



**CITY OF ST. AUGUSTINE CITY COMMISSION
PUBLIC ART COMMITTEE AGENDA
FRIDAY, SEPTEMBER 1, 2023 - 11:00 AM
ALCAZAR ROOM**

1. CALL TO ORDER

◆ Roll Call

2. GENERAL PUBLIC COMMENTS

3. INTRODUCTIONS: ROXANNE HORVATH, VICE MAYOR CITY OF ST. AUGUSTINE

3.A.

- David Bagnall, Director Lightner Museum
- Julie Dickover, Director Crisp-Ellert Art Museum
- Diane Mataraza, Principle Mataraza Consulting
- Christina Parrish-Stone, Executive Director St. Johns Cultural Council

4. CALL FOR ARTISTS QUALIFICATIONS DISCUSSION: POSSIBLE TWO PART:

4.A.

- Qualifications
- Short List: Concept and Stipend

5. PROJECT DESCRIPTION AND LOCATION

6. DISCUSSION OF TIMELINE

7. SUBMISSION DEADLINE

8. SUBMISSION REQUIREMENTS

- 9. BUDGET**
- 10. SELECTION CRITERIA AND PROCESS**
- 11. METHODS OF ADVERTISING**
- 12. ADDITIONAL MATTERS FOR DISCUSSION**
- 13. NEXT MEETING**
- 14. ADJOURN**

NOTICES: In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." ***In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. ***The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission. The materials prepared and presented are part of the City's ongoing Florida Public Records and Government in the Sunshine compliance and are not intended to be relied upon or to reach investors or the trading markets.



REQUEST FOR QUALIFICATIONS

Torino Parkway/Turtle Dove Lane Roundabout Public Art Project

Port St. Lucie, FL

The City of Port St. Lucie is seeking an artist or artist team to design, fabricate, and install a large-scale, dynamic, site-specific artwork for a future roundabout at the intersection of Torino Parkway and Turtle Dove Lane. The artist(s) selected for the commission will conceptualize and identify appropriate aesthetic treatments for proposed project elements. The artist(s) must be able to work in collaboration with a Project Team made up of the representatives from the City of Port St. Lucie, the project designer, the departments responsible for the site, city leadership and the community.

Project Description and Location: The City of Port St. Lucie is seeking an artist or artist team with experience creating site-specific art installations. The City is seeking artistic excellence and innovation in past artwork, especially in similar settings. The City is projected to develop a new roundabout that is adjacent to several neighborhoods as well as a large future park.

Project Goals:

- The artwork should be a signature piece for the Port St. Lucie community and enhance the physical environment and experience of Port St. Lucie residents.
- The artwork must be properly scaled to the surroundings.
- The materials used must be able to withstand extreme weather and heavy traffic.
- The artwork should appeal to a mass audience.
- The artwork should be structurally sound and require low upkeep and minimal maintenance costs.

For Questions Contact:

Josh Lapp
E: josh@designinglocal.com
P: 614.607.1557

Bolivar Gomez
E: BGomez@cityofpsl.com
P: 772.871-7332

**Submission Due: September
19th at 5pm**

**Submission via: PDF to
josh@designinglocal.com**

Who May Apply: Visual, craft or design artists (or artist teams), in all media, including landscape architects and interior designers, at least 18 years of age are eligible to apply regardless of the location of residence. City of Port St. Lucie staff, Artist Selection Committee members and their family members are not eligible to apply.

Submission Deadline & Requirements: All materials must be submitted in PDF file(s) via email to Joshua Lapp, josh@designinglocal.com no later than September 19, 2022, at 5 p.m. EST. Large PDFs may be sent via file sharing (Dropbox, Google Drive, etc). There is no submission fee.

