

**CITY OF ST. AUGUSTINE CITY COMMISSION
REGULAR MEETING AGENDA
MONDAY, OCTOBER 12, 2020 - 5:00 PM**

1. CALL TO ORDER

- ◆ Roll Call
- ◆ Invocation and Pledge of Allegiance

2. ADMINISTRATIVE ITEMS

- ◆ Modification and Approval of REGULAR AGENDA

3. SPECIAL PRESENTATIONS, RECOGNITIONS AND PROCLAMATIONS

- 3.A. Proclamation 2020-12: Proclaiming the week of October 19-25 as Florida City Government Week. (L. Freeman, Vice-Mayor)**

4. PUBLIC COMMENTS FOR GENERAL PUBLIC COMMENTS OR FOR AGENDA ITEMS NOT REQUIRING A SEPARATE PUBLIC HEARING

- ◆ 3 minutes per individual

5. CONSENT AGENDA

6. APPEALS

7. GENERAL PUBLIC PRESENTATIONS, ITEMS OF GREAT PUBLIC IMPORTANCE, AND OTHER ITEMS REQUIRING PUBLIC HEARINGS

(PRESENTATIONS (MAXIMUM OF **10** MINUTES PER PRESENTATION)). PRESENTATIONS FOR COMMISSION MEETINGS MUST BE PRESENTED TO THE CITY MANAGER FOR APPROVAL NO LATER THAN TEN (10) WORKING DAYS PRIOR TO THE NEXT CITY COMMISSION MEETING. A PRESENTATION SUPPORT SERVICES REQUEST (AVAILABLE ON THE CITY'S WEBSITE) MUST ACCOMPANY ALL PRESENTATIONS.

7.A. General Public Presentations

7.B. Items of Great Public Importance

7.C. Other Items Requiring Public Hearing

8. ORDINANCES AND RESOLUTIONS - PUBLIC HEARING REQUIRED

8.A. Ordinances - Second Reading

8.B. Ordinances - First Reading (only if required by law)

8.C. Resolutions - Public Hearing (only if required by law)

9. ORDINANCES AND RESOLUTIONS – NO PUBLIC HEARING REQUIRED

9.A. Ordinances - First Reading

9.A.1. Ordinance 2020-27: Repeals a section of the city code that provided for mandatory retirement age and inconsistent provisions regarding normal and early retirement age. *(I. Lopez, City Attorney)*

9.A.2. Ordinance 2020-29: Ordinance defining professional and occupational qualifications for HARB membership and provides for new artisan, trade and occupational categories. *(I. Lopez, City Attorney)*

9.A.3. Ordinance 2020-30: Creates HARB alternate members and provides for standards and procedures for their participation. *(I. Lopez, City Attorney)*

9.B. Resolutions

9.B.1. Resolution 2020-37: Management and stewardship of Fish Island. *(I. Lopez, City Attorney)*

9.B.2. Resolution 2020-38: Grants ad valorem tax exemption for the historic property located at 127 Oneida Street. *(J. Wolfe, Historic Preservation Officer)*

10. STAFF REPORTS AND PRESENTATIONS

10.A. Discussion regarding the creation of a citizen advisory committee to review and consider amendments to the city's building code, flood mitigation code and land development code. *(D. Birchim, Director Planning and Building)*

11. ITEMS BY CITY ATTORNEY

12. ITEMS BY CITY CLERK

12.A. Request for one appointment to the St. Augustine Police Officers' Retirement Board of Trustees. *(D. Galambos, City Clerk)*

12.B. Request for two appointments to the Lincolnville Community Redevelopment Area Steering Committee. *(D. Galambos, City Clerk)*

13. ITEMS BY CITY MANAGER

14. ITEMS BY MAYOR AND COMMISSIONERS

15. ADJOURN

NOTICES: In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." ***In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. ***The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission. The materials prepared and presented are part of the City's ongoing Florida Public Records and Government in the Sunshine compliance and are not intended to be relied upon or to reach investors or the trading markets.

CONSENT AGENDA - OCTOBER 12, 2020

CA.1. Preview of upcoming Commission meetings.

CA.2. THE FOLLOWING ORDINANCES ARE TENTATIVELY SCHEDULED FOR SECOND READING ON OCTOBER 26, 2020:

- Ordinance 2020-26
- Ordinance 2020-27
- Ordinance 2020-28
- Ordinance 2020-29
- Ordinance 2020-30

CA.3. Reminder of Upcoming Meetings :

- October 26, 2020, 5:00pm, Regular City Commission Meeting
- November 14, 2020, 5:00pm, Regular City Commission Meeting
- December 7, 2020, 7:30pm, Special City Commission Meeting
- December 14, 2020, 5:00pm, Regular City Commission Meeting

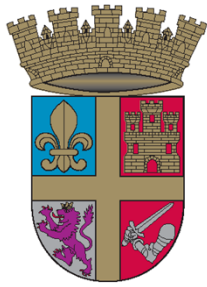
CA.4. APPROVAL OF MINUTES FROM PRIOR COMMISSION MEETINGS:

- August 14, 2020, Community Redevelopment Agency Special Meeting
- September 3, 2020, Community Redevelopment Agency Special Budget Meeting
- September 3, 2020, City Commission Special Meeting
- September 17, 2020, City Commission Special Budget Meeting

CA.5. RELEASES OF LIEN FOR UNIT CONNECTION FEE MORTGAGE(S): NONE.

CA.6. PROPOSED PROCLAMATIONS, CERTIFICATES OF APPRECIATION/RECOGNITION. (COMMISSION APPROVAL REQUIRED). (TO BE READ AT A SUBSEQUENT MEETING). NONE.

- CA.7. NOTIFICATION OF PROCLAMATIONS/CERTIFICATES OF RECOGNITION ISSUED: NONE.**
- CA.8.** Approval of Interlocal Agreement: Utility Service Area Update. *(T. Grant, Director Utilities)*
- CA.9.** Approval of grant funds to purchase specific items by the St. Augustine Police Department. *(B. Fox, Chief St. Augustine Police Department)*
- CA.10.** Fourth quarter 2019-2020 action report by the office of the City Attorney. *(I. Lopez, City Attorney)*
- End of Consent Agenda*



Est. 1565

City of St. Augustine

La Lealísima y Valerosa Ciudad de San Agustín de la Florida

PROCLAMATION

WHEREAS, during the week of October 19-25, 2020, the City of St. Augustine will join other cities across Florida in celebrating Florida City Government Week. This week has been set aside to recognize the many services city governments provide and their contribution to a better quality of life in Florida; and

WHEREAS, the theme, “*My City: I’m Part of It, I’m Proud of It!*” pays tribute to the role citizens play in making our cities great. City government is truly government of, by and for the people - the people who are making the decisions about our community are your neighbors, business owners and community leaders. City government is administered by and for its citizens and is dependent upon public commitment to carry out its responsibilities; and

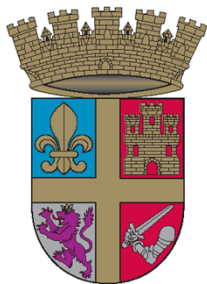
WHEREAS, students across the state learn information about state and national government, while information on city government is barely highlighted, and every citizen deserves the right to know about the local impact of government decision-making. This is a unique opportunity to teach students and adults about the form of government that affects them daily.

NOW THEREFORE, the City Commission of the City of St. Augustine does hereby declare **October 19-25, 2020** as **Florida City Government Week**, and during this week, the City Commission urges all citizens to recognize the important role city government plays in our lives from public safety to trash collection to promoting our community’s culture and recreation.

IN WITNESS WHEREOF, I hereunto set my hand and do cause the Seal of the City of St. Augustine to be affixed this 12th day of October in the year of our Lord two thousand twenty and the four hundred and fifty fifth year of the founding of St. Augustine, the Nation's Oldest City.

“Most Loyal and Valorous”

Title conferred upon the Presidio of St. Augustine by King Philip V of Spain, November 26, 1715



Est. 1565

2020-12

City of St. Augustine

La Lealísima y Valerosa Ciudad de San Agustín de la Florida

Tracy Upchurch, Mayor

“Most Loyal and Valorous”

Title conferred upon the Presidio of St. Augustine by King Philip V of Spain, November 26, 1715

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: John P. Regan, City Manager

DATE: September 29, 2020

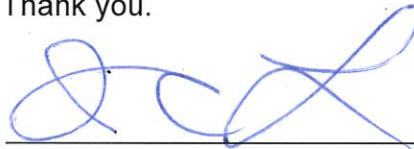
RE: **ORDINANCE 2020-27: REPEAL OF MANDATORY RETIREMENT AGE**

Please find enclosed Ordinance 2020-27 regarding repeal of the mandatory retirement age and inconsistent provisions regarding normal and early retirement age found in the City's code.

After consultation with the City's pension counsel, Mr. Jim Linn, and review of the facts surrounding enactment of Ordinance 2002-05 at the time, it appears that including a mandatory retirement age was not part of the recommended amendments for other sections of the code. Upon review, it appears that a mandatory retirement age for general employees may be inconsistent with current law and may not be the best method to gauge work readiness for first responders. In addition, some of the language regarding normal and early retirement age in this section appears to conflict with the established parameters of other sections of our code. The repeal of this section will not affect any established rights of employee members.

Please place Ordinance 2020-27 on the regular City Commission agenda for first reading on October 12, 2020.

Thank you.



Isabelle C. Lopez
City Attorney

Attachment

xc: Meredith Breidenstein, Assistant City Manager
Darlene Galambos, City Clerk (*with original*)

Agenda Title:

Repeal of mandatory retirement age and inconsistent provisions regarding normal and early retirement age found in this section of the code.

ORDINANCE NO. 2020-27

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA, REPEALING SECTION 20-82 OF THE CODE OF THE CITY OF ST. AUGUSTINE THAT PROVIDED FOR A MANDATORY RETIREMENT AGE AND EMPLOYMENT BEYOND NORMAL RETIREMENT; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ordinance 2002-05 enacted in on March 11th, 2002 amended previous sections of the City's pension program, and created Section 20-82 of the City of St. Augustine's municipal code, and;

WHEREAS, section 20-82 purports to mandate a retirement age for general employees, firefighters, and police officers, and;

WHEREAS, section 20-82 prescribes procedures to extend the mandatory retirement age for the identified employees, and;

WHEREAS, section 20-82 describes the normal and early retirement age for general employees, firefighters, and police officers in a manner inconsistent with that established in section 20-108 (general employees), section 20-196 (firefighters), and Article X section 10.08 of the City Charter (police officers), and;

WHEREAS, the federal Age Discrimination in Employment Act (ADEA) protects certain applicants and employees 40 years of age and older from discrimination on the basis of age in hiring, promotion, discharge, compensation, or terms, conditions or privileges of employment, and generally prohibits mandatory retirement based on age, and;

WHEREAS, work readiness can be established utilizing appropriate performance indicators without the need for a static mandatory retirement age.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION FOR THE CITY OF ST. AUGUSTINE, FLORIDA, AS FOLLOWS:

Section 1. Repealing Section 20-82. Section 20-82 of the Code of the City of St. Augustine is hereby repealed in its entirety as follows:

~~Sec. 20-82. -- Mandatory retirement; employment beyond normal retirement.~~

- ~~(a) The following words and phrases as used in this section shall have the following meanings:~~
- ~~(1) *Police officer* means any regular member of the police department of the city who has attained regular civil service status in such department.~~
 - ~~(2) *Normal retirement date for police officer* shall mean the first day of the calendar month next following the date on which said police officer shall have both completed twenty five (25) years of service with the city and attained at least his fifty-second birthday or completed ten (10) years of service with the city and attained at least his fifty-fifth birthday; provided, however, that if the police officer has not completed at least ten (10) years of service with the city by his sixtieth birthday, his normal retirement date shall be the first day of the calendar month next following his sixtieth birthday.~~
 - ~~(3) *Firefighter* means any regular member of the fire department of the city who has attained regular civil service status in such department.~~
 - ~~(4) *Normal retirement date for firefighter* shall mean the first day of the calendar month next following the date on which said firefighter shall have both completed twenty five (25) years of service with the city and attained at least his fifty-second birthday or completed ten (10) years of service with the city and attained at least his fifty-fifth birthday; provided, however, that if the firefighter has not completed at least ten (10) years of service with the city by his sixtieth birthday, his normal retirement date shall be the first day of the calendar month next following his sixtieth birthday.~~
- ~~(b) Each general employee of the city shall retire upon his normal retirement date as defined herein, except as provided in subsection (e) hereof.~~
- ~~(c) Each firefighter shall retire upon his normal retirement date as defined herein, except as provided in subsection (f) hereof.~~
- ~~(d) Each police officer shall retire upon his normal retirement date as defined herein, except as provided in subsection (g) hereof.~~
- ~~(e) Each general employee having completed ten (10) or more years of service with the city may continue in the employ of the city beyond the attainment of age sixty five (65) for one-year periods of time not to exceed beyond his attainment of age seventy (70); provided that a written request is filed by him with the city manager not less than ninety (90) days nor more than one hundred~~

~~twenty (120) days before his normal retirement date, or within ninety (90) days from the effective date hereof if his normal retirement date is on the effective date hereof or within ninety (90) days from the effective date hereof; and provided further that each such continuance is contingent upon:~~

~~(1) Certification by the examining physician designated by the city that he is physically and mentally capable of carrying out his normal employment duties;~~

~~(2) Approval by his department head, if any;~~

~~(3) Approval by the city manager.~~

~~(f) Each firefighter having completed ten (10) or more years of service with the city may continue in the employ of the city beyond the attainment of age sixty (60) for one-year periods of time not to extend beyond his attainment of age seventy (70); provided that a written request is filed by him with the city manager not less than ninety (90) days nor more than one hundred twenty (120) days before his normal retirement date, or within ninety (90) days from the effective date hereof if his normal retirement date is on the effective date hereof or within ninety (90) days from the effective date hereof; and provided further that each such continuance is contingent upon:~~

~~(1) Certification by the examining physician designated by the city that he is physically and mentally capable of carrying out his normal employment duties;~~

~~(2) Approval by his department head, if any;~~

~~(3) Approval by the city manager.~~

~~(g) Each police officer having completed ten (10) or more years of service with the city may continue in the employ of the city beyond the attainment of age sixty (60) for one-year periods of time not to extend beyond his attainment of age sixty-five (65); provided that a written request is filed by him with the city manager not less than ninety (90) days nor more than one hundred twenty (120) days before his normal retirement date or within ninety (90) days from the effective date hereof if his normal retirement date is on the effective date hereof or within ninety (90) days from the effective date hereof; and provided further that each such continuance is contingent upon:~~

~~(1) Certification by the examining physician designated by the city that he is physically and mentally capable of carrying out his normal employment duties;~~

~~(2) Approval by his department head, if any;~~

~~(3) Approval by the city manager.~~

Section 2. Inclusion in Code. The City Commission intends that the provisions of this ordinance shall become and shall be made part of the Code of the City of St. Augustine, that the sections of this ordinance may be renumbered or relettered and that the word ordinance may be changed to section, article or other such appropriate word or phrase in order to accomplish such intentions.

Section 3. Conflict with Other Ordinances. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Severance of Invalid Provisions. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

Section 5. Effective Date. This ordinance shall become effective ten (10) days after passage, pursuant to Section 166.041(4), Florida Statutes.

Section 6. Grandfathered members. Nothing herein is intended to negatively affect the retirement age or benefits of any general employees, firefighters, or police officers eligible under the terms described in section 20-82 at the time of passage of this ordinance.

PASSED by the City Commission of the City of St. Augustine, Florida, this _____ day of _____, 2020.

ATTEST:

Tracy Upchurch, Mayor-Commissioner

Darlene Galambos, City Clerk
(SEAL)

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: John P. Regan, City Manager

DATE: October 1, 2020

RE: **ORDINANCE 2020-29: HARB MEMBER QUALIFICATIONS**

Ordinance 2020-29 includes more detailed professional descriptions for required professions for HARB membership, as well as, including skilled trades and artisans as described categories. It also provides for other occupations such as real estate and law if the member has extraordinary knowledge in the field of historic preservation. In order to be consistent with current interpretation of Chapter 112.313(7)(b) regarding the ability to continue your occupation while seated on a public board, the categories were further described and the catch-all 'other interest' category was removed. HARB at its September 24th meeting encouraged the broadening of the pool of applicants for HARB so long as the descriptions fully captured the level of knowledge and expertise required to be an effective HARB member.

Please place Ordinance 2020-29 on the regular City Commission agenda for first reading on October 12, 2020.

Thank you.



Isabelle C. Lopez
City Attorney

Attachment

xc: Meredith Breidenstein, Assistant City Manager
Darlene Galambos, City Clerk (*with original*)

Agenda Title:

Ordinance defining professional and occupational qualifications for HARB membership and provides for new artisan, trade, and occupational categories.

ORDINANCE NO. 2020-29

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA AMENDING CHAPTER 2, ARTICLE II, DIVISION 3, SECTIONS 28-81 AND 28-82 OF THE CODE OF THE CITY OF ST. AUGUSTINE TO DEFINE SPECIFIC PROFESSIONAL AND OCCUPATIONAL QUALIFICATIONS FOR MEMBERSHIP IN HARB; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 166.041, Florida Statutes, provides procedures for adoption of ordinances by municipalities; and,

WHEREAS, the Historic Architectural Review Board (HARB) at its September 24th, 2020 meeting recommended that a broader range of professions and occupations be represented for possible membership to the board; and,

WHEREAS, HARB further emphasized the importance of the opportunity to serve of various stakeholders as an asset to the board in its deliberations; and,

WHEREAS, HARB membership by necessity must include current practitioners of various professions and trades regulated by the board and these subject matter experts should continue to be able to practice their profession or trade while serving on HARB; and,

WHEREAS, the City Commission for the City of St. Augustine finds that it is in the best interest of public health, safety, and general welfare that the following amendments be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION FOR THE CITY OF ST. AUGUSTINE, FLORIDA, AS FOLLOWS:

Section 1. Amendment to Chapter 28, Article II, Division 3, Sections 28-81, 28-82, and 28-83. Chapter 28, Article II, Division 3, Sections 28-81, 28-82, and 28-83 of the Code of the City of St. Augustine, Florida are hereby amended, as follows:

“Sec. 28-81. - Created; membership.

(1) There is hereby created an historic architectural review board consisting of five (5) regular members ~~and two (2) alternate members~~ to be appointed by

the city commission from applications submitted on forms as from time to time promulgated by the city manager and approved by the city commission. Each member shall meet the requirements of the position they wish to fill.~~have either thorough training or experience demonstrating competence in the field of historic preservation. Qualifications shall include training or experience in architecture, history, architectural history, art history, planning, archeology, or related disciplines to the extent that such professionals are available in the community. Board membership shall also include other persons who have demonstrated special interest, experience or knowledge in history, architecture or related disciplines.~~ Two (2) members of the board as established herein shall be appointed for a term of one (1) year; two (2) for a term of two (2) years; and one (1) for a term of three (3) years. ~~Alternates shall be appointed for a three-year term.~~ Thereafter all members shall be appointed for three-year terms except those appointed to fill vacancies for unexpired terms, in which case the appointment shall be for the unexpired term only. ~~Alternates shall have previously served as regular members and~~ Members shall comply with all local and state requirements of office. ~~Alternates will only be called upon to participate and vote at meetings in the event of an anticipated lack of quorum or bare minimum quorum of the regular members.~~

Sec. 28-82. - Minimum qualifications criteria.

One member must be a licensed, professional architect. The remaining members must hold a professional license, or educational credentials and professional membership in the fields of History, Archeology, Architectural History, Historic Landscapes and Architecture, Art History, Planning, Real Estate, Law, or Construction as further described below. It is the intent of this regulation to allow a member of HARB to continue to practice their profession or occupation while holding this public office, consistent with state law. As utilized herein the following fields of experience shall have the minimum qualifications set forth. In addition to the following qualifications, one (1) seat on the board shall be designated for a licensed, professional architect.

- (1) *History.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications in history are a graduate degree in history or closely related field; or a bachelor's degree in history or closely related field plus one (1) of the following:
 - a. At least two (2) years of fulltime experience in research, writing, teaching, interpretation or other demonstrable professional activity with an academic institution, historic organization or agency, museum or other professional institution.
 - b. Substantial contribution through research and publication to the body of scholarly knowledge in the field of history.

- (2) *Archaeology.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications in archaeology are a graduate degree in archaeology, anthropology or closely related field plus:
- At least one (1) year of fulltime professional experience or equivalent specialized training in archaeological research, administration or management.
 - At least four (4) months of supervised field and analytic experience in general North American archaeology.
 - Demonstrated ability to carry research to completion. In addition to these minimum qualifications, a professional in prehistoric archaeology shall have at least one (1) year of fulltime professional experience at a supervisory level in the study of archaeological resources of the prehistoric period. A professional in historic archaeology shall have at least one (1) year of fulltime professional experience at a supervisory level in the study of archaeological resources of the historic period.
- (3) *Architectural history.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications in architectural history are a graduate degree in architectural history, art history, historic preservation or closely related field, with course work in American architectural history; or a bachelor's degree in architectural history, historic preservation or closely related field plus one (1) of the following:
- At least two (2) years of fulltime experience in research, writing or teaching in American architectural history or restoration architecture with an academic institution, historical organization or agency, museum, or other professional institution.
 - Substantial contribution through research and publication to the body of scholarly knowledge in the field of American architectural history.
- (4) *Historic landscapes and architecture.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications in historic landscapes and architecture are a professional degree in architecture or landscape architecture or state license to practice architecture or landscape architecture, plus one (1) of the following:
- At least one (1) year of graduate study in architectural preservation, American architectural history, historic landscapes, preservation planning or closely related field.
 - At least one (1) year of fulltime professional experience on historic preservation projects. Such graduate study or experience shall include detailed investigations of historic structures and landscapes, preparation of historic structures research reports, and preparation of plans and specifications for preservation projects.

