

CITY OF ST. AUGUSTINE

Corridor Review Committee Meeting May 2, 2024

The Corridor Review Committee met in formal session at 2:00 P.M., Thursday, May 2, 2024, in the Alcazar Room at City Hall, St. Augustine, Florida. Michael Dixon, Chair, called the regular meeting to order, and the following were present:

1. ROLL CALL: Michael Dixon, Chair
Vaughn Cochran, Vice-Chair
Lorna MacDonald

City Staff: Julie Courtney, Historic Preservation Officer
Candice Seymour, Historic Preservation Planner
Isabelle Lopez, City Attorney
Michele Fudo, Recording Secretary

2. General Public Comments for Items not on the Agenda

None

3. Approval of Minutes

MOTION

Ms. MacDonald MOVED to APPROVE the March 7, 2024 meeting minutes as presented. The motion was SECONDED by Mr. Cochran and APPROVED BY UNANIMOUS VOICE VOTE.

MOTION

Ms. MacDonald MOVED to APPROVE the April 18, 2024 meeting minutes as presented. The motion was SECONDED by Mr. Cochran and APPROVED BY UNANIMOUS VOICE VOTE

4. Modification and approval of Agenda

5. Continued Items from Previous Meetings

5. (a) F2024-0008 – ATM Solutions Investments, LLC – Applicant
City of St. Augustine – Owner
190 San Marco Avenue

Continued from March 7, 2024

To install a new carousel with associated ticket booth, landscaping, and other site features.

Ms. Seymour read the staff report and said the staff does not make recommendations regarding city owned properties. The CRC must make a determination based upon evidence provided whether proposed plans are consistent with the review criteria as detailed in the design standards for entry corridors.

Jeremy Marquis and J.W. Brinkley reviewed the application.

Mr. Cochran asked where the carousel was and was told it is in transit.

Ex Parte Communication:

(None)

Public hearing was opened.

Melinda Raconca said that she supported putting the carousel back in Davenport Park. She requested that the lights on the carousel be kept white.

Charles Pappas supported the installation of the carousel at Davenport Park.

Heather Dawn Harley Davidson expressed the importance of having access for children with disabilities at the carousel.

Public hearing was closed.

Mr. Marquis advised that there would be handicap access for all children and adults.

The Board discussed:

Following a brief discussion the committee found that there was consensus for approval.

MOTION

Ms. MacDonald MOVED to APPROVE application HP2024-0008 for design approval of the carousel and the modifications with white lights, paint colors and other items as presented were approved. The motion was SECONDED by Mr. Cochran. The motion was APPROVED by UNANIMOUS VOICE VOTE.

6. Other Business

6. (a) Staff overview of the application review process and crafting effective motions

Ms. Courtney provided a presentation for the committee regarding the role of the Corridor Review Committee and the business procedures that should be used when making decisions for applications that came before the committee.

Mr. Cochran asked if West King Street was included in the purview of the CRC.

Ms. Lopez clarified that the entry corridor extends to the Boys and Girls Club.

Ms. Lopez advised that if there were any cases when the committee would deny an application that very specific information must be included in the motion so that if an appeal were to come before the commission

there were enough findings and justifications for the commission to make an informed decision. She said that CRC needed to explicitly list sections and reasons to support their decisions. She reminded the committee to make sure any site visits were stated in ex parte communications.

Ms. Seymour told the committee that there were many applications that would not come before the committee as they could be approved administratively.

Ms. Courtney reviewed a calendar of events and conferences related to history and preservation. She said that her office was able to supply a stipend to help cover the cost of attendance at these conferences.

7. Next scheduled meeting dates

7.(a) June 6, 2024 Regular Meeting
(pending application submittal)

8. Adjournment

There being no further business, the meeting was adjourned at 2:-48 P.M.¹

¹ Transcribed by Michele Fudo