Submission should include:

- Resume, including any community engagement experience.
- Letter of interest in the project, not more than one page in length.
- 10 images of completed work, including examples of work similar to the scope of this project.
- A list of at least three professional references that have an intimate knowledge of your work and working methods, including addresses, email and telephone.
- Optional: The artist may include up to three selections of support materials such as reviews, news articles, and other related information.

Selection Process and Timeline

- *September 19, 2022 at 5 p.m.: Deadline for submissions*
- *Late-September: Finalists selected and given project orientation/site visit*
- *October: Finalists present concepts to Selection Committee*
- *November: Selection Committee forwards final artist/design recommendation for approval*
- *To Be Determined: The fabrication and installation schedule for the work will be finalized with the selected artist to best fit their schedule and the construction schedule of the site, with final installation no later than October 2023.*

Budget

An honorarium of \$2,000 will be provided to up to 3 finalists to develop preliminary concepts. Upon selection, additional site information will be provided by the City.

The budget for this artwork is \$200,000 and is inclusive of all costs associated with the project, including but not limited to: artist expenses, administration, sub-consultants, travel/lodging, conservator assessment, artwork fabrication (including materials, details and specifications), storage, transportation and installation, related permits, licenses, taxes and insurance. Any expenses that exceed the contracted amount will be the artist's responsibility.

The artist will be responsible for submitting an artwork maintenance manual upon completion.

Dimensions of Roundabout

60 feet across, which is budgeted to be constructed FY2022/23.

Selection Criteria

The artist or artist team will be selected by demonstrating:

- **Artistic Excellence:** The aesthetic significance and quality of the artwork, including the artwork's transformative and distinctive qualities.
- **Context:** Artwork's appropriateness to the surrounding architecture, topography, local history, and community attitudes and concerns of both the residents of the City of Port St. Lucie and the surrounding community.
- **Community Engagement:** the ability to lead community engagement sessions during the design process to introduce the artwork.
- **Durability, Safety and Permanence:** The artwork is resistant to weathering and high vehicular traffic as well as structural sustainable. The artwork must be examined for unsafe conditions, materials, or factors, as well as the potential for excessive maintenance.
- **Technical Feasibility:** The artist must provide convincing evidence of his or her ability to complete the artwork as proposed.
- **Past Performance:** The Selections Committee will consider the artist's performance under previous contracts including success in meeting established timelines and budgets.
- **Cost Feasibility:** The Committee will consider the cost feasibility and determine if the project is realistic within the specified project budget.