- (5) *Art history.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications in architectural history are a graduate degree in art history or closely related field, with course work in art history; or a bachelor's degree in art history or a closely related field plus one (1) of the following:
- At least two (2) years of fulltime experience in research, writing or teaching in art history with an academic institution, historical organization or agency, museum, or other professional institution.
 - Substantial contribution through research and publication to the body of scholarly knowledge in the field of art history.
- (6) *Planning.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications in urban planning or urban design are a bachelor's degree in planning or closely related field, with course work in historic preservation plus one (1) of the following:
- At least two (2) years of fulltime experience in project work, research, writing or teaching in planning, urban planning or urban design, with an academic institution, historical organization or agency, museum, or other professional institution or planning and design firm on historic preservation projects.
 - Substantial contribution through research and publication to the body of scholarly knowledge in the field of historic preservation.
- (7) *Real Estate.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications in real estate sales, brokerage, or development are a broker or real estate agent license plus one (1) of the following:
- At least five (5) years of fulltime experience in real estate sales or redevelopment of historic properties in St. Augustine's regulated districts with a demonstrated emphasis on historic preservation and a commitment to supporting ethical real estate sales and redevelopment of historic properties.
 - Substantial contribution through research and publication to the body of scholarly knowledge in the field of real estate redevelopment and historic preservation.
- (8) *Law.* The member must be a licensed professional, or hold the required educational credentials and professional membership, in this field. The minimum professional qualifications are a law degree from an accredited law school, plus one (1) of the following:
- A course of study demonstrating advanced coursework in national registry and local designations, or historic preservation law.

b. At least one (1) year of fulltime professional experience on historic preservation projects. Such study or experience shall include detailed investigation and legal analysis of potential national or local designations for specific projects, or legal analysis, briefs, or memos relating to historic preservation law review articles or litigation.

(9) Construction. The member must be a licensed professional, or practice in an occupation substantially regulated by HARB within the City of St. Augustine, such as residential or commercial construction contracting or skilled artisan and trades, rehabilitating historic structures and landscapes plus one (1) of the following:

a. At least two (2) years of fulltime experience in residential or commercial construction contracting or skilled artisan and trades in St. Augustine's regulated districts focusing on historic preservation and restoration.

b. Substantial contribution through field training, teaching, or research and publication to the body of technical knowledge in the field of historic restoration and preservation.

~~(6) [Appointment.] Persons who have demonstrated special interest, experience or knowledge in history, architecture or related disciplines who do not have a professional degree in any of the fields set forth in this section may be appointed by the city commission when persons with such degrees are not available for appointment, or when such appointment is determined to be in the best interest of the city."~~

Section 2. Inclusion in Code. The City Commission intends that the provisions of this ordinance shall become and shall be made part of the Code of the City of St. Augustine, that the sections of this ordinance may be renumbered or re-lettered and that the word ordinance may be changed to section, article or other such appropriate word or phrase in order to accomplish such intentions.

Section 3. Conflict with Other Ordinances. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Severance of Invalid Provisions. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

Section 5. Effective Date. This ordinance shall become effective ten (10) days following effective date, pursuant to s. 166.041(4), Florida Statutes.

PASSED by the City Commission of the City of St. Augustine, Florida, this _____
day of _____, 2020.

ATTEST:

Darlene Galambos, City Clerk
(SEAL)

Tracy Upchurch, Mayor-Commissioner

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: John P. Regan, City Manager

DATE: October 1, 2020

RE: ORDINANCE 2020-30: ALTERNATE HARB MEMBERS

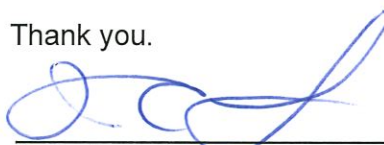
HARB discussed the on-going issue of seating alternate members for that board at its September 24th meeting. Part of the discussion centered on the somewhat rigid ethics laws and their potential interpretation for HARB alternate members. HARB saw value in continuing to require that alternates be both qualified under the HARB categories and be former HARB members. Alternates are only seated and 'activated' when there is a lack of quorum or bare quorum. This means that in any given year, alternates may never be asked to serve at a meeting at all, but they need to be able to quickly step in and be familiar with HARB and the various AGHP requirements in order to be effective.

Due to the appearance of impropriety and self-dealing, board members cannot directly present an application before the board they serve on; other team members must do so. This creates a hardship for former HARB members to be appointed by the City Commission, as they still need to ply their trade yet may never actually be called to serve for a meeting. Our community is very small and the size of the applicant pool for qualified members is exceedingly limited. Former HARB members who still maintain an active practice have offered to serve as alternates, but cannot do so if it means they are completely barred from presenting their projects before HARB, as many of them are the sole professional member of the project.

We suggest the following ordinance to create a feasible hybrid: alternates cannot present during a meeting they have been seated to hear items, but they may do so otherwise. If this ordinance is acceptable with the City Commission, I would also suggest that I present it to the Commission on Ethics for their review and comment. Should the Commission on Ethics still find that the hybrid model is unacceptable, the issue would be returned to the City Commission for possible repeal of this standalone ordinance.

Please place Ordinance 2020-30 on the regular City Commission agenda for first reading on October 12, 2020.

Thank you.



Isabelle C. Lopez
City Attorney

Attachment

xc: Meredith Breidenstein, Assistant City Manager
Darlene Galambos, City Clerk (*with original*)

Agenda Title:

Ordinance creating HARB alternate members and providing for standards and procedures for their participation.

ORDINANCE NO. 2020-30

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA AMENDING CHAPTER 2, ARTICLE II, DIVISION 3, SECTION 28-81 OF THE CODE OF THE CITY OF ST. AUGUSTINE TO CREATE ALTERNATE MEMBERS OF HARB AND TO PROVIDE STANDARDS AND PROCEDURES FOR THEIR PARTICIPATION; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 166.041, Florida Statutes, provides procedures for adoption of ordinances by municipalities; and,

WHEREAS, the Historic Architectural Review Board (HARB) at its September 24, 2020 meeting recommended that former members of HARB who are not seated for a particular meeting should be allowed to present projects directly to the board; and,

WHEREAS, HARB acknowledged the difficulty in seating qualified alternates and emphasized the important volunteer community service of experienced former HARB members to the quasi-judicial process while recognizing the economic need for those former HARB members to continue to practice their trade; and,

WHEREAS, HARB membership by necessity must include current practitioners of various professions and trades regulated by the board and these subject matter experts should continue to be able to practice their profession or trade while serving on HARB; and,

WHEREAS, HARB specifically recognized the importance of allowing alternate members to continue to be able to practice before this board unless called to be seated for a particular meeting, noting the high threshold of requirements to serve as an alternate, the importance to the board of seating qualified alternates, and the limitation that alternates not present matters at a meeting that they would be officiating.

WHEREAS, the City Commission for the City of St. Augustine finds that it is in the best interest of public health, safety, and general welfare that the following amendments be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION FOR THE CITY OF ST. AUGUSTINE, FLORIDA, AS FOLLOWS:

Section 1. Amendment to Chapter 28, Article II, Division 3, Section 28-81.
Chapter 28, Article II, Division 3, Section 28-81 of the Code of the City of St. Augustine, Florida is hereby amended, as follows:

“Sec. 28-81. - Created; membership.

(2) The Historic Architectural Review Board may, in addition to its regular members, have a maximum of two (2) alternate board members to be appointed by the city commission from applications submitted on forms as from time to time promulgated by the city manager and approved by the city commission. The alternate members shall be appointed for a three-year term and may be reappointed for additional terms at the discretion of the City Commission. Alternate members shall meet the requirements of the position they wish to fill as promulgated in section 28-81 and 28-82 of this code and have previously served as regular members of the Historic Architectural Review Board. Alternate members will only be called upon to be seated and serve in their alternate member capacity, participate, and vote at meetings, in the event of an anticipated lack of quorum or bare minimum quorum of the regular members. It is the intent of this regulation to allow alternate members of this board to continue to practice their profession, trade or occupation while holding this public office, consistent with state law. Furthermore, due to the scarcity of available alternate members and the substantial public benefit to the community of their volunteer efforts when called upon to serve at a specific meeting, it is the intent of this regulation to allow alternate members to present applications in their professional capacity to this board unless they are seated to serve at the same meeting.

Section 2. Inclusion in Code. The City Commission intends that the provisions of this ordinance shall become and shall be made part of the Code of the City of St. Augustine, that the sections of this ordinance may be renumbered or re-lettered and that the word ordinance may be changed to section, article or other such appropriate word or phrase in order to accomplish such intentions.

Section 3. Conflict with Other Ordinances. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Severance of Invalid Provisions. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is held to be invalid or

unconstitutional by a court of competent jurisdiction, then said holding shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

Section 5. Effective Date. This ordinance shall become effective ten (10) days following effective date, pursuant to s. 166.041(4), Florida Statutes.

PASSED by the City Commission of the City of St. Augustine, Florida, this _____ day of _____, 2020.

ATTEST:

Darlene Galambos, City Clerk
(SEAL)

Tracy Upchurch, Mayor-Commissioner

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: John P. Regan, City Manager

DATE: September 29, 2020

RE: **RESOLUTION 2020-37: MANAGEMENT AND STEWARDSHIP OF FISH ISLAND**

Please find enclosed Resolution 2020-37 regarding the management and stewardship of Fish Island.

The City will manage Fish Island for the conservation and protection of natural and historical resources through a lease from the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida. The enclosed resolution outlines the City's plans for the successful management and stewardship of Fish Island.

Please place Resolution 2020-37 on the regular City Commission agenda for adoption on October 12, 2020.

Thank you.



Isabelle C. Lopez
City Attorney

Attachment

xc: Meredith Breidenstein, Assistant City Manager
Darlene Galambos, City Clerk (*with original*)

Agenda Title:

Resolution 2020-37: Management and Stewardship of Fish Island.

RESOLUTION NO. 2020-37

**A RESOLUTION OF THE CITY OF ST. AUGUSTINE,
FLORIDA REGARDING THE MANAGEMENT AND
STEWARDSHIP OF FISH ISLAND.**

WHEREAS, the State of Florida acquired Fish Island in November 2019 as part of its Florida Forever program; and

WHEREAS, the City of St. Augustine will manage Fish Island for the conservation and protection of natural and historical resources through a lease from the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida; and

WHEREAS, Fish Island will be preserved for resource based public outdoor activities and education compatible with the conservation and protection of the public lands as set forth in section 259.032, Florida Statutes; and

WHEREAS, the City of St. Augustine is required to prepare and submit a Management Plan for Fish Island in accordance with section 253.034, Florida Statutes, and subsection 18-2.021(4), Florida Administrative Code; and

WHEREAS, Florida Statutes and Administrative rules provide for the identification and stewardship of fish and wildlife and their habitats; endangered or threatened species and their habitats; swamps, marshes and other wetlands; natural, historical and archaeological resources; as well as public access and recreational opportunities; and

WHEREAS, section 253.034, Florida Statutes provides that Fish Island shall be managed to provide for areas of natural resource-based recreation, and to ensure the survival of plant and animal species and the conservation of finite and renewable natural resources; and

WHEREAS, the City of St. Augustine is required to submit a management plan to the State of Florida; and

WHEREAS, an important part of the management planning process is public workshops and community-wide meetings to gather public stakeholder input on the successful management and stewardship of Fish Island; and

WHEREAS, the City of St. Augustine has begun the process of collecting public input with the release of a public input questionnaire and the provision of a public information website at <https://www.citystaug.com/819/Fish-Island>.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA, THAT:

Section 1.

- i. The City of St. Augustine will manage Fish Island using a stewardship ethic that assures these resources will be available for the benefit and enjoyment of all people of the state, both present and future.
- ii. The City of St. Augustine shall remain committed to the successful management of Fish Island and its cultural and historical resources for the benefit of present and future generations
- iii. The City of St. Augustine will continue to seek public input to the management plan for Fish Island by holding public meetings and public surveys during the management plan process.
- iv. The City of St. Augustine encourages all public stakeholders to remain engaged and provide valuable input to the ongoing process of management and stewardship of Fish Island.
- v. The City of St. Augustine will continue to engage the public stakeholders and provide public information through its dedicated website, press-releases, and public workshops.

Section 2. This resolution shall become effective immediately upon adoption by the City Commission.

ADOPTED in Regular Session of the City Commission for the City of St. Augustine, Florida this ____ day of _____, 2020.

CITY OF ST. AUGUSTINE, FLORIDA

Tracy Upchurch, Mayor-Commissioner

ATTEST:

Darlene Galambos, City Clerk
(SEAL)

CITY OF ST. AUGUSTINE

MEMORANDUM

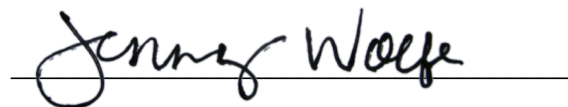
TO: John P. Regan, City Manager

DATE: October 12, 2020

RE: **Request for Resolution 2020-38 FOR THE CITY OF ST. AUGUSTINE, FLORIDA, GRANTING AN AD VALOREM TAX EXEMPTION FOR AN HISTORIC PROPERTY LOCATED AT 127 ONEIDA STREET; AND PROVIDING AN EFFECTIVE DATE.**

The HARB reviewed an application for a historic preservation property tax exemption on the subject property and recommended that the Commission approve the exemption. Attached is the resolution to formally approve the exemption along with the required covenant.

Please place this resolution on the agenda for the October 12, 2020 City Commission meeting. If you have any questions or need additional information, please let me know.

A handwritten signature in black ink, reading "Jenny Wolfe", is written over a horizontal line.

Jenny Wolfe
Historic Preservation Officer
Planning and Building Department

HISTORIC PRESERVATION PROPERTY TAX EXEMPTION COVENANT

This Covenant is made the 12th day of October, 2020, by
Theresa and Joseph Segal (hereinafter referred to as the Owner)
and in favor of the City of St. Augustine
(hereinafter referred to as the Local Government) for the purpose of the restoration,
renovation or rehabilitation of a certain Property located at 127 Oneida Street,
St. Augustine, FL 32084

which is owned in fee simple by the Owner and is listed in the National Register of Historic Places or locally designated under the terms of a local preservation ordinance or is a contributing property to a National Register listed district or a contributing property to a historic district under the terms of a local preservation ordinance. The areas of significance of this property, as identified in the National Register nomination or local designation report for the property or the district in which it is located, are X architecture, X history, archaeology.

The Property is comprised essentially of grounds, collateral, appurtenances, and improvements. The property is more particularly described as follows (include city reference, consisting of repository, book, and page numbers): PID: 2095600000
GENOVAR ADDN CITY LOT 6 & 5FT X 58.2FT PT OF LOT 7 OR3701/1621(T/D) & 3735/1559

In consideration of the tax exemption granted by the Local Government, the Owner hereby agrees to the following for the period of the tax exemption which is from January 1, 2021 to December 31, 2030:

1. The Owner agrees to assume the cost of the continued maintenance and repair of said Property so as to preserve the architectural, historical, or archaeological integrity of the same in order to protect and enhance those qualities that made the Property eligible for listing in the National Register of Historic Places or designation under the provisions of the local preservation ordinance.

2. The Owner agrees that no visual or structural alterations will be made to the Property without prior written permission of the () Division of Historical Resources (X) Local Historic Preservation Office.

The address of the certified Local Historic Preservation Office, if one exists in the jurisdiction, is:

Name of Office/Agency: City of St. Augustine Historic Preservation Division
Address: 75 King Street
City: St. Augustine Zip: 32084
Telephone: 904-209-4326

The address of the Division of Historical Resources is:

Bureau of Historic Preservation
Division of Historical Resources
R. A. Gray Building, 500 South Bronough Street
Tallahassee, Florida 32399-0250
Telephone Number: (850) 245-6333 or (800) 847-PAST (7278)

3. *[Only for properties of archaeological significance]* The Owner agrees to ensure the protection of the site against willful damage or vandalism. Nothing in this Covenant shall prohibit the Owner from developing the site in such a manner that will not threaten or damage the archaeological resource, provided that permission for alteration of the site is obtained pursuant to 2. above.

4. The Owner agrees that the () Division of Historical Resources (X) Local Historic Preservation Office and appropriate representatives of the Local Government, their agents and designees shall have the right to inspect the Property at all reasonable times in order to ascertain whether or not the conditions of this Covenant are being observed.

5. In the event of the non-performance or violation of the maintenance provision of this Covenant by the Owner or any successor-in-interest during the term of the Covenant, the () Division of Historical Resources (X) Local Historic Preservation Office will report such violation to the Property Appraiser and Tax Collector who shall take action pursuant to s. 196.1997 (7), F.S. The Owner shall be required to pay the difference between the total amount of taxes which would have been due in March in each of the previous years in which the Covenant was in effect had the property not received the exemption and the total amount of taxes actually paid in those years, plus interest on the difference calculated as provided in s. 212.12 (3), F.S.

6. If the Property is damaged by accidental or natural causes during the Covenant period, the Owner will inform the () Division of Historical Resources (X) Local Historic Preservation Office in writing of the damage to the Property, including (1) an assessment of the nature and extent of the damage; and (2) an estimate of the cost of restoration or reconstruction work necessary to return the Property to the condition existing at the time of project completion. In order to maintain the tax exemption, the Owner shall complete the restoration or reconstruction work necessary to return the Property to the condition existing at the time of project completion on a time schedule agreed upon by the Owner and the () Division of Historical Resources (X) Local Historic Preservation Office.

7. If the Property has been destroyed or severely damaged by accidental or natural causes, that is, if the historical integrity of the features, materials, appearance, workmanship, and environment, or archaeological integrity which made the property eligible for listing in the National Register of Historic Places or designation under the terms of the local preservation ordinance have been lost or so damaged that restoration is not feasible, the Owner will notify the () Division of Historical Resources (X) Local Historic Preservation Office in writing of the loss. The () Division of Historical Resources (X) Local Historic Preservation Office will evaluate the information provided and notify the Owner in writing of its determination regarding removal of the Property from eligibility for tax exemption. If the

() Division of Historical Resources (X) Local Historic Preservation Office determines that the property should be removed from eligibility for tax exemption, it will notify the Property Appraiser of the county in which the Property is located in writing so that the tax exemption can be cancelled for the remainder of the Covenant period. In such cases, no penalty or interest shall be assessed against the Owner.

8. If it appears that the historical integrity of the features, materials, appearance, workmanship, and environment, or archaeological integrity which made the Property eligible for listing in the National Register of Historic Places or designation under the terms of the local preservation ordinance have been lost or damaged deliberately or through gross negligence of the Owner, the () Division of Historical Resources (X) Local Historic Preservation Office shall notify the Owner in writing. For the purpose of this Covenant, “gross negligence” means the omission of care, which even inattentive and thoughtless persons never fail to take of their own property. The Owner shall have 30 days to respond indicating any circumstances which show that the damage was not deliberate or due to gross negligence. If the Owner cannot show such circumstances, he shall develop a plan for restoration of the Property and a schedule for completion of the restoration. In order to maintain the tax exemption, the Owner shall complete the restoration work necessary to return the Property to the condition existing at the time of project completion on a time schedule agreed upon by the Owner and the () Division of Historical Resources (X) Local Historic Preservation Office. If the Owner does not complete the restoration work on the agreed upon time schedule, the () Division of Historical Resources (X) Local Historic Preservation Office will report such violation to the Property Appraiser and Tax Collector who shall take action pursuant to s. 196.1997 (7), F.S. The Owner shall be required to pay the differences between the total amount of taxes which would have been due in March in each of the previous years in which the Covenant was in effect had the property not received the exemption and the total amount of taxes actually paid in those years, plus interest on the difference calculated as provided in s. 212.12 (3), F.S.

9. The terms of this Covenant shall be binding on the current Property owner, transferees, and their heirs, successors, or assigns.

This Covenant shall be enforceable in specific performance by a court of competent jurisdiction.

OWNERS

<u>Theresa Segal</u>	<u>Theresa Segal</u>	<u>10/2/20</u>
Name	Signature	Date

<u>Joseph Segal</u>	<u>J. Segal</u>	<u>10/2/20</u>
LOCAL GOVERNMENT:	City of St. Augustine	

<u>Tracy Upchurch</u>		
Name of Authorized Local Official	Signature	Date

<u>Mayor-Commissioner</u>
Title



CERTIFICATE OF COMPLETION

Date: July 22, 2020

Permit number: 2013-0930
Address: 127 Oneida Street
Parcel number: 209560 0000
Owner: Theresa L. & Joseph E. Segal
Contractor: Newcastle Homes
Proposed work: Complete historic renovation

This letter is to certify that the Building Permit for the above mentioned address has passed the final inspection. The structure has been repaired in compliance with Section 1202.1 of the 2010 Florida Building Code – Existing Building.

Respectfully,

Richard "Buddy" Schauland, CBO, CFM

Building Official

City of St. Augustine | Planning and Building Department

P.O. Box 210 | St. Augustine, FL 32085

Office: 904.209.4327 | Mobile: 904.495.6701

Historic Preservation Property Tax Exemption Application

Part 3 – Request for Review of Completed work

Upon completion of the restoration, rehabilitation or renovation, return this form with photographs of the completed work (views of site improvements, exterior and interior work for buildings) to the Division of Historical Resources or the Local Historic Preservation Office, as applicable. These photographs must provide a comprehensive description of the completed work. They should be the same views as the *before* photographs included in Part 2 of the application. Type or print clearly in black ink. The final recommendation of the Division of Historical Resources or the Local Historic Preservation Office, as applicable, with respect to the requested historic preservation property tax exemption is made on the basis of the descriptions in this Request for Review of Completed Work.

