

## CITY OF ST. AUGUSTINE

Historic Architectural Review Board Special Communications Media Technology Meeting  
June 25, 2020

The Historic Architectural Review Board met in formal session at 1:00 P.M., Thursday, June 25, 2020, via Communications Media Technology and with limited capacity in the Alcazar Room at City Hall, St. Augustine, Florida. Catherine Duncan, Chairperson, called the regular meeting to order, and the following were present:

### 1. ROLL CALL:

Catherine Duncan, Chairperson  
Barbara Wingo, Vice-Chairperson  
Jon Benoit  
Paul Weaver, III  
Gaere MacDonald

### City Staff:

Jenny Wolfe, Historic Preservation Officer  
Julie Courtney, Historic Preservation Planner  
Isabelle Lopez, City Attorney  
Laura Morse, Recording Secretary  
Maria Lopes, Office Assistant  
Candice Seymour, Recording Secretary

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### 2. General Public Comments for Items not on the Agenda

(None)

### 3. Modification and approval of Agenda

#### **MOTION**

Mr. Benoit MOVED to APPROVE the existing Agenda. The motion was SECONDED by Mr. Weaver.

#### VOTE ON MOTION:

AYES: Benoit, Weaver, MacDonald, Wingo, Duncan

NAYES: NONE

MOTION CARRIED UNANIMOUSLY

### 4. Special Discussion Items

#### 4. (a) Consultant presentation and discussion regarding the St. Augustine Historic Resource Survey Grant for West Augustine and the Fort Mose neighborhoods sponsored in part with grant funds from the Florida Division of Historical Resources

Ms. Wolfe gave a brief introduction regarding the subject and recognized members of the team that contributed to the project. She advised that a draft report was available to public on the City's Website.

Megan Scott and Megan Powell of ESI Survey Consultants gave their presentation.<sup>1</sup>

#### 4. (b) Public Comment

(None)

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<sup>1</sup> Attached to original minutes

The Board discussed:

- Clarification of Aiken Park area around Oyster Creek
- Rollins Subdivision
- History of Arenta Street area of Aiken Park
- King Street as an Entry Corridor
- Ensuring that oral and anecdotal histories were properly maintained for the future and were vetted for historical accuracy
- Recommendation to show neighborhoods in map form and utilize signage to recognize individual communities within West Augustine to encourage preservation within individual neighborhoods of West Augustine
- Availability of the full draft report online

**4 (c) Consultant presentation and discussion regarding the Resilient Heritage in the Nation's Oldest City publication produced in part with grant funds from the Florida Division of Historical Resources**

Ms. Wolfe introduced the subject.

Angela Schedel, Donovan Rypkema, Christine Newman, Lisa Craig, and Jeremy Marquis gave their presentation.<sup>2</sup>

The Board discussed:

- Presentation data would be included within the completed formal report
- Archeological sites that were impacted by the hurricanes
- Important archeological sites that were currently underwater and other sites that may be lost over time
- What resources were being allocated towards preserving artifacts in the Sue Middleton building as well as the building itself

- Public and private partnerships and analyzing available information, funding, and examples within the City to help connect people and projects
- How FEMA rated community applications for funding assistance, particularly within larger infrastructure projects and how to align City policies to match FEMA criteria
- Addressing carbon footprint and sustainability issues
- Recommendations for potential mitigation strategies in the City such as
  - Underground cisterns
  - Utilizing vegetation
  - Waterproofing the exterior of historic structures
  - Earthen berms
  - Levies
- Maritime mobility and its relation to flood mitigation

**4 (d) Public Comment**

(None)

**5. Other Business**

**5. (a) Memo regarding proposed Historic Preservation Master Plan 2021 Priorities**

Ms. Wolfe reviewed the memo included in the meeting packet and advised that the priorities previously set by HARB and PZB were still slated to be funded through the next fiscal year and staff recommended that those priorities continue. She added that a review and update of the Architectural Guidelines for Historic Preservation was being recommended by staff as well.

There was board consensus to take steps toward updating the Architectural Guidelines for Historic Preservation.

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<sup>2</sup> Attached to original minutes

The Board briefly discussed their support and excitement for the current and future preservation projects happening in the City and their gratitude to City Staff and consultants in helping further the City's preservation efforts.

**6. Adjournment**

There being no further business, the meeting was adjourned at 3:52 P.M.<sup>3</sup>

A handwritten signature in black ink, appearing to read 'Catherine Duncan', written over a horizontal line.

**Catherine Duncan, Chairperson**

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<sup>3</sup> Transcribed by Candice Seymour