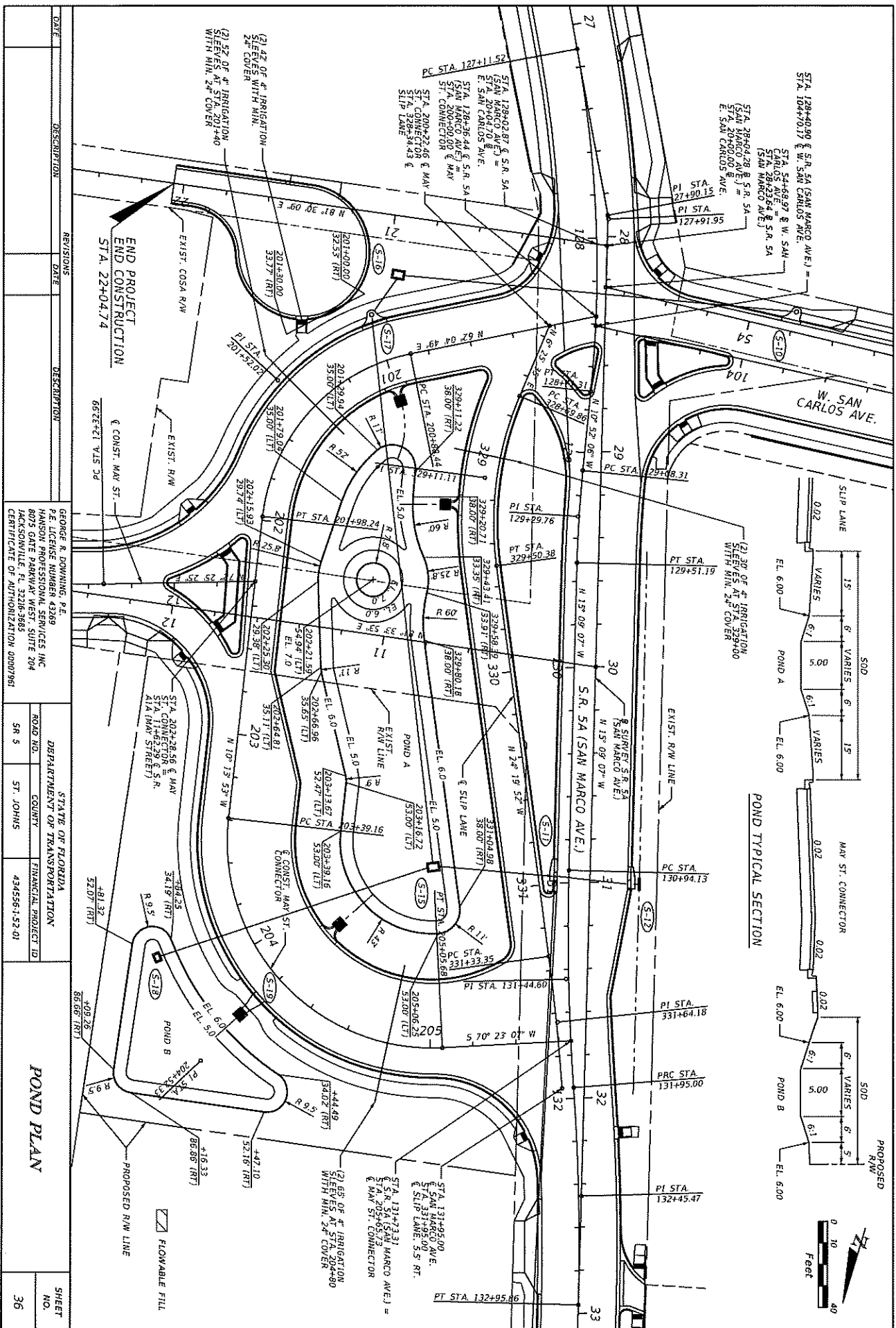
Once selected, the artist must design and create artwork that:

- is of high artistic quality
- is appropriate to the project site
- is of durable design and uses durable materials
- requires minimal maintenance
- provides maximum resistance to vandalism
- reflects one or more of the project goals identified by the Committee

Questions: Please direct questions to

Josh Lapp, Designing Local
josh@designinglocal.com
614.607.1557

Bolivar Gomez, Project Manager
Neighborhood Services Department, City of Port St. Lucie
BGomez@cityofpsl.com
772.871.7332



127 Community Aesthetic Features

127.1 General

A Community Aesthetic Feature (CAF) is an enhancement installed within the Department's right of way to represent or reflect the surrounding community's identity, culture, and values. A CAF may also enhance the sense of place through which a highway passes.

A CAF placed within FDOT right of way (R/W), or attached to an FDOT structure or facility must be approved by the Department. These features are designed, maintained, and paid for by a local governmental agency. A CAF is typically constructed by the sponsoring entity, but may be included as part of a Department project.

The [Community Aesthetic Feature Agreement](#) (*Form Number 625-010-10*) must be executed by the local governmental entity and the Department prior to any construction within the Department's R/W. This agreement provides for the removal and/or relocation of the CAF at the local governmental entity's expense should it not be maintained by the local governmental entity, or if the Department needs the R/W for transportation purposes. A Deposit, Performance Bond, or Letter of Credit is required as part of the [Community Aesthetic Feature Agreement](#). A waiver of the Deposit, Performance Bond or Letter of Credit is allowed for certain minor installations as indicated within the CAF agreement.