1. Property identification and location:

Property Identification Number: 209560-0000

Address of property: Street: 127 Oneida Street

City: St. Augustine County: St. Johns Zip Code: 32084

2. Data on restoration, rehabilitation, or renovation project:

Project starting date: August 7, 2013 Project completion date: July 22, 2020

Estimated cost of entire project: \$172,000.00

Estimated costs attributed solely to work on historic buildings or archaeological site: \$139,700.00

3. Owner Attestation: I hereby apply for the historic preservation property tax exemption for the restoration, rehabilitation or renovation work described above and in Part 2 of the Historic Preservation Property Tax Exemption Application (Application) submitted for this project. I attest that the information provided is, to the best of my knowledge, correct, and that in my opinion the completed project conforms to The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings, and is consistent with the work described in Part 2 of the Application. I also attest that I am the owner of the property described above or, if the property is not owned by an individual, that I am the duly authorized representative of the owner. Further, by submission of this Application and Request for Review of Completed Work (Request), I agree to allow access to the property by representatives of the Division of Historical Resources or the Local Historic Preservation Office, where such office exists, and appropriate representatives of the local government from which the exemption is being requested, for the purpose of verification of information provided in the Application and this Request. I understand that, if the requested exemption is granted, I will be required to enter into a Covenant with the local government granting the exemption in which I must agree to maintain the character of the property and the qualifying improvements for the term of the exemption. I also understand that falsification of factual representations in this Application or Request is subject to criminal sanctions pursuant to the Laws of Florida.

Theresa Segal Theresa Segal 8/20/2020
Name Signature Date

Complete the following if signing for an organization or multiple owners (See next page for additional owners):

Title Organization name

Mailing Address

City _____ State _____ Zip Code _____

Daytime Telephone Number (____) _____

Page Eleven – Request for Review of Completed Work

List Additional Owners:

Name Joseph Segal
Street 126 Oneida St.
City St. Augustine State FL Zip Code 32084

Name _____
Street _____
City _____ State _____ Zip Code _____

Name _____
Street _____
City _____ State _____ Zip Code _____

If there are additional owners, provide the indicated information for each on a separate sheet of paper.

REVIEW OF COMPLETED WORK
For Local Historic Preservation Office or Division Use Only

Property Identification Number 209560-0000

Property Address 127 Oneida Street

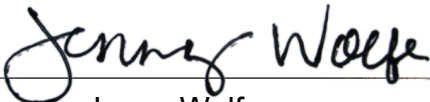
The (X) Local Historic Preservation Office () Division has reviewed Part 3 (Request for Review of Completed Work) of the Historic Preservation Property Tax Exemption Application for the above named property and hereby:

- (X) Determines that the completed improvements to the property **are consistent with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings**, and other criteria set forth in Chapter 1A-38, F.A.C., and, therefore, **recommends approval** of the requested historic preservation tax exemption.
- () Determines that the completed improvements to the above referenced property **are not consistent with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings**, and other criteria set forth in Chapter 1A-38, F.A.C., and, therefore, **recommends denial** of the requested historic preservation tax exemption for the reasons stated in the Review Comments below.

Review Comments: See HARB order and staff report

Page Twelve – Request for Review of Completed Work

Additional Review Comments attached? Yes(X) No()

Signature 

Typed or printed name Jenny Wolfe

Title Historic Preservation Officer

Date 10/5/20

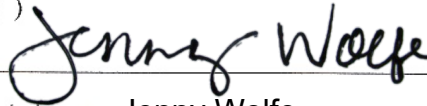
The (X)Local Historic Preservation Office or ()Division has reviewed the Amendment Sheet for the above named property and hereby:

- (X) Determines that the work described in this Amendment to the Historic Preservation Property Tax Exemption Application for the property **is consistent with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings**, and the criteria set forth in Chapter 1A-38, F.A.C.
- () Determines that the work described in this Amendment to the Historic Preservation property Tax Exemption Application for the property **is not consistent with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings**, and the criteria set forth in Chapter 1A-38, F.A.C. All work not consistent with the referenced Standards, Guidelines and criteria is identified in the Review Comments. *Recommendations to assist the applicant in bringing the proposed work into compliance with the Standards, Guidelines and criteria are provided in the Review Comments.*

Page Two – Amendment Sheet --Historic Preservation Property Tax Exemption ApplicationReview Comments: See HARB order and staff report

Additional Review Comments attached? Yes(X) No()

Signature

Typed or printed name Jenny WolfeTitle Historic Preservation OfficerDate 10/5/20

BEFORE THE
HISTORIC ARCHITECTURAL REVIEW BOARD FOR THE
CITY OF ST. AUGUSTINE, FLORIDA

TYPE OF REQUEST:

- | | |
|---|---|
| ☐ Appeal of Architectural Review Official | ☐ Preliminary Design Approval for Entry Corridors |
| ☐ Certificate of Appropriateness | ☐ Certificate of Completeness and Recommendation for Historic Property Tax Exemption |
| ☐ Certificate of Demolition | ☐ Opinion of Appropriateness |
| ☐ Certificate of Relocation | ☐ Variance to Design Standard |
| ☒ Certificate of Appropriateness for Preservation Approach for Ad Valorem Tax Exemption | |

IN THE MATTER OF:

Case No.: 2020-0102
Applicant: Theresa and Joseph Segal
Owner: Theresa and Joseph Segal
Address: 127 Oneida Street
Parcel Number: 2095600000

RE: Certificate of Appropriateness, pursuant to Section 28-89, City of St. Augustine Code, to certify the completion of rehabilitation work for an ad valorem tax exemption.

THE HISTORIC ARCHITECTURAL REVIEW BOARD HAS HEARD TESTIMONY AND EXAMINED EVIDENCE AT A PUBLIC HEARING HELD ON SEPTEMBER 24, 2020 VIA COMMUNICATIONS MEDIA TECHNOLOGY (CMT), AND BASED ON THE TESTIMONY AND EVIDENCE, THE BOARD HAS DETERMINED AS FOLLOWS:

FINDINGS OF FACT AND CONCLUSIONS OF LAW:

1. Applicant is the legal owner, occupant, and/or representative of the owner/occupant of the subject property and duly submitted an application with the owner's knowledge, and was duly notified of the hearing, in accordance with Chapter 28 of the Code of the City of St. Augustine. The applicant or representative ☒ was present at the September 24, 2020 Communications Media Technology (CMT) Historic Architectural Review Board meeting and testified under oath, or ☐ was not present.
2. A public hearing was held, with notice given as required by law, and ☒ members of the public testified under oath, or ☐ no members of the public spoke on this issue.
3. The subject property has a zoning classification of Residential Single Family Two (RS-2).
4. The above-described Certificate of Appropriateness is subject to Section 28-89 of the Code of the City of St. Augustine.
5. The applicant and agent and/or property owner signed an Acknowledgement and Waiver of Rights form for this meeting.

ORDER:

Based upon the evidence presented, the Historic Architectural Review Board determined that the requested action MEETS / **DOES NOT MEET** the requirements of Section 28-89, City of St. Augustine Code, and APPROVES / **DENIES** / **CONTINUES** the Applicant's request to certify the completion of rehabilitation work for an ad valorem tax exemption.

Subject to the following conditions:

- _____
- _____
- _____
- _____
- _____
- _____
- _____

DONE AND ORDERED, at a public hearing on the 24 day of September, A.D., 2020, via Communications Media Technology (CMT), with copy on file at 75 King Street, St. Augustine, Florida.

Case No. 2020-0102

REQUEST APPROVED / DENIED / CONTINUES

Catherine Duncan
Sign Name

Catherine Duncan
Print Name

HISTORIC ARCHITECTURAL REVIEW BOARD
CITY OF ST. AUGUSTINE, FLORIDA

STATE OF FLORIDA, COUNTY OF ST. JOHNS

I HEREBY CERTIFY that on this day, personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Catherine Duncan by means of [☒] physical presence or [] online notarization, who is personally known to me and who is the person described in and who executed the foregoing instrument and acknowledged before me that he executed the same for the purposes therein expressed.

Witness my hand and official seal, this 25 day of September, A.D., 2020.



L. Ann Cannon
Notary Public, State of Florida











































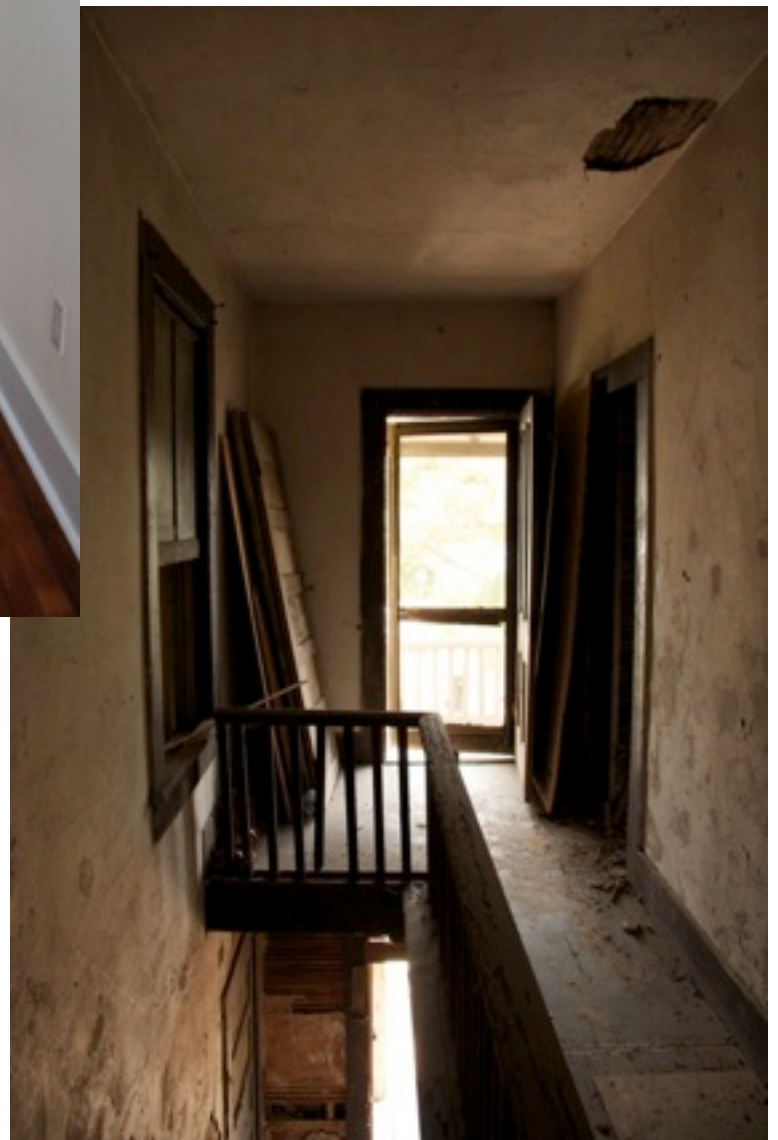










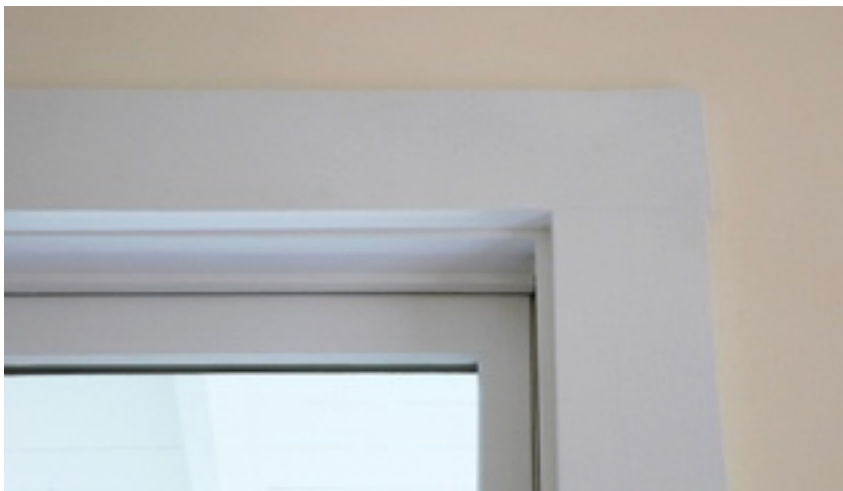












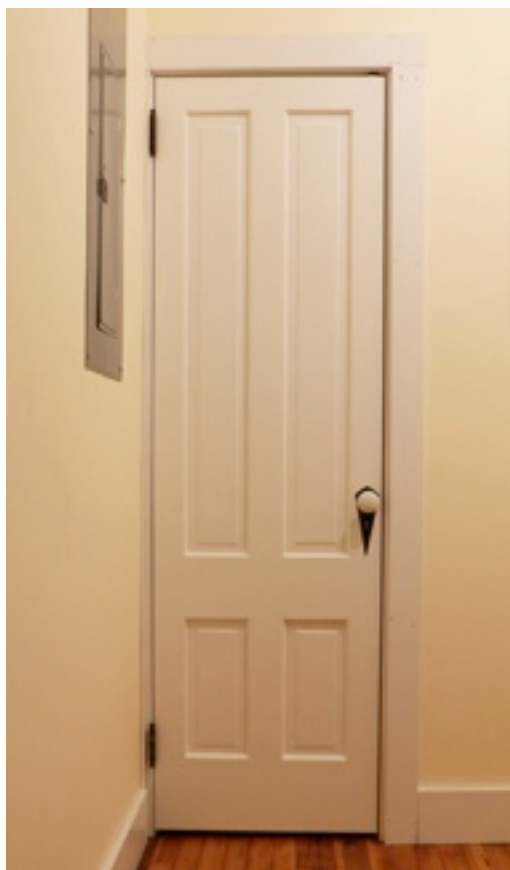






42a/43









Property Identification No. 209560-0000
127 Oneida St., St. Augustine, FL 32084

- 1). Front (South) facade: Before - March, 2013 / After - June, 2020
- 2). South and East facade: Before - April, 2013 / After - August, 2020
- 3). East facade: Before - April, 2013 / After - June, 2020
- 4). North facade: Before - May, 2013 / After - August, 2020
- 5). North facade: Before - May, 2013 / After - August, 2020 (fence prevents getting back to duplicate "before")
- 6). West facade: Before - May, 2013 / After - August, 2020 (foliage blocking view)
- 7). Brick piers North: Before - May, 2013 / After - August, 2020
- 8). Brick pier detail, NE corner: Before - May, 2013 / After - August, 2020
- 9). Brick pier and footing, NW corner: Before - May, 2013 / After - August, 2020
- 10). Brick pier, SW corner: Before - May, 2013 / After - March, 2015
- 11). Wood siding, West: Before - May, 2013 / After - August, 2020
- 12). Wood siding detail, West: Before - May, 2013 / After - August, 2020
- 13). Wood siding, front (South) 2nd floor porch: Before - May, 2013 / After - August, 2020
- 14). Front (South) 2nd Floor Porch: Before - May, 2013 / After - August, 2020
- 15). Porch roof detail: Before - May, 2013 / After - August, 2020
- 16). Railing Detail: Before - May, 2013 / After - August, 2020
- 17). Salvaged porch architectural details: Before - April, 2013 / After - August 2020
- 18). Architectural details: Before: May, 2013 / After - August 2020 (original spindles and right bracket)
- 19). Metal gable roof: Before: May, 2013 / After - August 2020
- 20). Porch shed roof and gable: Before: May, 2013 / After - August 2020
- 21). East eaves: Before: May, 2013 / After - August 2020
- 22). West eaves: Before: May, 2013 / After - August 2020
- 23). Staircase and entry hall: Before: May, 2013 / After - August 2020
- 24). Staircase with east door: Before: May, 2013 / After - August 2020
- 25). Staircase and plaster: Before: May, 2013 / After - August 2020
- 26). Staircase stringer detail: Before: April, 2013 / After - August 2020
- 27). 2nd floor newel post: Before: May, 2013 / After - August 2020
- 28). 2nd floor hall looking South: Before: May, 2013 / After - August 2020
- 29). Living room looking NW: Before: April, 2013 / After - August 2020
- 30). Living room looking North: Before: April, 2013 / After - August 2020
- 31). Dining room looking SW: Before: April, 2013 / After - August 2020
- 32). Salvaged floorboards: Before: May, 2013 / After - August 2020
- 33). Brick flue, South view, April, 2013 - No After Photo
- 34). Brick flue, North view, April, 2013 - No After Photo
- 35). Original window over staircase: Before: May, 2013 / After - August 2020
- 36). Original window detail: Before: May, 2013 / After - August 2020
- 37). Original window detail: Before: May, 2013 / After - August 2020
- 38). Aluminum replacement window, front porch ground floor, May, 2013
- 39). Original window, dining room west wall, April, 2013
- 40). 2nd floor front (South) bedroom: Before: May, 2013 / After - August 2020
- 41). Dining room looking West: Before: May, 2013 / After - August 2020
- 42). Front door: Before: May, 2013 / After - August 2020
- 42a). Front door hardware: Before: May, 2013 / After - August 2020
- 43). Salvaged 5 panel interior door: Before: May, 2013 / After - August 2020
- 43a). Salvaged interior door hardware: Before: May, 2013 / After - August 2020
- 44). Exterior door (inside view), NE corner: Before: May, 2013 / After - August 2020
- 45). 2nd floor front porch exterior door: Before: May, 2013 / After - August 2020
- 46). Floor under central brick flue: Before: May, 2013 / After - August 2020
- 47). 2nd floor hall: Before: May, 2013 / After - August 2020

Historic Preservation Property Tax Exemption Application

Part 1 – Evaluation of Property Eligibility

Read the attached instructions carefully before completing this application. Your application cannot be evaluated unless it is complete and all required supporting materials are provided. In the event of any discrepancy between the application form and other supplementary material submitted with it (such as architectural plans, drawings and specifications), the application form shall take precedence. Type or print clearly in black ink. If additional space is needed, attach additional sheets.

GENERAL INFORMATION (To be completed by all applicants)

1. Property identification and location:

Property Identification Number (from tax records): 209560-0000 *Attach legal description of property*

Address of property: Street 127 Oneida St.

City St. Augustine County Florida Zip Code 32084

☐ Individually National Register listed
☒ In a National Register district

☐ Locally designated historic property or landmark*
☐ In a locally designated district

* For applications submitted to the Division of Historical Resources, attach a copy of the local designation report for the property and the official correspondence notifying the property owner of designation.

Name of historic district Lincolnvile Historic District

For locally designated historic properties or landmarks, or properties located in locally designated historic districts, provide the following additional information:

Name of local historic preservation agency/office Historic Architectural Review Board, City of St. Augustine

Mailing Address P.O. Box 210

City St. Augustine State Florida Zip Code 32084

Telephone Number (904) 825-1065

2. Type of request:

- ☒ Exemption under 196.1997, F.S. (standard exemption)
☐ Exemption under 196.1998, F.S. (exemption for properties occupied by non-profit organizations or government agencies and regularly open to the public) *If applying under s. 196.1998, F.S., complete Question 9 on page five.*

3. Owner information:

Name of individual or organization owning the property Theresa L. Segal and Joseph E. Segal

Mailing address 126 Oneida

City St. Augustine State Florida Zip code 32084

Daytime Telephone Number (904) 829-6761

If the property is in multiple ownership, attach a list of all owners with their mailing addresses.

Page Two - Historic Preservation Property Tax Exemption Application

Property Identification Number 209560-0000

Property Address 127 Oneida St., St. Augustine, FL 32084

4. Owner Attestation: I hereby attest that the information I have provided is, to the best of my knowledge, correct, and that I own the property described above or that I am legally the authority in charge of the property. Further, by submission of this Application, I agree to allow access to the property by representatives of the Division of Historical Resources or the Local Historic Preservation Office, where such office exists, and appropriate representatives of the local government from which the exemption is being requested, for the purpose of verification of information provided in this Application. I also understand that, if the requested exemption is granted, I will be required to enter into a Covenant with the local government granting the exemption in which I must agree to maintain the character of the property and the qualifying improvements for the term of the exemption.

Name Theresa Segal Signature *T. Segal* Date 5/31/13

Complete the following if signing for an organization or multiple owners:

Title _____ Organization name _____

EVALUATION OF PROPERTY ELIGIBILITY

(To be completed only for properties in historic or archaeological districts):

5. Description of Physical Appearance:

The building is a two-story wood frame vernacular residence constructed between 1899 and 1904 in an L-shaped plan with a steep-pitch, front gable metal roof with open eaves. The two-story porch wraps the South and East façade with a metal pitched roof. The house sits on brick piers with the exception of four cinder block replacements supporting the front porch. The exterior is sheathed in horizontal clapboard novelty siding with corner boards. Original windows were 2/2 wood sash. There are 1/1 aluminum and wood replacement windows. The porches were adorned with modest square wood railings with fluting. The friezes echo the railings and are adorned with jigsawn brackets. The building's current appearance is missing many features due to partial abatement in 2012 but are well documented. The northeast two-story portion of the L-shape plan and adjoining east porch were removed as well as the north kitchen addition on the first floor.

Date of Construction ca. 1899 - 1904 Date(s) of Alteration(s) Pre 1930, 2012

Has building been moved? () Yes (X) No If so, when? _____

6. Statement of Significance:

This building is listed as a contributing structure to the Lincolnville National Register Historic District. It was built in the middle of the defining period for the district which is designated as between 1871 and 1930. The wood-frame vernacular architecture is representative of the style of the District. The Florida Master Site File entry lists the significant features as the porch friezes and jigsawn brackets. The location of the property is unique in that it is at the terminus of Oneida St. and is the focal point of the streetscape.

