515 Arricola Avenue regarding the City Flood Mitigation Grant Program (*J. Beach, Chief Resiliency Officer, and R. Schauland, Jr., Planning and Building Department*)

**9.B.2. Resolution 2023-09:** Support of Ingraham House's Rehabilitation and Restoration Grant (*B. Blonder, Commissioner*)

**10. STAFF REPORTS AND PRESENTATIONS**

**10.A. Discussion of Potential Acquisition of 5 South Street (*R. Franklin, Public Works Director*)**

**11. ITEMS BY CITY ATTORNEY**

**11.A. City Manager Employment Contract Template (*I. Lopez, City Attorney*)**

**12. ITEMS BY CITY CLERK**

**13. ITEMS BY CITY MANAGER**

**14. ITEMS BY MAYOR AND COMMISSIONERS**

**15. ADJOURN**

**NOTICES:** In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." \*\*\*In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. \*\*\*The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission. The materials prepared and presented are part of the City's ongoing Florida Public Records and Government in the Sunshine compliance and are not intended to be relied upon or to reach investors or the trading markets.

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**CONSENT AGENDA - APRIL 24, 2023**

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Preview of upcoming Commission meetings.

**CA.1. THE FOLLOWING ORDINANCES ARE TENTATIVELY SCHEDULED FOR SECOND READING ON MAY 8, 2023:**

- Ordinance 2023-15

**CA.2. Reminder of Upcoming Meetings**

- May 8, 2023, 3:00 p.m. Special Meeting
- May 8, 2023, 4:30 p.m. Award Presentation
- May 8, 2023, 5:00 p.m. Regular Meeting
- May 24, 2023, 5:00 p.m. Regular Meeting
- June 12, 2023, 5:00 p.m. Regular Meeting

**APPROVAL OF MINUTES FROM PRIOR COMMISSION MEETINGS: NONE**

**CA.3. RELEASES OF LIEN FOR UNIT CONNECTION FEE MORTGAGE(S):**

- 495 S. Volusia Street - Norita McSwain

**PROPOSED PROCLAMATIONS, CERTIFICATES OF APPRECIATION/RECOGNITION. (COMMISSION APPROVAL REQUIRED). (TO BE READ AT A SUBSEQUENT MEETING). NONE.**

**NOTIFICATION OF PROCLAMATIONS/CERTIFICATES OF RECOGNITION ISSUED: NONE.**

**CA.4.** 2022 Floodplain Management Plan Annual Progress Report (*J. Beach, Chief Resiliency Officer*)

**CA.5.** Second quarter report by the legal department (*I. Lopez, City Attorney*)

**CA.6.** Authorization to accept Federal Funding Assistance for Edward Byrne Memorial Justice Assistance Grant (JAG) (*A. Cuthbert, Assistance Police Chief*)

End Consent Agenda