See *F.S. 334.187* for Bond and Letter of Credit requirements.

Final plans for placing a CAF within the Department's R/W must be accompanied by a resolution of the local governmental entity indicating their full financial responsibility for the feature's design, construction and maintenance during its lifespan.

127.2 Requirements

A CAF must meet the Department's requirements governing safety, access, and maintenance of the highway. A CAF is classified in the following categories:

- (1) Public Art (Stand Alone or Affixed)
- (2) Local ID Markers (Stand Alone or Affixed)

While there are some criteria unique to each category, all CAFs must meet the following requirements:

- (1) Except where parking is available, select a site and lay out the site plan to deter drivers from stopping within the roadway. If drivers are expected to stop or park, provide for parking in the plan. If public access is available, Department Standards and Specifications must be met, including ADA requirements. Prohibit public access to the CAF when located within limited access R/W.
- (2) The feature must not contain any signs as defined in the **2009 Manual on Uniform Traffic Control Devices (MUTCD), Part 1, Chapter 1A.13**, traffic control features, auditory devices, reflective surfaces, flashing lights, moving parts or moving illumination.
- (3) The feature must not contain any advertising per the **MUTCD** and **23 C.F.R., 1.23** which prohibits advertising on, or commercial use of the R/W. Commercial advertising on state R/W is also prohibited by **Chapter 479, Florida Statutes**, including charitable, fraternal, religious, or political signs, symbols, logos, banners, web links, or any other such devices.
- (4) Lighting of the feature must not be directed at motorists, bicyclists or pedestrians. For lighting criteria see **FDM 231**. When located near an airport, the feature must not create a hazard as defined by **Section 333.01(3), F.S.**
- (5) In absence of feature lighting, messages or text included on Local ID Markers must be retroreflective. Decorative or accent lighting must not include any strobe effects, flashing lights, moving parts, or moving illumination.
- (6) Local ID Markers (Stand-Alone or Affixed) are not allowed on limited access facilities unless they are part of an overall aesthetic treatment plan that can include landscaping and other aesthetic components.
- (7) Local ID Markers intended to represent the geographic boundary of the county, municipality, sovereign nation, or unincorporated area should be located in close proximity to the actual geographic boundary of that area. Remove existing standard geographic boundary guide signs, and/or non-official signs or structures, at or near the location.
- (8) Do not install Local ID Markers in both the median and roadside at a given location.
- (9) CAF installations involving the Interstate System, which are visible from the Interstate mainline, require FHWA approval.
- (10) CAFs within the median of a limited access facility are prohibited.
- (11) One Stand-Alone feature will be allowed per mainline interchange approach (for a maximum of two installations). The local governmental entity must select one site from amongst the ramp and the mainline, along the outside of a ramp, or the area inside a loop ramp.

- (12) The feature must meet applicable building codes and design criteria for similar structures or landscaping placed adjacent to the highway's R/W, including wind loading commensurate with highway signs in the area.
- (13) The feature must not cause adverse impacts or create public controversy related to any of the following:
 - (a) Property access
 - (b) Air quality
 - (c) Noise
 - (d) Water quality
 - (e) Wetlands
 - (f) Floodplain encroachments
 - (g) Imperiled, endangered or threatened species or their critical
 - (h) Habitat historical resources
- (14) The CAF, including amenities like landscape or fencing, must not obstruct signs or interfere with a sight distance, sight triangle, or permitted view zone (billboards).
- (15) The CAF final design must be signed and sealed by a responsible professional licensed in Florida, excluding art wraps.