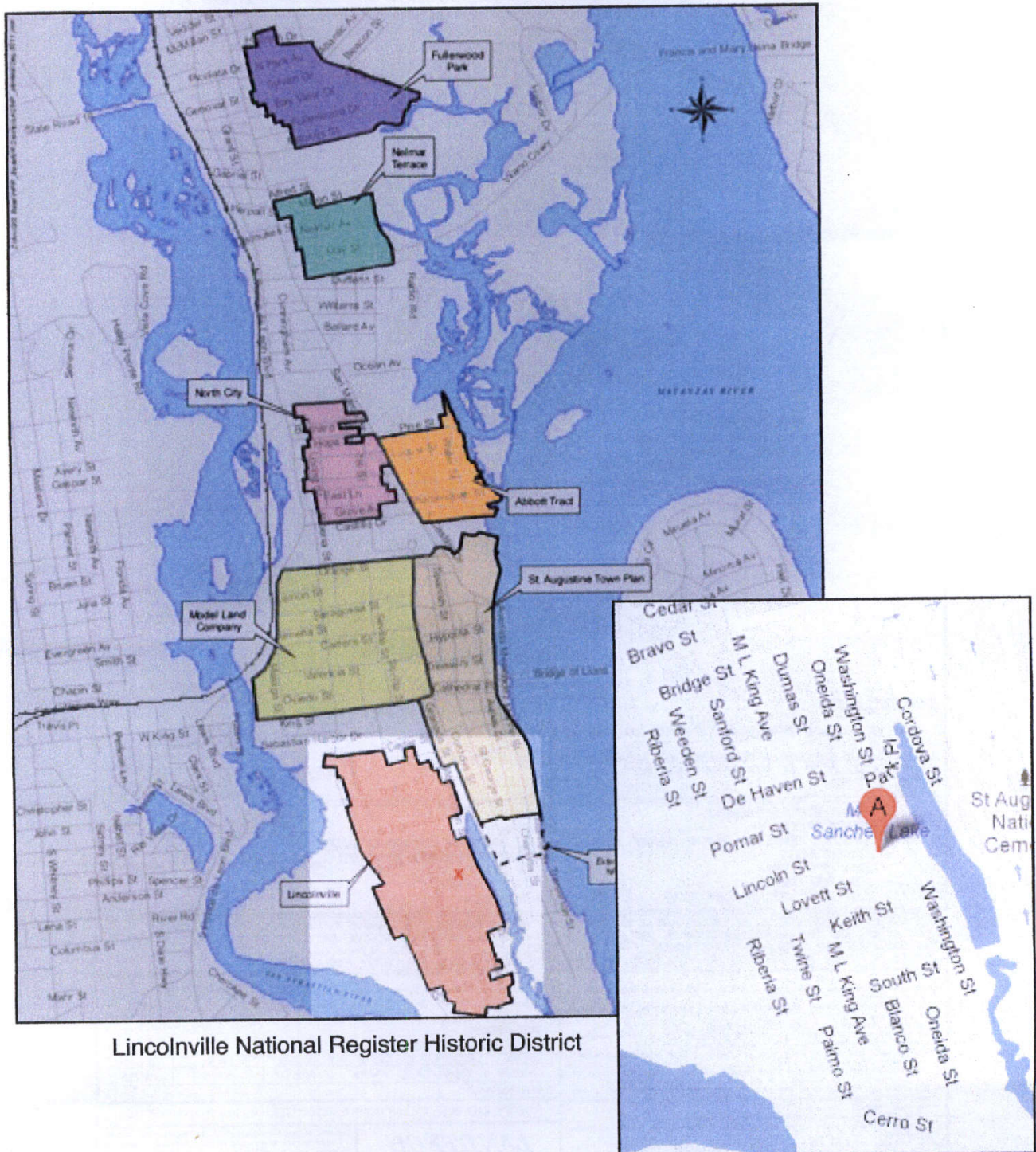
Page Three - Historic Preservation Property Tax Exemption Application

Property Identification Number 209560-0000

Property Address 127 Oneida St., St. Augustine, FL 32084

7. Photographs and maps:

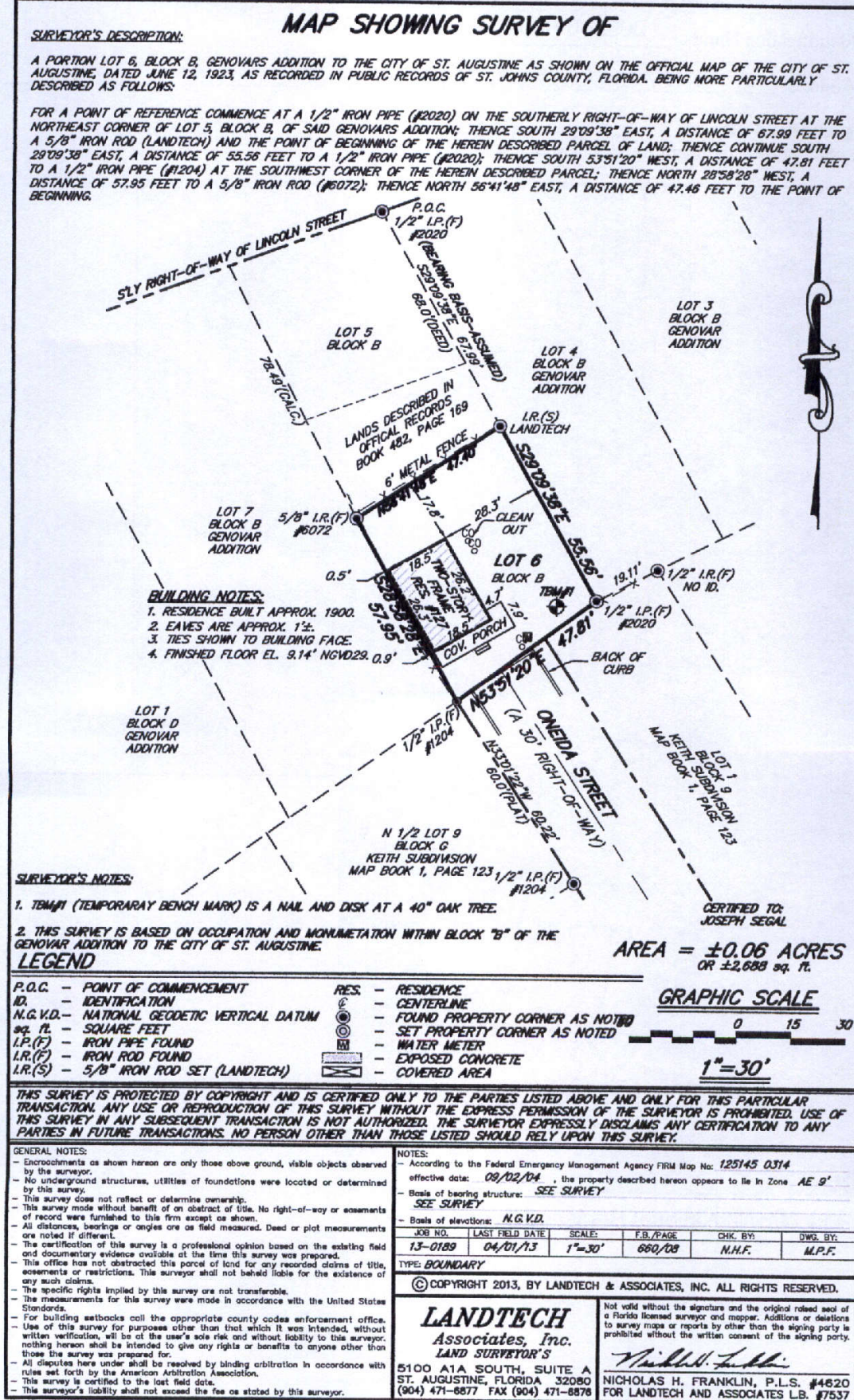
Attach photographs and maps to application.



Lincolville National Register Historic District

Property Identification Number: 209560-0000
 Property Address: 127 Oneida St., St. Augustine, FL 32084

04/09/13 13-0189_127 ONEIDA STREET.DWG CAD 1



MAP SHOWING SKETCH OF LEGAL

SURVEYOR'S DESCRIPTION:

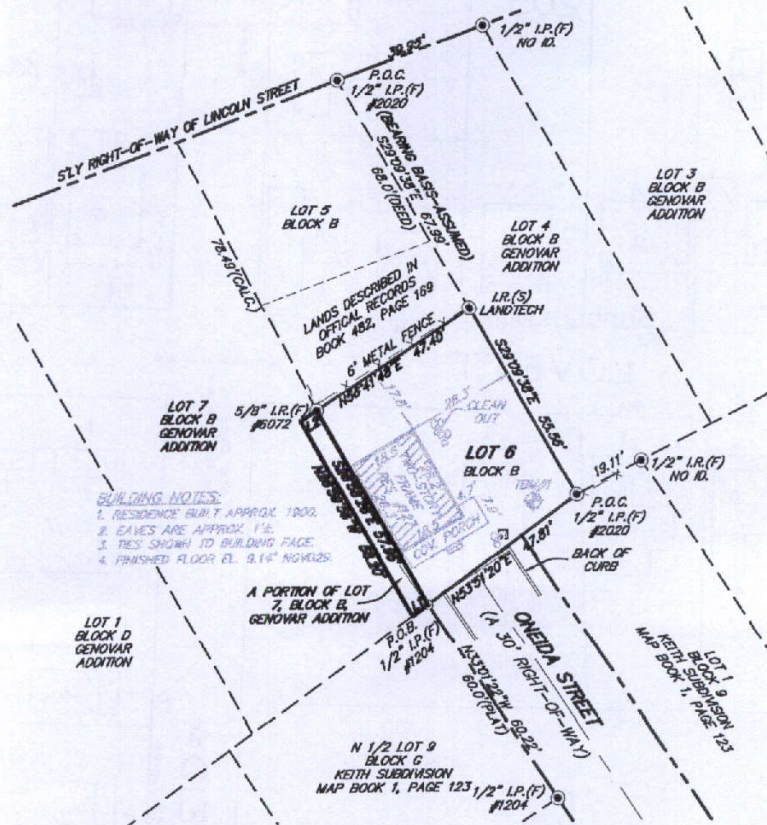
A PORTION LOT 6, BLOCK B, GENOVARS ADDITION TO THE CITY OF ST. AUGUSTINE AS SHOWN ON THE OFFICIAL MAP OF THE CITY OF ST. AUGUSTINE, DATED JUNE 12, 1923, AS RECORDED IN PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF REFERENCE COMMENCE AT A 1/2" IRON PIPE (#2020) ON THE SOUTHERLY RIGHT-OF-WAY OF LINCOLN STREET AT THE NORTHEAST CORNER OF LOT 5, BLOCK B, OF SAID GENOVARS ADDITION; THENCE SOUTH 29°08'38" EAST, A DISTANCE OF 67.99 FEET TO A 5/8" IRON ROD (LANDTECH) AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL OF LAND; THENCE CONTINUE SOUTH 29°08'38" EAST, A DISTANCE OF 55.56 FEET TO A 1/2" IRON PIPE (#2020); THENCE SOUTH 53°51'20" WEST, A DISTANCE OF 47.81 FEET TO A 1/2" IRON PIPE (#1204) AT THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED PARCEL; THENCE NORTH 28°59'28" WEST, A DISTANCE OF 57.95 FEET TO A 5/8" IRON ROD (#6072); THENCE NORTH 56°41'48" EAST, A DISTANCE OF 47.46 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH A PORTION OF LOT 7, BLOCK B, GENOVARS ADDITION TO THE CITY OF ST. AUGUSTINE AS SHOWN ON THE OFFICIAL MAP OF THE CITY OF ST. AUGUSTINE, DATED JUNE 12, 1923, AS RECORDED IN PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF REFERENCE COMMENCE AT A 1/2" IRON PIPE (#2020) AT THE SOUTHEAST CORNER OF LOT 6, BLOCK B, OF SAID GENOVARS ADDITION; THENCE SOUTH 53°51'20" WEST, A DISTANCE OF 47.81 FEET TO A 1/2" IRON PIPE (#1204) AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL; THENCE CONTINUE SOUTH 53°51'20" WEST, A DISTANCE OF 5.00 FEET; THENCE NORTH 28°59'28" WEST, A DISTANCE OF 56.20 FEET; THENCE NORTH 56°41'48" EAST, A DISTANCE OF 5.00 FEET TO A 5/8" IRON ROD (#6072); THENCE SOUTH 28°58'28" EAST, A DISTANCE OF 57.95 FEET TO THE POINT OF BEGINNING.

CERTIFIED TO:
JOSEPH SEGAL



BUILDING NOTES:
1. RESIDENCE BUILT APPROX. 1902.
2. EAVES ARE APPROX. 1" E.
3. TIES SHOWN TO BUILDING FACE.
4. FINISHED FLOOR EL. 9.16' NGVD25.

SURVEYOR'S NOTES:

1. TEMP (TEMPORARY BENCH MARK) IS A NAIL AND DISK AT A 40" OAK TREE.
2. THIS SURVEY IS BASED ON OCCUPATION AND MONUMENTATION WITHIN BLOCK "B" OF THE GENOVARS ADDITION TO THE CITY OF ST. AUGUSTINE.

LEGEND

P.O.C. - POINT OF COMMENCEMENT	RES. - RESIDENCE
ID. - IDENTIFICATION	C. - CENTERLINE
N.G.V.D. - NATIONAL GEODETIC VERTICAL DATUM	F.P.C. - FOUND PROPERTY CORNER AS NOTED
SQ. FT. - SQUARE FEET	S.P.C. - SET PROPERTY CORNER AS NOTED
LP (F) - IRON PIPE FOUND	W.M. - WATER METER
LR (F) - IRON ROD FOUND	E.C. - EXPOSED CONCRETE
LR (S) - 5/8" IRON ROD SET (LANDTECH)	C.A. - COVERED AREA

GENERAL NOTES:

- This survey made without benefit of an abstract of title. No right-of-way or easements of record were furnished to this firm except as shown.
- The certification of this survey is a professional opinion based on the existing field and documentary evidence available at the time this survey was prepared.
- This office has not abstracted this parcel of land for any recorded claims of title, easements or restrictions. This surveyor shall not be held liable for the existence of any such claims.
- Use of this survey for purposes other than that which it was intended, without written verification, will be at the user's sole risk and without liability to the surveyor; nothing herein shall be intended to give any rights or benefits to anyone other than those the survey was prepared for.
- All disputes here under shall be resolved by binding arbitration in accordance with rules set forth by the American Arbitration Association.
- No underground structures, utilities or foundations were located or determined by this survey.
- For building setbacks call the appropriate county code enforcement office, as noted if different.
- The measurements for this survey were made in accordance with the United States Standards.
- Encroachments as shown herein are only those above ground, visible objects observed by the surveyor.

- This survey is certified to the last field date.
- This survey does not reflect or determine ownership.
- The specific rights implied by this survey are not transferable.
- This surveyor's liability shall not exceed the fee as stated by this surveyor.

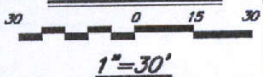
NOTE:
THIS SURVEY IS PROTECTED BY COPYRIGHT AND IS CERTIFIED ONLY TO THE PARTIES LISTED ABOVE AND ONLY FOR THIS PARTICULAR TRANSACTION. ANY USE OR REPRODUCTION OF THIS SURVEY WITHOUT THE EXPRESS PERMISSION OF THE SURVEYOR IS PROHIBITED. USE OF THIS SURVEY IN ANY SUBSEQUENT TRANSACTION IS NOT AUTHORIZED. THE SURVEYOR EXPRESSLY DISCLAIMS ANY CERTIFICATION TO ANY PARTIES IN FUTURE TRANSACTIONS. NO PERSON OTHER THAN THOSE LISTED SHOULD RELY UPON THIS SURVEY.

LINE TABLE		
LINE	BEARING	DISTANCE
11	N53°51'20"E	5.00'
12	N56°41'48"E	5.00'

PART OF LOT 7, BLOCK B
AREA = ±0.01 ACRES
OR ±289 sq. ft.

LOT 6, BLOCK B
AREA = ±0.06 ACRES
OR ±2,608 sq. ft.

GRAPHIC SCALE



According to the Federal Emergency Management Agency FEMA Map No. 18348-01A-1 effective date: 08/01/04, the property described herein appears to be in Zone AC 1.

SEE SURVEY FOR BEARING STRUCTURE. SEE CAUTION.

Scale of development: N.G.V.D. 2011

DATE: 04/01/13 SCALE: 1/4"=30' DATE: 04/01/13 DATE: 04/01/13

10% BROKEN OF LEGAL

© COPYRIGHT 2013, BY LANDTECH & ASSOCIATES, INC. ALL RIGHTS RESERVED.

LANDTECH
Associates, Inc.
LAND SURVEYOR'S

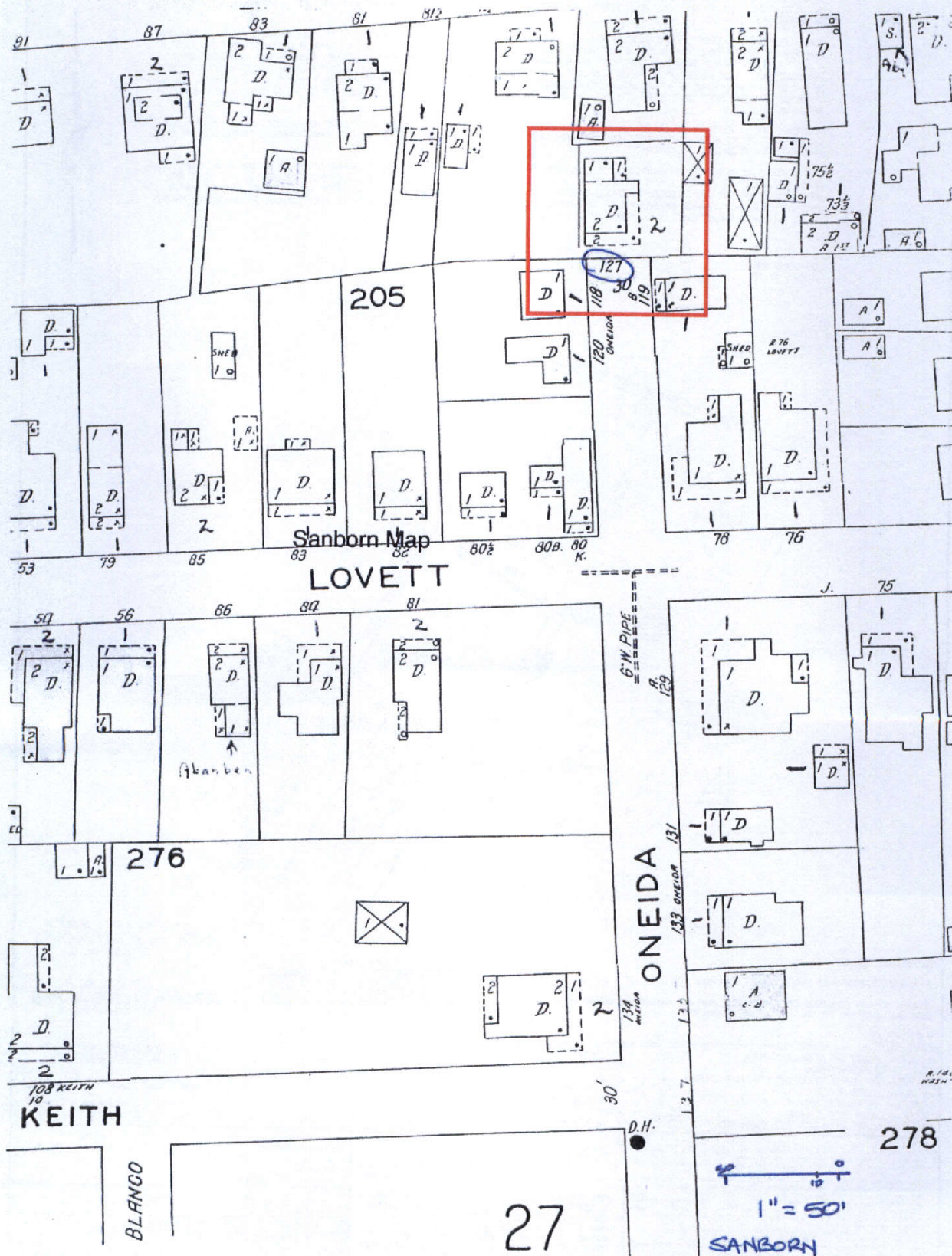
5100 A1A SOUTH, SUITE A
ST. AUGUSTINE, FLORIDA 32080

(804) 471-8877 FAX (804) 471-8878

Not valid without the signature and the original related seal of a Florida licensed surveyor and engineer. Addition or deletion to survey maps or reports by other than the signing party is prohibited without the written consent of the signing party.