127.2.1 Public Art (Stand-Alone)

Additional requirements for Public Art (Stand-Alone) are as follows:

- (1) All roadways
 - (a) The location must be outside the appropriate lateral offset or clear zone as defined in **FDM Table 215.2.3** and **Table 215.2.4**, and should be as close to the right of way line as practical.
 - (b) The structure may not display messages with text, or contain any words or alpha-numeric characters.
 - (c) The artist's insignia may be inscribed or etched on a small plaque affixed to the artwork, or placed on the artwork itself. The insignia must not be visible from the roadway so as to avoid distraction to drivers or bicyclists.
 - (d) The object's highest point must not be greater in elevation than 25 feet above the nearest point of the roadway.
- (2) Curbed roadways

The feature may be placed within the median of curbed roadways, where:

- (a) The Design Speed is less than or equal to 45 mph, and
- (b) R/W is restricted, and
- (c) A minimum 4-foot offset from the face of curb is provided.

127.2.2 Public Art (Affixed)

Additional requirements for Public Art (Affixed) are as follows:

- (1) The feature may not display any messages with text, or contain any words or alpha-numeric characters.
- (2) The artist's insignia may be inscribed or etched on a small plaque affixed to the artwork, or placed on the artwork itself. The insignia must not be visible from the roadway so as to avoid distraction to drivers or bicyclists.
- (3) For bridges, the feature must not reduce the vertical clearance over the roadway.
- (4) For art wraps affixed to roadside features:
 - (a) Do not obstruct traffic control cabinet vents with the art wrap.
 - (b) The DDE should coordinate with the District Traffic Operations Office during the review process for traffic control cabinet wraps.
 - (c) Art wrap themes can be approved for general use by a local government entity.
 - (d) A CAF Agreement will be required for these features.
 - (e) Any maintaining agency, other than a local government, must coordinate approvals and maintenance through the appropriate local government entity.
 - (f) Logos representing the local governmental entity are permitted.
 - (g) A Deposit, Bond, or Letter of Credit is not required for art wraps on traffic control cabinets.

127.2.3 Local ID Marker (Stand-Alone)

Additional requirements for a Local ID Marker (Stand-Alone) are as follows:

- (1) All roadways:

- (a) The location must be outside the appropriate clear zone and lateral offset as defined in **FDM 215.2.3 and 215.2.4** and should be as close to the R/W line as practical.
 - (b) The structure may contain text such as the name of the municipality, county, or community area (as defined in **Chapter 14-51.041, F.A.C.**) with a short phrase or message. Text such as “Exiting” or “Leaving” are prohibited.
 - (c) The object’s highest point must not be greater in elevation than 25 feet above the nearest point of the roadway.
- (2) Curbed roadways:
- The feature may be placed within the median of curbed roadways, where:
- (a) The Design Speed is less than or equal to 45 mph, and
 - (b) R/W is restricted, and
 - (c) A minimum 4-foot offset from the face of curb is provided.
- (3) Limited Access Facilities:
- (a) Provide a minimum 50-foot offset (100-foot preferred) from the edge of the traveled way, whether guardrail is present or not. The 50-foot to 100-foot lateral offset will help to minimize driver distraction, and reduce the likelihood that vertical structures will become storm debris blown across the roadway.
 - (b) Letter height must not exceed four feet.
 - (c) Short phrases or messages are prohibited.

127.2.4 Local ID Marker (Affixed)

Additional requirements for a Local ID Marker (Affixed) are as follows:

- (1) All roadways:
 - (a) The feature may contain text such as the name of the municipality, county or community area (as defined in **Chapter 14-51.041(2)(c), F.A.C.**) with a short phrase. Text such as “Exiting” or “Leaving” are prohibited.
 - (b) For bridges, the feature must not reduce the vertical clearance over the roadway.
- (2) Limited Access Facilities:
 - (a) Letter height must not exceed four feet.
 - (b) Short phrases or messages are prohibited.

127.3 Approval Process

The application process is conducted in two phases, the Concept Phase and the Final Phase.

When any of the requirements in **FDM 127.2** are not met, a Design Variation must be approved by the State Roadway Design Engineer.

127.3.1 Concept Phase

The Concept Phase includes District coordination with the applicant to ensure:

- (1) The appropriate Community Aesthetic Feature category is selected,
- (2) The corresponding requirements are achievable and acceptable, and
- (3) The conditions of the [Community Aesthetic Feature Agreement](#) are acceptable.

The District will submit a concept drawing and documentation to the State Roadway Design Engineer. The concept submittal must include a **Submittal/Approval Letter**, which can be found in **FDM 103, Form 122-A**. The **Submittal/Approval Letter** is to be signed by a representative of the requesting entity and the District Design Engineer or Turnpike Design Engineer.

Upon review by the Roadway Aesthetic Community of Practice (RACoP) and the State Roadway Design Engineer, conceptual approval may be granted. If the concept and proposed Design Variations are deemed acceptable, the signed **Submittal/Approval Letter** indicating Central Office conceptual approval will be returned to the District. Otherwise, conceptual approval will be denied with comments. The conceptual approval is valid for one year, at which time the local governmental entity may request an extension from the District.

For applications involving the Interstate System, the District should coordinate with the FHWA District Transportation Engineer prior to submitting to the Central Office.

The package submitted to the Central Office for conceptual approval must include the following:

- (1) The designation of the feature category.
- (2) A conceptual drawing/rendering showing the top, front, and side views of the feature with labeled dimensions, material designations including connections, proposed lighting configuration, and any alpha-numeric characters.

- (3) A draft site plan and section view dimensioning the location of the feature in relation to the roadway and the R/W.
- (4) The design speed of all adjacent roadways.
- (5) A citation of the Governing Design Standards (or Governing Standard Plans), criteria, and building code to which the feature will be designed.
- (6) If the feature is to be affixed to a bridge:
 - (a) Identify the bridge owner.
 - (b) Declare what the impact is to the bridge loading.
- (7) The Signature/Approval Letter signed by the applicant and the District Design Engineer or Turnpike Design Engineer.

127.3.2 Final Phase

The Final Phase includes the preparation and review of all final documents. The District will submit the **Submittal/Approval Letter** and final documents with a recommendation for approval to the Central Office. The Roadway Aesthetic Community of Practice (RACoP) and the State Roadway Design Engineer will review the application and provide approval to place the feature, or deny the submittal with comments.

The package submitted to the Central Office for final approval must include the following:

- (1) Site Plans, including a Traffic Control Plan if temporary maintenance of traffic will be required to place or maintain the feature.
- (2) Structural Plans including a wind load analysis.
- (3) Local Governmental Entity Resolution.
- (4) Design Variations for any requirements in **FDM 127.2** that are not met.
- (5) **Community Aesthetic Feature Agreement** signed by the local governmental entity.
- (6) **Signature/Approval Letter** signed by the applicant and the District Design Engineer or Turnpike Design Engineer.

Upon receiving Central Office final approval and, if applicable, FHWA, the District will notify the local governmental entity that placement of the feature may proceed. The final approval is valid for one year, at which time the local governmental entity may request an extension from the District.

127.4 Place Name Signs

Customized Place Name Signs are considered Local ID Markers which are addressed in ***FDM 127.2.3 and 127.2.4.***

The placement of Place Name Signs within FDOT R/W is regulated by the Department. Requirements for Place Name Signs within FDOT R/W are located in ***Rule Chapter 14-51, F.A.C., Part IV Place Name Signs.***

All signs placed within the Department's R/W must meet the requirements contained in the ***MUTCD, Part 2.*** Signs for general information, services, tourist destinations, and recreational/cultural interest areas all have specific chapters in the ***MUTCD***, which specify color, size and lettering requirements. Destination signs are classified in the ***MUTCD*** as Guide Signs.

127.5 Blue Star Memorial Markers and Flag Poles

Blue Star Memorial Markers and Flag Poles are not considered Community Aesthetic Features and are not covered by this chapter. These markers are managed through the Local FDOT Maintenance and Traffic Operations offices.