NICHOLAS H. FRANKLIN, P.L.S. 4620
FOR LANDTECH AND ASSOCIATES L.B. #7537

Property Identification Number: 209560-0000
Property Address: 127 Oneida St., St. Augustine, FL 32084



Sanborn Map 1930, from COSA records

JUL 1 1991

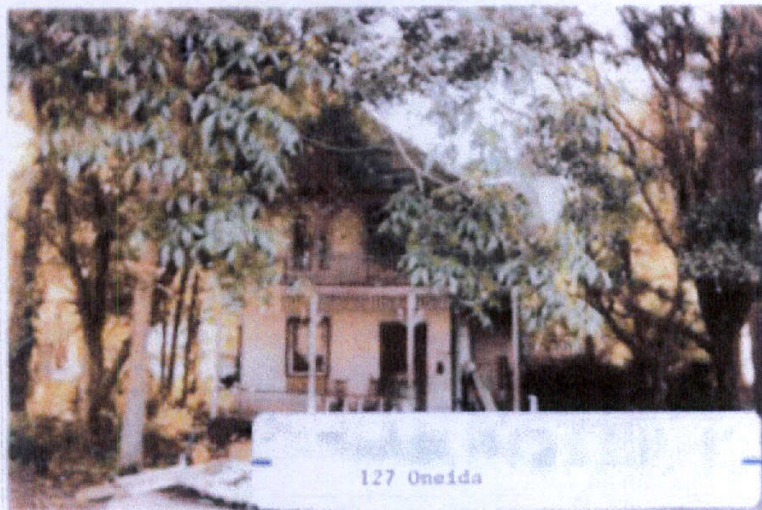
United States Department of the Interior
 National Park Service

National Register of Historic Places Continuation Sheet

Section number 7 Page 24 Building List

Oneida Street (cont.)

87	1904-1910	Frame Vernacular
90	1871-1885	Frame Vernacular
92	1885-1894	Frame Vernacular
93	1871-1924	Frame Vernacular
94	1917-1924	Frame Vernacular
95	1871-1885	Frame Vernacular
127	1899-1904	Frame Vernacular
129	1910-1917	Frame Vernacular
131	1917-1924	Frame Vernacular
134	1917-1924	Frame Vernacular
136	1924-1930	Frame Vernacular
139	1885-1894	Queen Anne
140	1924-1930	Frame Vernacular
141	1885-1894	Frame Vernacular
143	1885-1894	Frame Vernacular
147	1904-1910	Frame Vernacular
150	1924-1930	Frame Vernacular
151	1902-1904	Frame Vernacular
155	1904-1900	Frame Vernacular
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Palmo Street

117	1924-1930	Frame Vernacular
119	1924-1930	Frame Vernacular
120	1904-1910	Frame Vernacular

Property Identification Number: 209560-0000
Property Address: 127 Oneida St., St. Augustine, FL 32084

FLORIDA MASTER SITE FILE
HISTORIC ST. AUGUSTINE PRESERVATION BOARD
HISTORIC PROPERTIES INVENTORY FORM

I. LOCATION & LEGAL DESCRIPTION

FDAHRM 802== Site No. 85J1492 1009==
Site Name: 127 Oneida Street 830== Survey Date: 7812 820==
Address: 127 Oneida Street, St. Augustine, Fla. 32084 905==
Instructions for Locating:
813== County: St. Johns 308==
Location: Genovar Addition B 6 868==
(subdivision) (block) (lot)
multist ST3248 868==
Owner of Site: Name: Carter, Evelyn ;
Address: 127 Oneida Street
St. Augustine, Fla. 32084 902==
Occupant or Manager: Jenkins, Cellie Mrs. 904==
Type of Ownership: Private 848== Zoning: RS2
NR Classification Category: Building 916== Recording Date: 832==
UTM: 17 469755 3305860 890== Location: T07S R30E N19 812==
(zone) (easting) (northing) (T) (R) (S)
Map Reference: USGS St. Augustine 7.5 MIN 1956 (PR 1970) 809==
Recorder: Name & Title: Nolan, David (Historic Sites Specialist) ;
Address: H.S.A.P.B. 818==

II. SITE DESCRIPTION

Condition of Site:		Threats to Site:	
() Excellent	863==	() Zoning	878==
() Good	863==	() Development	878==
(x) Fair	863==	() Deterioration	878==
() Deteriorated	863==	() Borrowing	878==
		() Transportation	878==
Integrity of Site:		() Fill	878==
(x) Altered	858==	() Dredge	878==
() Unaltered	858==	() Other	878==
(x) Original Site	858==		
() Restored - Date:	858==		
() Moved - Date:	858==		

SEE SITE FILE STAFF FOR
ORIGINAL PHOTO(S) OR MAP(S)

Property Identification Number: 209560-0000
Property Address: 127 Oneida St., St. Augustine, FL 32084

II. SITE DESCRIPTION, continued.

Original Use: Priv. Residence 838== Present Use: Priv. Residence 850==
Date: +1904 844== Period: 20th Cent 845== Culture: American 840==
Architect: _____ 872==
Builder: _____ 874==
Style: Frame vernacular 964==
Plan Type: L-shape 956==
Exterior Fabrics: Wood, dropside, with cornerboards _____
_____ 854==
Structural Systems: Wood frame 856==
Features of Structure: (942)
Window Type: DHS, 2/2, 2/2 (metal) 942==
Foundation: Concrete block piers 942==
Roof Type: Gable 942==
Secondary Roof Structures: Hip porch 942==
Porches & Balconies: _____
_____ 942==
Chimney Location: _____ 942==
Materials: (882)
Chimney: _____ 882==
Roof Surfacing: Metal, 5-v crimp 882==
Ornament Exterior: Porch frieze, jigsaw brackets _____
_____ 882==
Quantitative Data: (950-954)
Chimneys: _____ 952== Dormers: _____ 954== Stories: 2 950==
Other: _____ 956==
Surroundings: Residential 864==
Relationship to Surroundings: At dead end _____
_____ 859==

III. PHOTOGRAPHY

Photographic Records Numbers: _____ 860==
Contact Prints

IV. SIGNIFICANCE

Areas of Significance: Architecture

920==

Statement of Significance: (911==)

ARCHITECTURE

This two-story Frame Vernacular residence at 127 Oneida Street was constructed between 1899 and 1904. Significant details include a porch frieze and jigsaw brackets.

Genovar Addition was one of the early residential neighborhoods of Lincolnville. The 1885 and 1894 Birdseye maps of St. Augustine show a number of houses along Kingsferry and Lincoln Streets, surrounded by agricultural areas to the north and south. Almost all the houses are wood frame, and about equally divided between one and two stories. There are some interesting Victorian examples. With the exception of some commercial and institutional buildings along Central Avenue and Riberia Street, the subdivision is mainly residential. Genovar Addition is bounded on the west by marshland and the San Sebastian River. On the east it extends almost as far as Maria Sanchez Lake. The area is threatened generally by traffic along Central Avenue and Riberia Street, and by some housing deterioration.

HISTORY

The area comprising Genovar Subdivision is situated between the early 18th century Indian villages of Pocotalaca to the south and Palica to the north. By the late 18th century, a redoubt was built in the western portion of the tract along the marshes of the San Sebastian River. The subdivision developed out of the late 18th century land grant to Francisco Marin, a Spanish shoemaker, who converted the property into one of the first commercial orange groves in Florida. The road to the San Sebastian Ferry, or present-day Kings Ferry Street, formed the northern boundary of the grant.[1] The orange grove prospered until the 1870's with such prominent proprietors as the Marquis de Fougères, the French Counsel at Charleston, South Carolina, and Agustin Verot, the Catholic Bishop of St. Augustine. Bartolo Genovar, a local merchant and real estate developer, purchased and subdivided the grove by 1878, and by 1885, the two principle streets in the subdivision, Lincoln and Kings Ferry, were lined with small homes. Early and subsequent development has been associated with Blacks, including the A.M.E. Church, and represents one of the initial phases in the expansion of the early Black community of Lincolnville.[2]

V. BIBLIOGRAPHY

1. Antonio de Arredondo, "Plano de la Ciudad de San Agustin de la Florida", Havana, May 15, 1737; Mariano de la Rocque, "Plano General de la Plaza de San Agustin de la Florida", St. Augustine, December 24, 1791; St. Johns County Courthouse, Deed Records, Book B and L, pp. 1 and 122.
2. Deed Records, Book O, p. 327; Book Q, p. 310; Book W, pp. 38 and 179; Book X, pp. 108, 111, and 169; St. Augustine City Directory, 1885, 1899, 1904.

Historic Preservation Property Tax Exemption Application

Part 2 – Description of Improvements

(To be completed by all applicants):

Complete the blocks below. Include site work, new construction, alterations, etc.

Property Identification Number 209560-0000Property Address 127 Oneida St., St. Augustine, FL 32084**Feature 1**Feature Exterior - FoundationApprox. date of feature 1904, unknown

Describe existing feature and its condition:

The brick piers are in various conditions ranging from fair to poor. Several porch piers have been replaced with concrete block. The brick footings appear destabilized.

Photo no. 7-10 Drawing no. Pier Detail

Describe work and impact on existing feature:

All piers will be rebuilt using existing bricks to wrap a custom 12" x 12" concrete core so as to retain the same reveal and appearance.

Feature 2Feature Exterior - Novelty SidingApprox. date of feature 1904

Describe existing feature and its condition:

The wood siding is in varying conditions ranging from good to poor. Approximately 25% is missing.

Photo no. 1-4, 6, 11-13 Drawing no. A2 & A3

Describe work and impact on existing feature:

Siding will be removed and reused or replaced in kind as needed.

Feature 3Feature Exterior - Two-story wrap-around porchesApprox. date of feature 1904

Describe existing feature and its condition:

The existing front porches are in poor condition. During 2012 abatement the east porches were removed. Original railings friezes and jigsaw brackets were salvaged.

Photo no. 1-3, 14-18 Drawing no. A2 & A3

Describe work and impact on existing feature:

The front porches will be documented and removed. The front and side wrap-around porches will be completely rebuilt using any salvageable existing materials and replacement in kind.

Page Five Historic Preservation Property Tax Exemption Application

Property Identification Number 209560-0000

Property Address 127 Oneida St., St. Augustine, FL 32084

Feature 4

Feature Exterior - Gable roof
Approx. date of feature 1904

Describe existing feature and its condition:

The existing roof is 5 v-crimp metal. The roof, eaves and gables are in poor condition. The roof decking is in good condition.

Describe work and impact on existing feature:

A roof-over will be done using matching 5v crimp metal roofing. The gables and eaves will be replaced as needed using like materials.

Photo no. 19-22 Drawing no. A 2 & A 3

Feature 5

Feature Interior - Staircase and Entryway
Approx. date of feature 1904, unknown

Describe existing feature and its condition:

The staircase has extensive termite damage. The ground floor newel post is not original and the 2nd floor post is missing its cap. A door was added to the east ground floor wall opening onto the bottom two steps at an unknown date.

Describe work and impact on existing feature:

The staircase will be completely replaced to the same configuration with like materials. The 2nd floor newel post will be the example used for the replacement top and bottom. The ground floor door will be replaced with a window. The 2nd floor flooring will be cut back so that the railing clears the new window.

Photo no. 23-28 Drawing no. A 1

Feature 6

Feature Interior - Common Rooms
Approx. date of feature 1904

Describe existing feature and its condition:

The plaster was removed from the ground floor rooms in 2012 and cross-braced. The central brick flue is in poor condition and is causing structural destabilization. Some 8" floorboards were salvaged.

Describe work and impact on existing feature:

The rooms will be redone in sheetrock with 8" floorboards using salvaged materials where possible. The flue will be removed and the wall between the living room and dining room will be cut away to match the dimension of the opposite partition on the west wall. The doorway on the north dining room wall will be widened to open into the kitchen. A breakfast bar will divide the spaces.

Photo no. 29-34 Drawing no. A 1

Page Six - Historic Preservation Property Tax Exemption Application

Property Identification Number 209560-0000

Property Address 127 Oneida St., St. Augustine, FL 32084

Feature 7

Feature <u>Windows</u> Approx. date of feature <u>1904, Unknown</u> Describe existing feature and its condition: Two of the original 3' x 5'6" 2/2 sash windows exist and are in poor condition. Several windows are missing and replaced with 1/1 sash wood and 1/1 aluminum. Photo no. <u>35-40</u> Drawing no. <u>Window Schedule</u>	Describe work and impact on existing feature: All windows in the existing structure will be replaced with wood 3' x 5'6" 2/2 sash wood replacement windows. The interior and exterior trim will be replaced to match the original windows.
--	--

Feature 8

Feature <u>Doors</u> Approx. date of feature <u>Unknown</u> Describe existing feature and its condition: With the exception of one interior 5 panel door, all exterior and interior doors and in poor condition. It appears that most, if not all, were replaced at unknown dates. 24, Photo no. <u>42-45</u> Drawing no. <u>Door Schedule</u>	Describe work and impact on existing feature: The front entry and back kitchen exterior doors will be replaced with half-glass two-panel doors. The front door hardware will reflect the period and the back will be modern. The upstairs exterior doors will be 8-panel glass with period hardware. The door over the stair will be replaced by a 2/2 sash window. The entryway interior doorway will remain open. The door to the Laundry room will be the salvaged 5-panel door. 2nd floor interior doors will be 3 panel.
--	---

Feature 9

Feature <u>Interior Flooring</u> Approx. date of feature <u>1904</u> Describe existing feature and its condition: The 3" tongue-and-groove flooring is in extremely poor condition with severe termite damage that compromises it's structural integrity. 31,40,41, Photo no. <u>46,47</u> Drawing no. _____	Describe work and impact on existing feature: All flooring will be replaced in kind to match the species, width and direction and installed over a 3/4" subfloor.
--	---

Page Seven Historic Preservation Property Tax Exemption Application

Property Identification Number 209560-0000Property Address 127 Oneida St., St. Augustine, FL 32084**Property Use (To be completed by all applicants):**1. Use(s) before improvement: Single Family Residence2. Proposed use(s) after improvement: Single Family Residence**Special Exemption (Complete only if applying for exemption under s. 196.1998, F.S. (property occupied by non-profit organization or government agency and regularly open to the public):***NOTE: Applicants should check with local officials to determine whether or not the exemption program offered by their municipal government and/or county allows the special exemption provided by s. 196.1998, F.S.*

1. Identify the governmental agency or non-profit organization that occupies the building or archaeological site:

2. How often does this organization or agency use the building or archaeological site? _____

3. For buildings, indicate the total useable area of the building in square feet. (For archaeological sites, indicate the total area of the upland component in acres) _____ square feet() acres()

4. How much area does the organization or agency use? _____ square feet() acres()

5. What percentage of the usable area does the organization or agency use? _____ %

6. Is the property open to the public () Yes () No If so, when? _____

7. Are there regular hours? () Yes () No If so, what are they? _____

8. Is the property also open by appointment? () Yes () No

9. Is the property open only by appointment? () Yes () No

PART 1 APPLICATION REVIEW
For Local Historic Preservation Office or Division Use Only

Property Identification Number 209560-0000

Property Address 127 Oneida Street

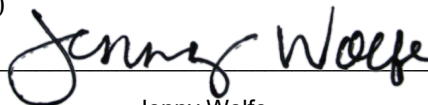
The (☒) Local Preservation Office (☐) Division has reviewed the Historic Preservation Property Tax Exemption Application for the above named property and hereby:

- (☒) Certifies that the above referenced property IS consistent with the provisions of s. 196.1997 (11), F.S.
- (☐) Certifies that the above referenced property _____ consistent with the provisions of s. 196.1997 (11), F.S.
- (☐) Certifies that the above referenced property _____ provided under s. 196.1998, F.S., for properties occupied by non-profit organizations or government agencies and regularly open to the public.
- (☐) Certifies that the above referenced property _____ provided under s.196.1998, F.S.

Review Comments: See HARB order and staff report

Additional Review Comments attached? Yes (☒) No (☐)

Signature



Typed or printed name Jenny Wolfe

Title Historic Preservation Officer

Date 6/20/2013

This instrument prepared by:
City of St. Augustine
75 King Street
Post Office Drawer 210
St. Augustine, FL 32085

**BEFORE THE
HISTORIC ARCHITECTURAL
REVIEW BOARD
FOR THE
CITY OF ST. AUGUSTINE, FLORIDA**

**ORDER TO APPROVE
CERTIFICATE OF APPROPRIATENESS
CASE NO.: 2013-0067**

IN THE MATTER OF:

**APPLICANT: Joseph & Theresa Segal
126 Oneida Street
St. Augustine, FL 32084**

OWNER: Theresa Segal, Et Al

RE: Certificate of Appropriateness pursuant to Section 28-89, City of St. Augustine Code, to conduct building improvements including restoring and rehabilitating architectural finishes, features and spaces and constructing an addition to pursue an ad valorem tax exemption.

SITE DESCRIPTION FOR CERTIFICATE OF APPROPRIATENESS:

127 Oneida Street

LEGAL DESCRIPTION: Genevar Addn city Lot 6 Blk B OR3701/1621 (T/D)

PARCEL NUMBER: 209560-0000

THE HISTORIC ARCHITECTURAL REVIEW BOARD HAS HEARD TESTIMONY AND EXAMINED EVIDENCE AT A PUBLIC HEARING HELD ON JUNE 20, 2013, AND BASED ON THE TESTIMONY AND EVIDENCE, THE HISTORIC ARCHITECTURAL REVIEW BOARD HAS DETERMINED AS FOLLOWS:

FINDINGS OF FACT AND CONCLUSIONS OF LAW

- 1. Applicant is the legal owner, occupant, and/or representative of the owner/occupant of the subject property and duly submitted an application with the owner's knowledge, and was duly notified of the hearing, in accordance with Chapter 28 of the Code of the City of St. Augustine. The applicant or representative was**

present at the June 20, 2013 Historic Architectural Review Board meeting and testified under oath.

2. A public hearing was held, with notice given as required by law, and no members of the public spoke on this issue.
3. The subject property has a zoning classification of Residential Single Family two (RS-2).

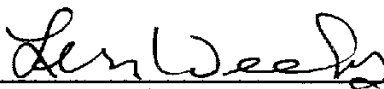
ORDER

1. That based upon the evidence, testimony and exhibits presented at the hearing, the Applicant has presented the proper grounds for granting a Certificate of Appropriateness and, therefore, the Certificate is granted in accordance with the application.
2. That the following conditions are applied to the granting of the Certificate of Appropriateness, as follows:

(None)

DONE AND ORDERED, at a public hearing on the 20th day of June, A.D., 2013, in the Alcazar Room, 75 King Street, St. Augustine, Florida.

CERTIFICATE OF APPROPRIATENESS REQUEST APPROVED.

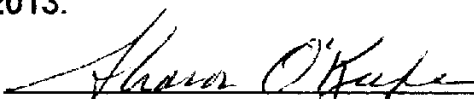


LEN WEEKS, CHAIRMAN
HISTORIC ARCHITECTURAL REVIEW BOARD
CITY OF ST. AUGUSTINE, FLORIDA

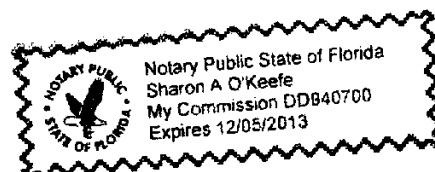
STATE OF FLORIDA
COUNTY OF ST. JOHNS

I HEREBY CERTIFY that on this day, personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Len weeks who is personally known to me and who is the person described in and who executed the foregoing instrument and acknowledged before me that he executed the same for the purposes therein expressed.

Witness my hand and official seal, this 18th day of July, A.D., 2013.



Notary Public, State of Florida



RECEIVED

JAN 20 2017

Planning / Building Dept.

DOS Form No. HR3E101292

Revised 09/03/00

Historic Preservation Property Tax Exemption Application
Amendment Sheet

Property Identification Number # 209560-0000

Address of property: Street 127 Oneida St.

City St. Augustine County St. Johns Zip Code 32084

1. **Amendment Description:** Indicate all changes in the project work, giving the originally proposed treatment and the amended work item description (use additional blank sheets if necessary):

See attached

2. Attach photographs and drawings as necessary to illustrate the proposed changes.

Theresa Segal J Segal 1/20/17
Name Signature Date

Complete the following if signing for an organization or multiple owners (See next page for additional owners):

Co-owner w/ husband Joseph Segal
Title Organization name

Mailing Address 126 Oneida St. St. Augustine, FL 32084
City State Zip Code

Daytime Telephone Number (904) 829-6761

Local Historic Preservation Office or Division Use Only

The (X)Local Historic Preservation Office or ()Division has reviewed the Amendment Sheet for the above named property and hereby:

- (X) Determines that the work described in this Amendment to the Historic Preservation Property Tax Exemption Application for the property is consistent with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings, and the criteria set forth in Chapter 1A-38, F.A.C.
- () Determines that the work described in this Amendment to the Historic Preservation property Tax Exemption Application for the property is not consistent with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings, and the criteria set forth in Chapter 1A-38, F.A.C. All work not consistent with the referenced Standards, Guidelines and criteria is identified in the Review Comments. *Recommendations to assist the applicant in bringing the proposed work into compliance with the Standards, Guidelines and criteria are provided in the Review Comments.*

Page Two – Amendment Sheet --Historic Preservation Property Tax Exemption Application

Review Comments: See HARB order and staff report

Additional Review Comments attached? Yes(☒) No()

Signature 

Typed or printed name Jenny Wolfe

Title Historic Preservation Officer

Date 10/5/20

Property Identification Number: 209560-0000

Property Address: 127 Oneida St., St. Augustine, FL 32084

Feature 10:

Missing Historic Feature: Ground-Floor
Utilitarian Extension

Approx. date of feature: ca. 1904

Describe existing feature and its condition:

The feature is no longer existing.

Photo No. 5 Drawing No. A1, A2, A3, 1904
& 1930 Sanborn Maps

Describe work and impact on existing feature:

To be reconstructed within the historic footprint shown on the 1930 Sanborn map. A metal shed roof will extend from the existing structure where the novelty siding stops. A back stoop will also be included on the East side as also evidenced on the maps.

Due to lack of documentation the feature will be treated as a new design using board-and-batten construction. There will be an exterior 1/2 glass door exiting onto the stoop with two horizontal fixed windows on the North (back) side and one small 1/1 window on the West side.

Impact to the existing feature will be what was historically.

Amendment to Historic Preservation Property Tax Exemption Application
for Property #209560-0000 -127 Oneida St.

Amendment Description:

- 1). Move the location of the front steps to the center of the porch (Drawing 1, Photos 1 & 2). Note that the existing stairs were not original. Treatment of the stairs will be typical to what is seen throughout Lincolnton; poured concrete steps as seen in Photographs 3 & 4 with salvaged brick end-features (rather than concrete block) and railings that match the original style. All current codes will be incorporated. *This is necessary to allow for more clearance for the driveway as shown on the approved Site Plan (Drawing 5).*
- 2). Changes to the “missing historic feature” (one story, pitched shed-roof kitchen)
 - a). Change the board and batten siding to novelty siding (Drawings 2,3 & 4). Treatment of the half-gable will be the same as seen in Photograph 7. *This will further the visual cue that this portion is a restored historic feature by reflecting the original materials.*
 - b). Eliminate the 2 fixed windows on the north wall (Drawing 2). *To allow for kitchen cabinets.*
 - c). Change the single one-over-one window on the West wall to a double (Drawing 4). *To allow for more light in the kitchen.*
 - d). Change the door on the East wall to a half-light door (Drawing 3). *To look more in keeping with the period.*
- 3). Add a small fixed window to the first story of the East-facing wall (Drawing 3, Photos 5 & 6). *To allow for light in the downstairs bathroom and add visual interest to the solid exterior East wall.*

BEFORE THE
HISTORIC ARCHITECTURAL REVIEW BOARD FOR THE
CITY OF ST. AUGUSTINE, FLORIDA

TYPE OF REQUEST:

- ☐ Appeal of Architectural Review Official
- ☐ Certificate of Appropriateness
- ☐ Certificate of Demolition
- ☐ Certificate of Relocation
- ☒ Certificate of Appropriateness for Preservation Approach for Ad Valorem Tax Exemption (Modification)

- ☐ Preliminary Design Approval for Entry Corridors
- ☐ Certificate of Completeness and Recommendation for Historic Property Tax Exemption
- ☐ Opinion of Appropriateness
- ☐ Variance to Design Standard

IN THE MATTER OF:

Case No.: 2017-0024
Applicant: Joseph & Theresa Segal
Owner: Joseph & Theresa Segal
Address: 127 Oneida Street
Parcel Number: 209560-0000

RE: Certificate of Completeness, pursuant to Section 28-89, City of St. Augustine Code, to modify a previously approved scope of work for the building rehabilitation project application for an ad valorem tax exemption.

THE HISTORIC ARCHITECTURAL REVIEW BOARD HAS HEARD TESTIMONY AND EXAMINED EVIDENCE AT A PUBLIC HEARING HELD ON FEBRUARY 16, 2017, AND BASED ON THE TESTIMONY AND EVIDENCE, THE BOARD HAS DETERMINED AS FOLLOWS:

FINDINGS OF FACT AND CONCLUSIONS OF LAW:

1. Applicant is the legal owner, occupant, and/or representative of the owner/occupant of the subject property and duly submitted an application with the owner's knowledge, and was duly notified of the hearing, in accordance with Chapter 28 of the Code of the City of St. Augustine. The applicant or representative ☒ was present at the February 16, 2017 Historic Architectural Review Board meeting and testified under oath, or ☐ was not present.
2. A public hearing was held, with notice given as required by law, and ☒ members of the public testified under oath, or ☐ no members of the public spoke on this issue.
3. The subject property has a zoning classification of Residential Single Family two (RS-2).
4. The above-described Certificate of Completeness is subject to Section 28-89 of the Code of the City of St. Augustine.

ORDER:

Based upon the evidence presented, the Historic Architectural Review Board determined that the requested action MEETS / **DOES NOT MEET** the requirements of Section 28-89, City of St. Augustine Code, and APPROVES / **DENIES** / **CONTINUES** the Applicant's request to modify a previously approved scope of work for the building rehabilitation project application for an ad valorem tax exemption.

Subject to the following conditions:

- None.
- _____
- _____
- _____
- _____
- _____
- _____
- _____

DONE AND ORDERED, at a public hearing on the 16th day of February, A.D., 2017, in the Alcazar Room, 75 King Street, St. Augustine, Florida.

CASE NO. 2017-0024

REQUEST APPROVED / DENIED / CONTINUED

Paul L. Weaver III
Sign Name

Paul L. Weaver III
Print Name

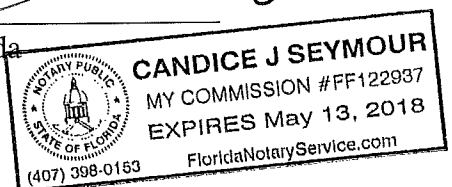
HISTORIC ARCHITECTURAL REVIEW BOARD
CITY OF ST. AUGUSTINE, FLORIDA

STATE OF FLORIDA, COUNTY OF ST. JOHNS

I HEREBY CERTIFY that on this day, personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Paul L. Weaver III who is personally known to me and who is the person described in and who executed the foregoing instrument and acknowledged before me that he executed the same for the purposes therein expressed.

Witness my hand and official seal, this 16th day of February, A.D., 2017.

Candice J Seymour
Notary Public, State of Florida



CITY OF ST. AUGUSTINE

MEMORANDUM

TO: Johns Regan, P.E.
City Manager

DATE: October 12, 2020

RE: **Creation of a Citizen Advisory Committee to Consider Building Code, Flood Mitigation Code and Land Development Code Amendments Related to Building Construction and Flood Protection**

City Commissioner John Valdes is interested in creating a citizen advisory committee to explore ways to make new building construction more resilient to flooding and to protect existing homes from the drainage impacts of new development. The formation of a committee could be similar to the Short Term Rental Committee, which was a 7 member committee that had a 60 day window to conduct public meetings related to the topic and then report to the City Commission. This effort could lead to formal recommendations to the City Commission on new policies or code amendments.

A committee with experience in these disciplines is worth consideration;

- Architecture
- Structural Engineering
- Civil Engineering
- Building Construction
- Building Contractors
- Historic Preservation
- Real Estate

Some examples for discussion can include;

- “No-Fill” of land (no change to site elevation by introducing fill material to property in floodplains)
- Mandatory pier or stem-wall (without backfill) foundations for new homes in floodplains
- Incentives for use of pier foundations for new construction in floodplains
- Penalties for use of “slab-on-grade” foundations for new construction in floodplains
- Protection of front yards in residential districts from paving and parking
- Incentives for the use of Low Impact Design methods for new construction
- Creating an Impervious Surface Ratio to limit paving or covering of land

Changes to the city's Land Development Code can be done locally, but any changes to the Building Code will require approval by the state Building Commission.

Please place this discussion item on the October 12, 2020 City Commission agenda.

If you have any questions, please let me know.



David Birchim, AICP

Director, Planning and Building Department

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: Mayor and City Commissioners

DATE: October 12, 2020

RE: Request for **one (1)** appointment for the ST. AUGUSTINE POLICE
OFFICERS' RETIREMENT BOARD OF TRUSTEES

Notification was previously given regarding the term expirations of two positions on the St. Augustine Police Officers' Retirement Board of Trustees, which expired September 30, 2020.

Advertisements requesting applications were placed in the St. Augustine Record and posted on the City's website.

Attached is the application received from current board member Doug Hernandez who is eligible for re-appointment, in addition to the current roster, board profile and responsibilities. I respectfully request that consideration be given to appointing this applicant.

Additional advertising for the second position will continue, and applications received will be brought back during a subsequent meeting for consideration.

A handwritten signature in dark ink, appearing to read "Darlene Galambos", is written over a horizontal line.

Darlene Galambos
City Clerk

Xc: City Clerk Files

The undersigned wishes to apply for City Commission appointment to serve in a voluntary capacity on a City of St. Augustine board or committee. In accordance with Ordinance 2003-14 citizen boards that assist in the governing of the City of St. Augustine shall be made up of persons who reside within the City Limits. Exceptions to this City Commission policy may be made for members of ad-hoc committees on a case-by-case basis by the City Commission.

1. APPLICANT Douglas Hernandez
2. RESIDENCE (address) 79 Fullwood Lane 904-814-7062
3. BUSINESS OWNED (address) _____ PHONE _____
4. PROPERTY OWNED (address) 79 Fullwood, NY Ridge, NY 11560
5. MAILING ADDRESS PREFERRED 79 Fullwood Dr
6. E-mail Address DouglasHernandez@me.com
7. BOARD DESIRED Police Officer Pension
8. OCCUPATION (include resume if available) Retired Military
9. PROFESSIONAL QUALIFICATIONS (if necessary, attach additional information)

10. OTHER COMMENTS OR INFORMATION

11. "Ethnicity and race information is requested under the authority of 42 U.S.C. Section 2000e-16 and in compliance with the Office of Management and Budget's 1997 Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity. Providing this information is voluntary and has no impact on your employment status, but in the instance of missing information, your employing agency will attempt to identify your race and ethnicity by visual observation."

Specific Instructions: The two questions below are designed to identify your ethnicity and race. Regardless of your answer to question 1, go to question 2.	
Question 1. Are you Hispanic or Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.) Yes ☒ No ☐	
Question 2. Please select the racial category or categories with which you most closely identify by placing an "X" in the appropriate box. Check as many as apply.	
RACIAL CATEGORY (Check as many as apply) ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☒ White	

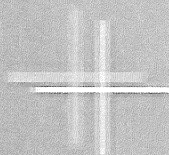
12. SIGNATURE OF APPLICANT

DATE 8/11/2006

1x

12. AGREEMENT: In filing this application, the undersigned understands that it becomes a part of the public records of the City of St. Augustine and does hereby certify that all information contained herein is true to the best of his/her knowledge. It is also understood that, if appointed, it is required by the State of Florida to file a financial disclosure Form 1 with the Supervisor of Elections, St. Johns County, within thirty (30) days of appointment, and each year thereafter, covering the term of appointment and to file Form 1-F upon departure from the board. Submit applications to Alison Radkovic, City Clerk, P.O. Box 270, St. Augustine, FL 32085


Initial



1x

Page 1 of 1

BOARD OF TRUSTEES
ST. AUGUSTINE POLICE OFFICERS' RETIREMENT SYSTEM

Meets quarterly, 4th Wednesday of Feb., May, Aug., and Nov. - 3:00 p.m.
Police Department, 151 King Street

	<u>Elected</u>	<u>2-year terms Term Expires</u>
Assistant Chief Anthony Cuthbert Police Representative <u>P. O. Drawer 1950, 32085-1950</u> 825-1074 “ Bus: Police Department	11/5/15 fill vacancy	09/30/21
Cpl. Jeff Truncellito, Secretary/Treasurer Police Representative <u>P. O. Drawer 1950, 32085-1950</u> 825-1092 Bus: Police Department	09/22/04 Re-elected 09/30/06 Re-elected 09/29/08 Re-elected 09/30/10 Re-elected 10/05/12, 9/30/12, 9/30/24/2018	09/30/22

	<u>Appointed</u>	
Daniel Hilbert Res: <u>Gabacho Ct., 32095</u> 904/252-4988 Bus: Attorney	02/09/2015	09/30/20

Doug Hernandez 814-7062 <u>Res: 79 Fullerwood Dr., 32084</u>	fill term vacancy 11/09/09 Reappointed 09/30/10 Reappointed 10/22/12, 11/10/2014	09/30/20
--	--	----------

Steve Fricke Board Appointed 5 th member <u>P. O. Drawer 1950, 32085-1950</u> Bus: Retired	02/17/17 fill vacancy	09/30/21
---	-----------------------	----------

CONSULTANTS

Cindy Farrow
Salem Trust Company
1715 Westshore Blvd., Ste 750
Tampa, FL 33607
813-301-1291
Fax 813-301-1295

William H. Schultz
Richmond Capital Mgmt.
10800 Midlothian Turnpike, Suite 217
Richmond, VA 23235
804-379-8285
Fax 904-379-9362

Michael Tierney
Actuarial Concepts
3020 Hartley Road, Suite 250
Jacksonville, FL 32257
904-262-3020
FAX 904-268-3374

Martin E. La Prade, CFA
Sawgrass Asset Mgmt, LLC
1579 The Greens Way, Suite 20
Jacksonville, FL 32250
904-493-5500
Fax 904-493-5522

BOARD OF TRUSTEES
St. AUGUSTINE POLICE OFFICERS RETIREMENT SYSTEM

Authorization:	City Charter, Article X, Police Officers Retirement System.
Number of Members:	Five 5
Terms of Office:	Elected and appointed members – two 2 year terms.
Appointment:	Two 2 legal residents appointed by City Commission; two 2 elected by the Police Officers; and one 1 selected by previous four 4.
Qualifications:	None stated in ordinance
Duties:	The general administration, management, and responsibility for the proper operation of the retirement system, including administration of investments and disbursements, and for construing and making effective the provisions thereof.
Attendance:	Elected trustee fails to attend three 3 consecutive meetings, unless excused, a vacancy is created Sec 2-162.
Meetings:	Quarterly – 3 rd Tuesday of February, May, August, and November.

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: Mayor and City Commissioners

DATE: October 12, 2020

RE: Request for appointment of two (2) Term Expirations
Lincolnvill Community Redevelopment Area Steering Committee

Notification was given relevant to two (2) term expirations on the LCRA Steering Committee, which expired April 30, 2020.

An advertisement requesting applications was placed in the St. Augustine Record in accordance with board advertising policies and posted on the City website. Two applications were received from the following and are attached:

- Sue Agresta (current board member)
- Julie Risenhoover

Also attached is the current Board roster, along with a profile of the qualifications, duties and responsibilities.



Darlene Galambos
City Clerk

Xc: John Regan, City Manager

CITY OF ST. AUGUSTINE
APPLICATION REQUESTING APPOINTMENT TO CITY BOARD/COMMITTEE

The undersigned wishes to apply for City Commission appointment to serve in a voluntary capacity on a City of St. Augustine board or committee. In accordance with Ordinance 2003-14 citizen boards that assist in the governing of the City of St. Augustine shall be made up of persons who reside within the City Limits. Exceptions to this City Commission policy may be made for members of ad-hoc committees on a case-by-case basis by the City Commission.

1. APPLICANT SUE AGRESTA
2. RESIDENCE
(address) 168 ONEIDA ST. ST. AUGUSTINE, FL PHONE 904 377-9850
3. BUSINESS OWNED (Address) - PHONE -
4. PROPERTY OWNED (Address) 168 ONEIDA ST. (AS ABOVE)
5. MAILING ADDRESS PREFERRED SAME AS ABOVE
6. E-mail Address SAGRESTA@COMCAST.NET
7. BOARD DESIRED LINCOLNVILLE CRA STEERING CMTE.
8. OCCUPATION (include resume if available) RETIRED
9. PROFESSIONAL QUALIFICATIONS: (If necessary, attach additional information)
PREVIOUS MEMBER OF ST. AUGUSTINE PZB, BOARD MEMBER
OF LINCOLNVILLE MUSEUM & CULTURAL CENTER
PREVIOUS MEMBER OF LCRA STEERING COMMITTEE
10. OTHER COMMENTS OR INFORMATION

11. "Ethnicity and race information is requested under the authority of 42 U.S.C. Section 2000e-16 and in compliance with the Office of Management and Budget's 1997 Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity. Providing this information is voluntary and has no impact on your employment status, but in the instance of missing information, your employing agency will attempt to identify your race and ethnicity by visual observation."

Specific Instructions: The two questions below are designed to identify your ethnicity and race. Regardless of your answer to question 1, go to question 2.	
Question 1. Are You Hispanic or Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.) Yes ☐ No ☒	
Question 2. Please select the racial category or categories with which you most closely identify by placing an "X" in the appropriate box. Check as many as apply.	
RACIAL CATEGORY (Check as many as apply)	
☐ American Indian or Alaska Native	
☐ Asian	
☐ Black or African American	
☐ Native Hawaiian or Other Pacific Islander	
☒ White	

12. SIGNATURE OF APPLICANT

 DATE 9/8/20

12. AGREEMENT: In filing this application, the undersigned understands that it becomes a part of the public records of the City of St. Augustine and does hereby certify that all information contained herein is true to the best of his/her knowledge. It is also understood that, if appointed, it is required by the State of Florida to file a financial disclosure Form 1 with the Supervisor of Elections, St. Johns County, within thirty (30) days of appointment, and each year thereafter, covering the term of appointment and to file Form 1-F upon departure from the board. Submit applications to Alison Ratkovic, City Clerk, P.O. Box 210, St. Augustine, FL 32085


Initial

September 25, 2020

To: Tracy Upchurch, Mayor
Leanna Freeman, Vice Mayor
Roxanne Horvath; Nancy Sikes-Kline; John Valdes; Commissioners

RE: LCRA Steering Committee Application

Mr. Upchurch, Ms. Freeman, and City Commissioners:

A full-time Lincolnville resident and LNA Committee Chair, I welcome the opportunity to serve as a member of the LCRA Steering Committee.

My husband and I moved to Florida two+ years ago, looking forward to calling St. Augustine our forever home. Amazing architecture, rich history, and a neighbor-friendly atmosphere made Lincolnville an easy choice for us. We are blessed to live across from the beautiful Gamble-Mosler estate and to watch horse-drawn carriages pass by each day.

Our choice to live in St. Augustine is due in part to my passion and vocation. My education and career encompasses interior design, architecture, project management, strategic planning, and historic renovation. I have developed strategic plans and managed projects for a wide variety of historical, institutional and low-income residential clients -- experience that aligns well with the top priorities outlined in the LCRA's 2017 Plan Amendment.

During my career, I've learned to work with multiple stakeholders and to synthesize often-competing priorities into actionable plans and successful outcomes. My skills will help ensure that LCRA's activities align with our strategic plan; that projects are effectively prioritized; and that funds are efficiently spent.

Outside of work, I have volunteered my time and experience with a number of non-profits:

- Lincolnville Neighborhood Association: 1.5 years, Committee Chair
- Rebuilding Together: 4 years, Construction Captain, low-income housing renovations
- Habitat for Humanity: 3 years, build team, low-income housing
- Zen Hospice: 3 years, hospice volunteer; feasibility study, historic guest house renovation

Currently retired, I have the time, interest and experience to bring to the LCRA Steering Committee.

Thank you for your consideration.



Julie Risenhoover
174 Oneida Street

CITY OF ST. AUGUSTINE
APPLICATION REQUESTING APPOINTMENT TO THE LCRA STEERING COMMITTEE

The undersigned wishes to apply for City Commission appointment to serve in a voluntary capacity on the Lincolnville Community Redevelopment Area (LCRA) Steering Committee.

1. APPLICANT: JULIE RISENHOOVER
2. RESIDENCE: 174 ONEIDA ST.
3. BUSINESS OWNED: N/A
4. PROPERTY OWNED: RESIDENCE
5. MAILING ADDRESS PREFERRED: RESIDENCE
6. PHONE NUMBER: 415-302-1972
7. EMAIL ADDRESS: julie_risenhoover@yahoo.com

CRITERIA FOR THE LINCOLNVILLE COMMUNITY REDEVELOPMENT AREA STEERING COMMITTEE:

Steering Committee By-Laws, Article 4, Membership:

Preference shall be given to members who have established their primary residence within the boundaries of the Lincolnville CRA, have established a business within the boundaries of the Lincolnville CRA, own real property within the boundaries of the Lincolnville CRA, or are otherwise a stakeholder within the Lincolnville CRA. The Steering Committee values a diverse board that is inclusive of various community stakeholders, such as but not limited to, members of non-profit organizations, churches, schools, or museums within the Lincolnville CRA.

8. Please check those criteria that apply to you:

☒ Primary Resident

☐ Business Owner

☒ Property Owner

☐ Other Stakeholder

9. If identifying as "Other Stakeholder", please explain your stake in the Lincolnville CRA:

10. If affiliated with an organization, church, school, museum, or other entity in Lincolnville, please explain your role there:

LNA - CURRENT MEMBER, COMMITTEE CHAIR
(SPECIAL PROJECTS)

11. Please attach a cover letter elaborating your desire to serve on the LCRA Steering committee, connection with the Lincolnville community, and ability to meet the time commitments necessary.
12. "Ethnicity and race information is requested under the authority of 42 U.S.C. Section 2000e-16 and in compliance with the Office of Management and Budget's 1997 Revision to the Standards for the Classification of Federal Data on Race and Ethnicity. Providing this information is voluntary and has no impact on your employment status, but in the instance of missing information, your employing agency will attempt to identify your race and ethnicity by visual observation."

Specific Instructions: The two questions below are designed to identify your ethnicity and race. Regardless of your answer to question 1, go to question 2.

Question 1. Are you Hispanic or Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race) ☐ Yes ☐ No

Question 2: Please select the racial category or categories with which you most closely identify by checking the appropriate box. Check as many as apply:

- ☐ American Indian or Alaska Native
☐ Asian
☐ Black or African American
☐ Native Hawaiian or Other Pacific Islander
☒ White

13. SIGNATURE OF APPLICANT



DATE 7/25/2020

14. **AGREEMENT:** In filing this application, the undersigned understands that it becomes a part of the public records of the City of St. Augustine and does hereby certify that all information contained herein is true to the best of his/her knowledge. It is also understood that if appointed, the appointee may be required by the State of Florida to file financial disclosure forms upon appointment, each year thereafter, and upon termination of appointment. The appointee may also be required to comply with other statutory disclosures, including gift disclosures and client disclosures, as required by the Florida Commission on Ethics. Questions regarding your compliance with Florida Ethics laws should be directed to the Florida Commission on Ethics at 850-488-7864, <http://www.ethics.state.fl.us/>, The Florida Commission on Ethics, P. O. Drawer 15709, Tallahassee, FL 32317-5709. Submit applications to Darlene Galambos, City Clerk, P.O. Box 210, St. Augustine, FL 32085.


Initials

LINCOLNVILLE COMMUNITY REDEVELOPMENT
STEERING COMMITTEE

Meets Bi-Monthly, 1st Monday - 7:00 p.m.
Willie Galimore Center

3 Year Terms

Term Expires

Seat 1: Sue Agresta 168 Oneida St., 32084 904-217-0624	Filled vacancy: 10/22/2017 sagresta@comcast.net	04/30/2020
Seat 2:		04/30/2020
Seat 3: Carolyn O. Wright 142 Martin Luther King Ave, 32084 904-827-1082	Appointed: 2/22/2016 reappointed 5/13/2019 cwrightlincolnvillcra@gmail.com	04/30/2022
Seat 4: Rev Rory M. Hermann 121 De Haven St., 32084 904-982-5989	Appointed: 2/22/2016 reappointed 5/13/2019 past0rrmh@gmail.com	04/30/2022
Seat 5: Nathan Baer 122 Bridge St, 32084 (904) 293-9615	Appointed: 2/22/2016 reappointed 5/13/2019 hoosierswin@gmail.com	04/30/2022

LINCOLNVILLE COMMUNITY REDEVELOPMENT
STEERING COMMITTEE
(revised to reflect the wording of the LCRA-SC By-Laws)

Authorization:	<i>Chapter 28, Zoning, Code of the City of St. Augustine, Art II, Div. II. Section 28-57 Amended 4.14.2003, Ordinance 2003-14; Amended 4.8.2013, Ordinance 2013-06.</i>
Number of Members:	Five (5)
Appointment:	By City Commission
Terms of Office:	The term of the members shall begin and run from March 1 st of the year the appointment was made. In appointing the first Steering Committee, the Agency shall designate and appoint two (2) members to serve a three-year term and three (3) members to serve a two-year term. Upon the expiration of the individual staggered term, the members shall thereafter be appointed to a three-year term. Members appointed to fill a vacancy for an unexpired term shall serve for the remainder of the unexpired term and may be reappointed to one full term. No member may serve for more than two consecutive full terms.
Reappointment:	Normal terms to expire on April 30th.
Qualifications:	The membership of the Steering Committee shall consist of five (5) members and shall receive no salary or compensation for their services. The members shall be appointed by majority vote of the Agency. Preference shall be given to members who have established their primary residence within the boundaries of the Lincolnville CRA, have established a business within the boundaries of the Lincolnville CRA, own real property within the boundaries of the Lincolnville CRA or are otherwise a stakeholder in the boundaries of the Lincolnville CRA.
Duties:	The purpose of the Steering Committee is to advise and assist the Agency on planning and implementation of goals, programs, projects and activities related to the Agency's approved Lincolnville Redevelopment Plan. The Steering Committee may make recommendations to the Agency regarding the implementation of the Lincolnville Redevelopment Plan. The Steering Committee may recommend a schedule or prioritization of programs and may recommend the allocation of funds for specific projects. The Steering Committee may also recommend amendments to the approved Lincolnville Redevelopment Plan.
Attendance:	Absences unexcused by the chairman for two 2 of three 3 consecutive meetings shall constitute a resignation of the position.
Meetings:	Second Tuesday of each month, 7 P.M., the Willie Galimore Center.

05/14/19

CITY OF ST. AUGUSTINE

Community Redevelopment Agency
Special Budget Meeting
August 14, 2020

The Community Redevelopment Agency met by means of Communications Media Technology (CMT) Friday, August 14, 2020 at 8:30 A.M. The meeting was called to order by Chairman Tracy Upchurch, and the following were present:

1. Roll Call: Tracy Upchurch
Nancy Sikes-Kline
Roxanne Horvath
John Valdes
Leanna Freeman

John Regan, City Manager
Isabelle Lopez, City Attorney
Darlene Galambos, City Clerk
Meredith Breidenstein, Assistant City Manager
David Birchim, Director, Planning & Building
Todd Grant, Director, Utilities
Reuben Franklin, Director, Public Works
Jim Piggot, Director, General Services
Barry Fox, Chief of Police
Melissa Wissel, Communications Manager
Candice Seymour, Recording Secretary
Laura Morse, Recording Secretary
Marie Lopes, Office Assistant

2. General Public Comment

Public hearing was opened; however, there was no response.

3. Approval of Minutes – June 26, 2020

MOTION

Commissioner Valdes MOVED to approve the June 26, 2020 meeting minutes. The motion was SECONDED by Mayor Upchurch and APPROVED BY UNANIMOUS VOICE VOTE.

4. Budget Workshop

4.A. Revenue recap for the St. Augustine Community Redevelopment Agency (CRA)

Meredith Breidenstein, Assistant City Manager, reviewed the revenues for the Historic Area and Lincolnville CRA from the 2021 Proposed Budget.¹ She stated the revenue received was based on ad valorem taxes from St. Johns County and the City's portion was transferred to each of the CRAs.

4.B. Proposed Budget for the Historic Area Transportation & Parking Community Redevelopment Area (HACRA)

¹ Attached to Agency packet

Ms. Breidenstein reviewed the topic. She noted the following:

- All revenue received was transferred to the Visitor Information Center (VIC), which was the intent and purpose of the HACRA
- Minor expenses, such as membership fees, were shared by the HACRA and LCRA and not listed on the detailed budget

The Agency and Ms. Breidenstein discussed the year HACRA would lapse:

- Date was unknown, but believed to be 2029
- Questioned continuance of coverage for life of parking garage
- Topic was a future agenda item
- Should consider a 're-up' for another 20 years when values were lower
- 2014 was lowest seen; however, opportunity unavailable to review at that time
- Debt service went through 2041, and the Agency should review the gap

4.C. Proposed Budget for the Lincolnville Community Redevelopment Area (LCRA)

Ms. Breidenstein reviewed the topic. She noted the following:

- New incoming revenue and how it was spent shown in budget
- Unspent revenue shown was potentially from past years and would carry forward in line item
- Revenue remaining in the fund would be spent in the fund and anticipated spending would carry forward
- Spending before September 30 would adjust the amounts and final numbers would be presented to the Agency before the year closed

Ms. Breidenstein reviewed the three goals for the LCRA funds:

Retain Long-Term Residents:

- Fix-it-Up Program decelerated throughout year due to potential County grant money, but recently five or six \$20,000 projects were worked through Program
- Anticipated spending \$223,000 in 2021 from rollover funds in the Fix-it-Up Program
- Minimal progress in Property Acquisition and Development and 2019 budget not moved forward; however, optimistic City Attorney and new CRA Administrator would review in 2021

Preserve Lincolnville's Historic Character:

- Institutional Rehabilitation Program figures would not be spent before September 30 and would carry forward in the approved line item

Improve Neighborhood Infrastructure/ Beautification:

- Projected leaving the \$300,000 budgeted funds for sidewalks
- Community outreach and new CRA position would continue review of sidewalk options and preferences
- Anticipated spending about \$50,000 more in carry forward funds and moving rest into Implementation of Landscape Master Plan, with details determined on how funds spent between community outreach and the Agency
- Planned to spend \$1.3 million in 2021, especially on the Institutional Rehabilitation Program
- Projected just over \$1 million incoming revenue for 2021 between City and County
- \$75,000 was budgeted for the CRA Administrator salary, benefits and office supply items

- Bulk of 2021 money was placed into future Institutional Rehabilitation Program projects
- Any project would first come before the Agency, such as First Baptist Church Phase I and the St. Paul AME Roof
- Heard from community on ML King Design, and planned to re-engage with the Steering Committee and CRA Administrator for project focus
- \$2.4 million new and unspent revenue budgeted for Lincolnville CRA, and unspent 2021 monies would carry forward and move to another line item, if necessary

Discussion took place regarding the newly proposed full-time CRA Administrator position:

- Reported to Reuben Franklin, Director, Public Works, with majority of position duties in contractual management and construction
- Position would also report to John Regan, City Manager, and Ms. Breidenstein, and for career development their office would be across hall from Mr. Regan
- Would be City of St. Augustine (COSA) employee with COSA benefits; however, position's funding would come from the CRA
- Administrator would significantly focus on the Lincolnville CRA
- An individual had been offered the position and City was in the vetting process, with a projected start date of September 1, 2020

Mr. Franklin noted the following:

- Close on securing two contracts for the Institutional Rehabilitation Program with expectations that project would take off
- Met with the Lincolnville Neighborhood Association and

developed a resident survey with questions about sidewalk locations

- Survey was currently being conducted through SurveyMonkey, and had just under 100 respondents

Public comment was opened, and the Agency heard from the following:

- BJ Kalaidi

5. Adjournment

There being no further business, the meeting was adjourned at 8:50 A.M.²

Tracy Upchurch, Chairperson

Darlene Galambos, CITY CLERK

² Transcribed by Laura Morse

CITY OF ST. AUGUSTINE

Community Redevelopment Agency
Special Meeting
Thursday, September 3, 2020

The Community Redevelopment Agency (CRA) met by means of Communications Media Technology (CMT) Thursday, September 3, 2020 at 5:05 P.M. The meeting was called to order by Chairman Tracy Upchurch, and the following were present:

1. Roll Call: Tracy Upchurch
Leanna S.A. Freeman
Nancy Sikes-Kline
Roxanne Horvath
John Valdes

John Regan, City Manager
Isabelle Lopez, City Attorney
Darlene Galambos, City Clerk
Meredith Breidenstein, Assistant City Manager
Mark Simpson, Director, Financial Services
David Birchim, Director, Planning and Building
Reuben Franklin, Director, Public Works
Melissa Wissel, Communications Manager
Barry Fox, Police Chief
Jaime Perkins, CRA Administrator
Candice Seymour, Recording Secretary
Laura Morse, Recording Secretary
Marie Lopes, Office Assistant

Meredith Breidenstein, Assistant City Manager, reviewed the meeting objectives as follows:

- Officially adopt the budgets by Resolution for the Historic Community Redevelopment Area (CRA) and the Lincolnville CRA
- Changes had not been made to the content of the budgets since review at the August 14, 2020 Special Budget Workshop

2. General Public Comments

The Agency heard comments from the following member of the public:

- Rory Hermann

Public comment was closed.

3. Public Hearing – Consideration of Resolution 2020-30, proposed budget for the Historic Area Community Redevelopment Area for Fiscal Year 2020-2021.

Ms. Breidenstein reviewed the Resolution.

Public hearing was opened, and the Agency heard from the following:

- BJ Kalaidi

Public hearing was closed.

MOTION

Commissioner Sikes-Kline **MOVED** to pass Resolution 2020-30. The motion was **SECONDED** by Commissioner Horvath.

VOTE ON MOTION:

AYES: Sikes-Kline, Horvath, Upchurch, Valdes, Freeman

NAYES: None

MOTION APPROVED UNANIMOUSLY

4. Public Hearing – Consideration of Resolution 2020-31, proposed budget for the Lincolnville Community Redevelopment Area for Fiscal Year 2020-2021.

Ms. Breidenstein reviewed the Resolution.

Public hearing was opened, and the Agency heard from the following:

- BJ Kalaidi

Public hearing was closed.

Ms. Breidenstein reviewed the duty and expense allocation for the recently added CRA administrator position, noting:

- Position would serve both the Historic Area and Lincolnville CRA
- Lincolnville CRA would encompass the majority of 'day to day' work
- Annual CRA fees would be adjusted proportionately and placed into the Historic Area and Lincolnville budget
- Charges appropriated to the Historic Area CRA would consequently reduce the VIC transfer amount for debt service
- Minor expenses would be proportionately charged to the Historic Area CRA

MOTION

Mayor Upchurch **MOVED** to pass Resolution 2020-31. The motion was **SECONDED** by Commissioner Horvath.

VOTE ON MOTION:

AYES: Upchurch, Horvath, Freeman, Valdes, Sikes-Kline

NAYES: None

MOTION APPROVED UNANIMOUSLY

Ms. Breidenstein introduced Jaime Perkins, CRA Administrator, who was welcomed by Chairman Upchurch.

5. Adjournment

There being no further business, the meeting was adjourned at 5:18 P.M.¹

Tracy Upchurch, Chairperson

Darlene Galambos, CITY CLERK

¹ Transcribed by Laura Morse

CITY OF ST. AUGUSTINE

City Commission Special Meeting
Thursday, September 3, 2020

The City Commission met by means of Communications Media Technology (CMT) Thursday, September 3, 2020 at 5:21 P.M. The meeting was called to order by Mayor Tracy Upchurch, and the following were present:

1. Roll Call: Tracy Upchurch, Mayor/City Commissioner
Leanna S.A. Freeman, Vice Mayor/City Commissioner
Nancy Sikes-Kline, City Commissioner
Roxanne Horvath, City Commissioner
John Valdes, City Commissioner

John Regan, City Manager
Isabelle Lopez, City Attorney
Darlene Galambos, City Clerk
Meredith Breidenstein, Assistant City Manager
Mark Simpson, Director, Financial Services
David Birchim, Director, Planning and Building
Reuben Franklin, Director, Public Works
Melissa Wissel, Communications Manager
Barry Fox, Police Chief
Candice Seymour, Recording Secretary
Laura Morse, Recording Secretary
Marie Lopes, Office Assistant

2. General Public Comments

Meredith Breidenstein, Assistant City Manager, reviewed the meeting objective and noted the following:

- Public hearing required to set the tentative millage rate, establish the proposed budget and the stormwater rate
- A September 17, 2020 meeting at 5:05 P.M. would be held to discuss the final millage and budget
- CRA budget meeting was completed

Public comment was opened, and the Commission heard from the following:

- BJ Kalaidi

Public comment was closed.

3. Consideration of Ordinance 2020-23, establishing the Stormwater rates at \$8.00 per Single Family Unit (SFU) for Fiscal Year 2020-2021.

Mark Simpson, Director, Financial Services, reviewed the Ordinance.

MOTION

Commissioner Sikes-Kline MOVED to pass Ordinance 2020-23, read by title only and passed. The motion was SECONDED by Mayor Upchurch.

Isabelle Lopez, City Attorney, read the title as follows:

ORDINANCE NO. 2020-23

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA AMENDING CHAPTER 29, ARTICLE I, SECTION 29-5 TO REVISE THE MONTHLY RATE FOR STORMWATER MANAGEMENT UTILITY FEES; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

VOTE ON MOTION:

AYES: Sikes-Kline, Upchurch, Valdes, Freeman, Horvath

NAYES: None

MOTION APPROVED UNANIMOUSLY

4. Public Hearing – Consideration of Resolution 2020-32, establishing the tentative millage rate for the Fiscal Year 2020-2021 Budget.

Mr. Simpson reviewed the Resolution.

Public hearing was opened, and the Commission heard from the following:

- BJ Kalaidi

Public hearing was closed.

MOTION

Commissioner Sikes-Kline MOVED to pass Resolution 2020-32 read in its entirety. The motion was SECONDED by Commissioner Horvath.

Ms. Lopez read the Resolution as follows:

RESOLUTION 2020-32

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA ADOPTING THE

TENTATIVE LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2020-2021

WHEREAS, the City Commission of the City of St. Augustine, Florida has conducted a public hearing on its tentative millage rate of 7.5000 mills and has determined its rolled back rate is 6.8920 mills as required by Florida Statute 200.065;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of St. Augustine, Florida that:

The Fiscal Year 2020-2021 tentative millage rate of the City of St. Augustine, Florida is 7.5000 mills which represents an increase in the rolled-back rate of 6.8920 mills of 8.82 percent.

ADOPTED at a special meeting of the City Commission of the City of St. Augustine, Florida commenced at 5:05 p.m. this 3rd day of September, 2020.

VOTE ON MOTION:

AYES: Sikes-Kline, Horvath, Valdes, Freeman, Upchurch

NAYES: None

MOTION APPROVED UNANIMOUSLY

5. Public Hearing, First Reading – Consideration of Ordinance 2020-24, establishing the proposed budget for Fiscal Year 2020-2021.

Mr. Simpson reviewed the Ordinance.

Public hearing was opened, and the Commission heard from the following:

- BJ Kalaidi

Public hearing was closed.

MOTION

Commissioner Sikes-Kline MOVED to pass Ordinance 2020-24 read in its

entirety. The motion was SECONDED by Commissioner Horvath.

Ms. Lopez read the Ordinance as follows:

ORDINANCE NO. 2020-24

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA, RATIFYING, APPROVING AND ADOPTING THE ANNUAL BUDGET OR BUDGET ESTIMATES OF REVENUES AND EXPENDITURES FOR THE CITY OF ST. AUGUSTINE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA AS FOLLOWS:

Section 1. The annual budget estimates of revenues and expenditures of the City of St. Augustine, Florida for the Fiscal Year 2020-2021, as prepared, amended and submitted to the City Commission of the City of St. Augustine, Florida by the City Manager, as considered and acted upon by said City Commission, under and by authority of the Charter of said City and the Laws of Florida, are hereby ratified, approved and adopted by the City Commission of said City, and the amounts of money set forth therein are hereby appropriated.

Section 2. The said budget of revenues and expenditures adopted for the ensuing Fiscal Year 2020-2021 still be spread in full upon the minutes of the City Commission.

Section 3. The appropriations within an activity or sub-activity for Fiscal Year 2019-2020 and Fiscal Year 2020-2021 may be transferred within by the City

Manager for the purpose of equalization, when necessary.

Section 4. All funds for the current Fiscal Year 2019-2020 and budgeted Fiscal Year 2020-2021 may over-expend adopted budgets to the extent that actual revenues exceed the adopted budget.

Section 5. All unencumbered appropriations, except for special projects or commitments, be and are canceled as of September 30, 2020, and the City Director of Finance is directed to transfer all appropriation credit balances to unappropriated surplus and place to the credit of all appropriation accounts which show a debit balance for the Fiscal Year 2019-2020 an amount from unappropriated surplus to balance same and to close all such accounts for the Fiscal Year 2019-2020.

Section 6. If any provisions of this Ordinance, or the application thereof to any person or circumstances, are held invalid, such invalidity shall not effect other provisions or applications of the Ordinances which can be given effect without this invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 8. This ordinance shall become effective upon passage.

VOTE ON MOTION:

AYES: Sikes-Kline, Horvath, Upchurch, Valdes, Freeman

NAYES: None

MOTION APPROVED UNANIMOUSLY

Commissioner Valdes inquired about when the costs related to moving the memorial would be provided, and if those costs

would include the police overtime and City staff time.

John Regan, City Manager, noted this information would be provided at the September 14, 2020 Commission meeting.

6. Adjournment

There being no further business, the meeting was adjourned at 5:42 P.M.¹

Tracy Upchurch, MAYOR

Darlene Galambos, CITY CLERK

¹ Transcribed by Laura Morse

CITY OF ST. AUGUSTINE

City Commission Special Budget Meeting
Thursday, September 17, 2020

The City Commission met by means of Communications Media Technology (CMT) Thursday, September 17, 2020 at 5:05 P.M. The meeting was called to order by Vice Mayor Leanna Freeman, and the following were present:

1. Roll Call: Tracy Upchurch, Mayor/City Commissioner
Leanna S.A. Freeman, Vice Mayor/City Commissioner
Nancy Sikes-Kline, City Commissioner
Roxanne Horvath, City Commissioner
John Valdes, City Commissioner

John Regan, City Manager
Isabelle Lopez, City Attorney
Darlene Galambos, City Clerk
Meredith Breidenstein, Assistant City Manager
Mark Simpson, Director, Finance
David Birchim, Director, Planning and Building
Reuben Franklin, Director, Public Works
Melissa Wissel, Communications Manager
Barry Fox, Police Chief
Candice Seymour, Recording Secretary
Laura Morse, Recording Secretary
Marie Lopes, Office Assistant

Vice Mayor Freeman led the Pledge of Allegiance.

2. General Public Comments

Public comment was opened and the Commission heard from the following:

- BJ Kalaidi

Public comment was closed.

3. Public Hearing, Second Reading - Ordinance 2020-23, establishing the Stormwater rates at \$8.00 per Single Family Unit (SFU) for Fiscal Year 2020-2021.

Mark Simpson, Director, Finance, reviewed the Ordinance.

Public hearing was opened, and the Commission heard from the following:

- BJ Kalaidi

Public hearing was closed.

MOTION

Commissioner Sikes-Kline MOVED to PASS Ordinance 2020-23 on second reading. The motion was SECONDED by Mayor Upchurch.

Isabelle Lopez, City Attorney, read the title as follows:

ORDINANCE NO. 2020-23

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA AMENDING

CHAPTER 29, ARTICLE I, SECTION 29-5 TO REVISE THE MONTHLY RATE FOR STORMWATER MANAGEMENT UTILITY FEES; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

VOTE ON MOTION:

AYES: Sikes-Kline, Upchurch, Valdes, Freeman, Horvath

NAYES: None

MOTION APPROVED UNANIMOUSLY

4. Public Hearing – Consideration of Resolution 2020-33, establishing the final millage rate for the Fiscal Year 2020-2021 Budget.

Mr. Simpson reviewed the Resolution.

Public hearing was opened, and the Commission heard from the following:

- BJ Kalaidi

Public hearing was closed.

MOTION

Commissioner Sikes-Kline MOVED to pass Resolution 2020-33 read in its entirety. The motion was SECONDED by Commissioner Horvath.

Ms. Lopez read the Resolution as follows:

RESOLUTION 2020-33

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA ADOPTING THE FINAL LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2020-2021

WHEREAS, the City Commission of the City of St. Augustine, Florida has conducted a public hearing on its final

millage rate of 7.5000 mills and has determined its rolled back rate is 6.8920 mills as required by Florida Statute 200.065;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of St. Augustine, Florida that:

The Fiscal Year 2020-2021 final millage rate of the City of St. Augustine, Florida is 7.5000 mills which represents an increase in the rolled-back rate of 6.8920 mills of 8.82 percent.

ADOPTED at a special meeting of the City Commission of the City of St. Augustine, Florida commenced at 5:05 p.m. this 17th day of September 2020.

VOTE ON MOTION:

AYES: Sikes-Kline, Horvath, Upchurch, Freeman, Valdes

NAYES: None

MOTION APPROVED UNANIMOUSLY

5. Public Hearing, Second Reading – Consideration of Ordinance 2020-24, establishing the proposed budget for Fiscal Year 2020-2021.

Mr. Simpson reviewed the Ordinance.

Public hearing was opened, and the Commission heard from the following:

- BJ Kalaidi

Public hearing was closed.

MOTION

Commissioner Sikes-Kline MOVED to pass Ordinance 2020-24 on second reading read in its entirety. The motion was SECONDED by Commissioner Valdes.

Ms. Lopez read the Ordinance as follows:

ORDINANCE NO. 2020-24

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA, RATIFYING, APPROVING AND ADOPTING THE ANNUAL BUDGET OR BUDGET ESTIMATES OF REVENUES AND EXPENDITURES FOR THE CITY OF ST. AUGUSTINE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA AS FOLLOWS:

Section 1. The annual budget estimates of revenues and expenditures of the City of St. Augustine, Florida for the Fiscal Year 2020-2021, as prepared, amended and submitted to the City Commission of the City of St. Augustine, Florida by the City Manager, as considered and acted upon by said City Commission, under and by authority of the Charter of said City and the Laws of Florida, are hereby ratified, approved and adopted by the City Commission of said City, and the amounts of money set forth therein are hereby appropriated.

Section 2. The said budget of revenues and expenditures adopted for the ensuing Fiscal Year 2020-2021 still be spread in full upon the minutes of the City Commission.

Section 3. The appropriations within an activity or sub-activity for Fiscal Year 2019-2020 and Fiscal Year 2020-2021 may be transferred within by the City Manager for the purpose of equalization, when necessary.

Section 4. All funds for the current Fiscal Year 2019-2020 and budgeted Fiscal Year 2020-2021 may over-expend

adopted budgets to the extent that actual revenues exceed the adopted budget.

Section 5. All unencumbered appropriations, except for special projects or commitments, be and are canceled as of September 30, 2020, and the City Director of Finance is directed to transfer all appropriation credit balances to unappropriated surplus and place to the credit of all appropriation accounts which show a debit balance for the Fiscal Year 2019-2020 an amount from unappropriated surplus to balance same and to close all such accounts for the Fiscal Year 2019-2020.

Section 6. If any provisions of this Ordinance, or the application thereof to any person or circumstances, are held invalid, such invalidity shall not effect other provisions or applications of the Ordinances which can be given effect without this invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 8. This ordinance shall become effective upon passage.

PASSED by the City Commission of the City of St. Augustine, Florida, in special session, at 5:05 p.m., this 17th day of September 2020.

VOTE ON MOTION:

AYES: Sikes-Kline, Valdes, Freeman, Upchurch, Horvath

NAYES: None

MOTION APPROVED UNANIMOUSLY

6. Adjournment

There being no further business, the meeting was adjourned at 5:25 P.M.¹

¹ Transcribed by Laura Morse

Tracy Upchurch, MAYOR

Darlene Galambos, CITY CLERK

DRAFT

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: John Regan, P.E.
City Manager

DATE: October 1, 2020

RE: Agenda Item for October 12, 2020 City Commission Meeting
Interlocal Agreement - Utility Service Area Boundary Amendment

The City of St. Augustine and St. Johns County provide water and sewer service within defined boundaries described in Ordinance 1999-36. In certain areas, the boundaries are either not clearly defined, overlap, or appear to be better served by the adjacent utility.

Staff from both utilities met on several occasions to discuss the areas in question as shown in Exhibit A. It was mutually agreed upon that changes needed to be made to the existing boundaries to better clarify the respective service areas, but more importantly, provide the customer with the best services possible.

Please place the attached Interlocal Agreement and the associated exhibits depicting the areas addressed on the Consent Agenda. If you should have any questions, please contact me.

Sincerely,



Todd Grant, P.G.
Utilities Director

Attachment: Interlocal Agreement

cc: Meredith Breidenstein, Assistant City Manager
Isabelle Lopez, City Attorney
Darlene Galambos, City Clerk
Reuben Franklin, P.E., Public Works Director

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT (Agreement) is entered into this ____ day of _____, 2020, between St. Johns County, a political subdivision of the state of Florida (the County) and the City of St. Augustine (the City). The County and the City may be referred to individually as “the Party” or collectively as “the Parties”.

WHEREAS, St. Johns County Ordinance 1999-36 (the Ordinance) provides for the provision of water and wastewater services within the City of St. Augustine and the unincorporated areas of St. Johns County; and

WHEREAS, the Ordinance designates certain portions of St. Johns County as exclusive County water and wastewater service areas; and

WHEREAS, Section 6.2 of the Ordinance provides that the County’s designated service area may be enlarged or reduced by resolution of the Board of County Commissioners; and

WHEREAS, the City has control over its service area and wishes to resolve issues related to parcels bisected by two utility service areas and more broadly achieve the most efficient use of both the City’s and the County’s respective service areas as shown in Exhibit A; and

WHEREAS, certain parcels within the County located (1) at the intersection of State Road 16 and Inman Road (Parcel 1), as depicted in Exhibit L, and (2) on U.S. Highway 1 North (Parcel 2), as depicted in Exhibit F attached hereto, are bisected by the County’s designated service area and the City’s service area, creating uncertainty as to who should provide water and wastewater services to the parcels; and

WHEREAS, Parcel 1 has County utility lines bordering it, whereas the City does not have adjacent lines to provide service; and

WHEREAS, Parcel 2 has City utility lines bordering it, whereas the County does not have adjacent lines to provide service; and

WHEREAS, the County and City agree that it is in the best interest of the utilities and their customers to amend the boundaries of their respective service areas to provide for a single provider to Parcel 1 and Parcel 2, respectively; and

WHEREAS, the County and City wish to provide for the efficient provision of utility services to Parcel 1 and Parcel 2 subject to the terms and conditions set forth below,

WHEREAS, additionally, the City and the County wish to clear up other irregularities in the maps designating the two entities’ service areas for ease of reference, more particularly described in Exhibits B, C, D, E, G, H, I, J, and K attached hereto; and

NOW THEREFORE, in consideration of the terms set forth below, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

1. Authority.

This Agreement is entered into pursuant to the Florida Interlocal Cooperation Act of 1969 (Section 163.01, Florida Statutes) and the constitutional and statutory powers of the County and the City.

2. Effect of Recitals.

The recitals set forth above are adopted as findings of fact and incorporated into this Agreement.

3. Modification of Service Areas.

The water and wastewater services areas for the County and the City shall be modified as depicted on the maps attached hereto as Exhibits A through L.

4. Notices.

Notices required by this Agreement shall be in writing and delivered via mail, commercial courier, personal delivery, facsimile, or other electronic means. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice:

County

St. Johns County Utility Department

Attn:

P.O. Box 3006

St. Augustine, FL 32085

City

St. Augustine Public Works Department

Attn: Public Works Director

P.O. Box 210

St. Augustine, FL 32085

5. Miscellaneous Provisions.

A. This Agreement constitutes the entire agreement and understanding between the parties as to the matters addressed herein. This Agreement supersedes all prior and contemporaneous agreements, understandings, representations, and warranties, whether oral or written, relating to such matters.

B. This Agreement shall be governed by the laws of the state of Florida. Venue for any legal or administrative action arising under this Agreement shall lie exclusively in St. Johns County or the Middle District of Florida, Jacksonville Division.

6. Severability.

If any portion of this Agreement, or the application thereof to any person or circumstance, is determined by a court of competent jurisdiction to be void, invalid, or otherwise unenforceable for any reason, such portion or application shall be severable. The remaining portions of this Agreement,

and all applications thereof, not having been declared void, invalid, or otherwise unenforceable, shall remain in effect.

7. **Section Headings and Subheadings.**

The section headings and subheadings contained in this Agreement are included for convenience and shall not limit or otherwise affect the terms of this Agreement.

8. **Waiver.**

No forbearance on the part of either Party shall constitute a waiver of any item requiring performance by the other Party. A waiver by one Party of the other Party's performance shall not constitute a waiver of any subsequent performance required by such other Party. No waiver shall be valid unless it is in writing and signed by authorized representatives of both Parties.

9. **Counterparts.**

This agreement may be executed in counterparts, each of which shall be deemed an original.

10. **Entire Agreement.**

This Agreement constitutes the entire agreement and understanding between the Parties as to the matters addressed herein. This Agreement supersedes all prior and contemporaneous agreements, understandings, representations, and warranties, whether oral, electronic, or written, relating to such matters.

13. **Effective Date.**

This Agreement shall become effective upon a copy executed by both parties being filed with the Clerk of the Circuit Court of St. Johns County.

IN WITNESS WHEREOF, the undersigned, as authorized officials on behalf of the parties, have executed this Agreement as of the dates set forth below.

<u>County</u>	<u>City</u>
_____	_____
Name and Title	Name and Title
_____	_____
Address	Address
_____	_____
City/State/ZIP Code	City/State/ZIP Code
_____	_____
Telephone Number	Telephone Number
_____	_____

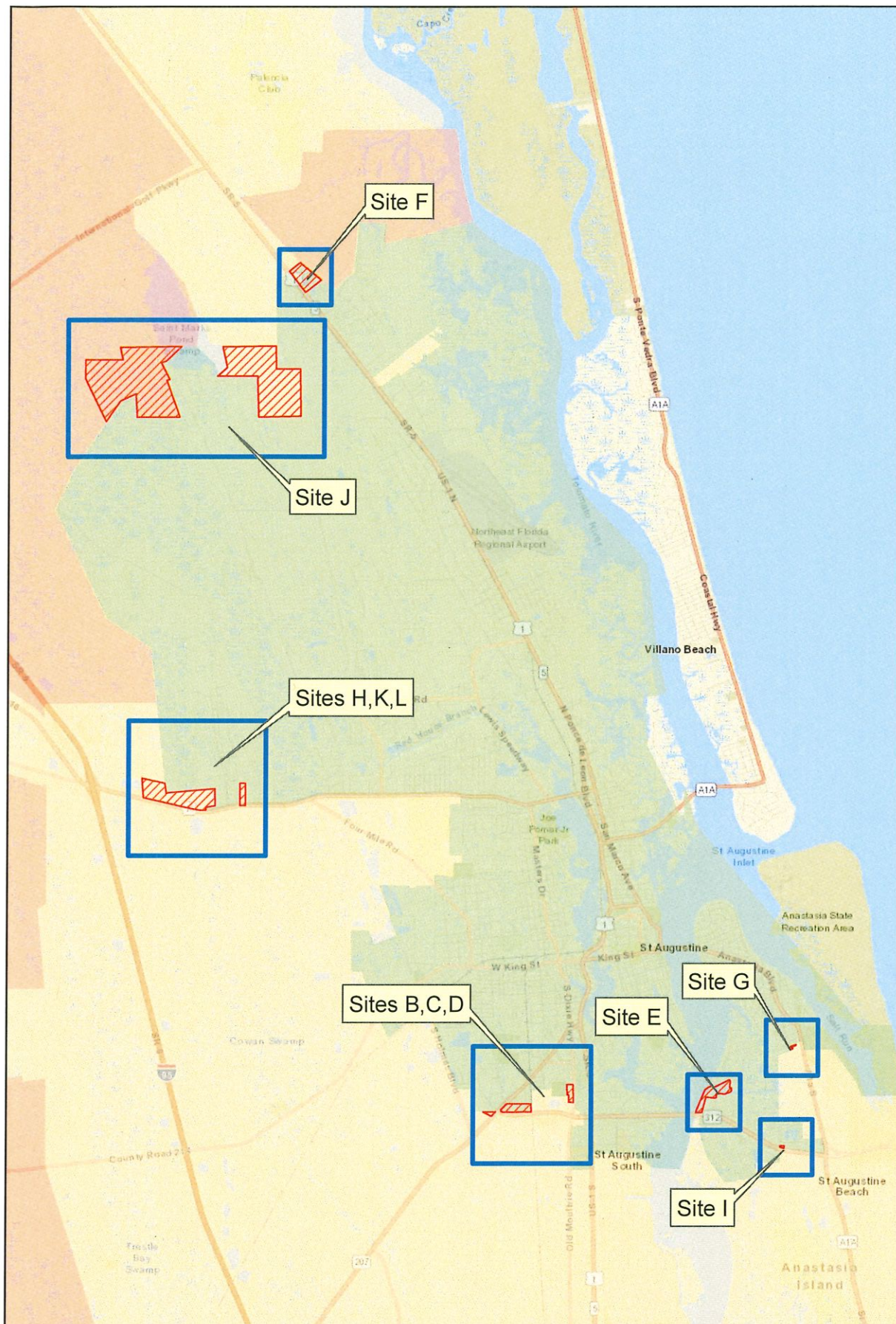
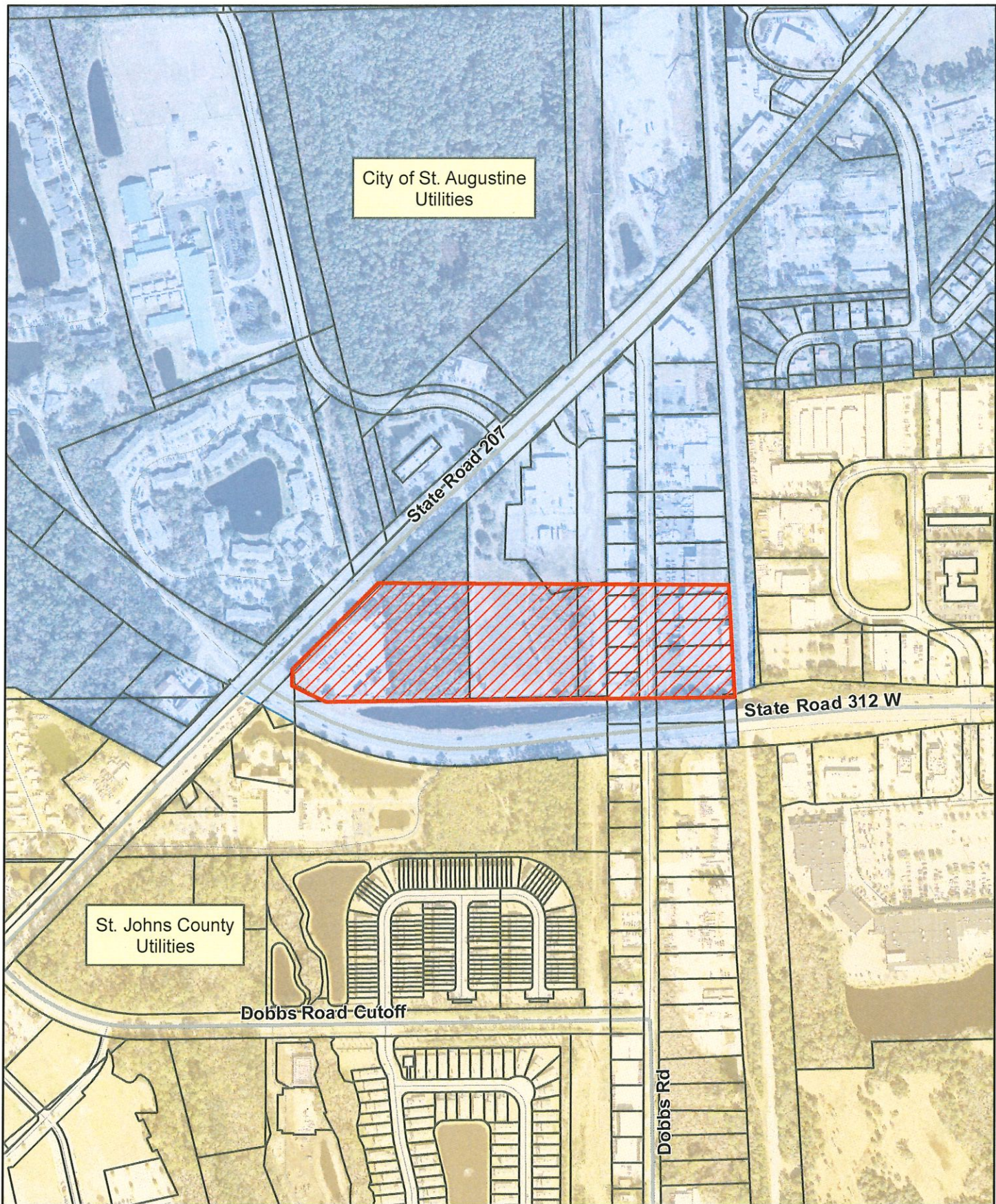


Exhibit A
Utility Service Area Exchange Sites
St. Johns County Utilities
City of St. Augustine Utilities



0 1.5 Miles
 This map is for reference use only. Data provided are derived from multiple sources with varying levels of accuracy. The St. Johns County Utility Department disclaims all responsibility for the accuracy or completeness of the data shown hereon. Prepared Date: 5/26/2020



- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

Location B

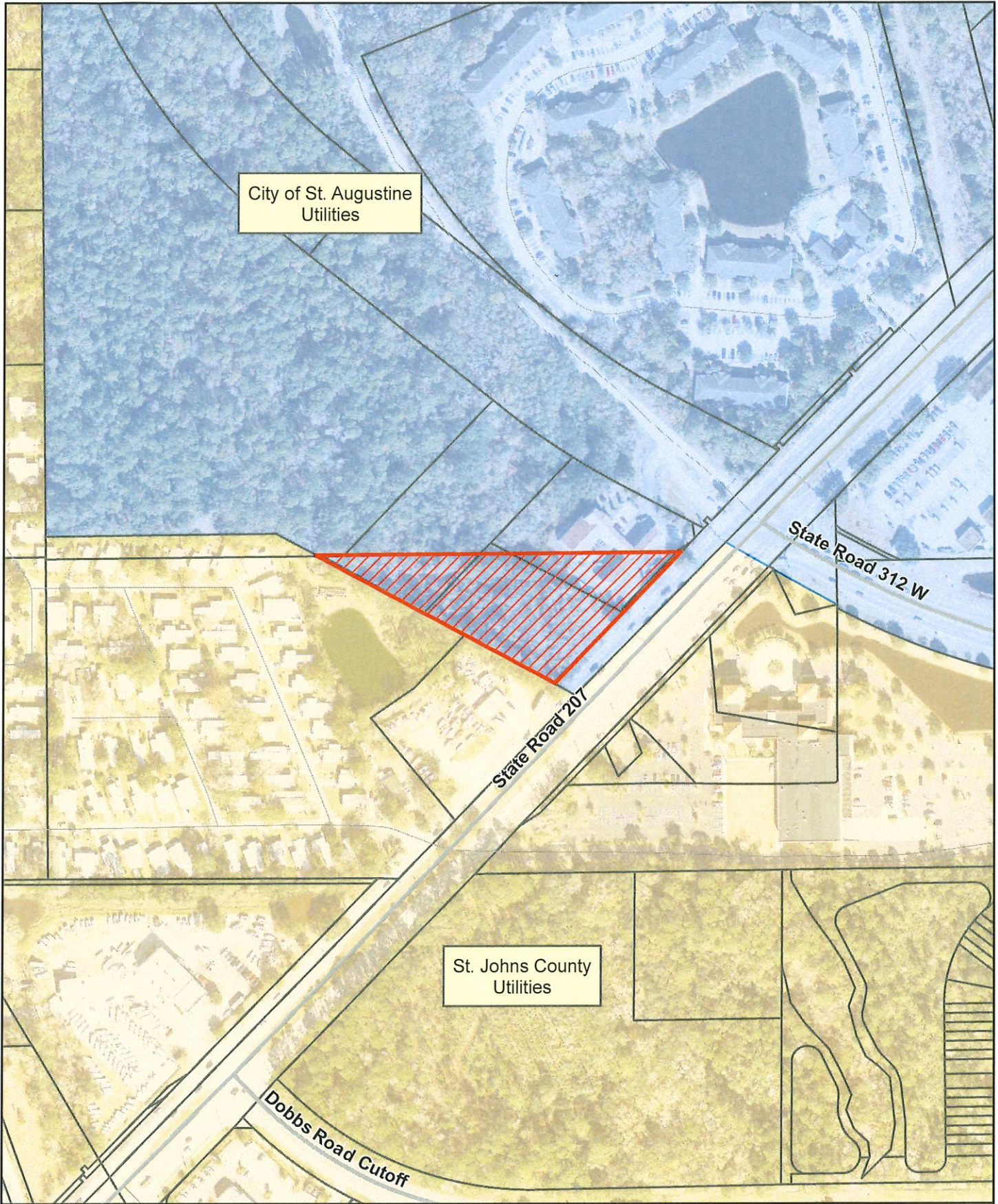
Utility Service Area Exchange



0 320 640 Feet

This map is for reference use only. Data provided are derived from multiple sources with varying levels of accuracy. The St. Johns County Utility Department disclaims all responsibility for the accuracy or completeness of the data shown herein.

N



City of St. Augustine
Utilities

St. Johns County
Utilities

State Road 312 W

State Road 207

Dobbs Road Cutoff

- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

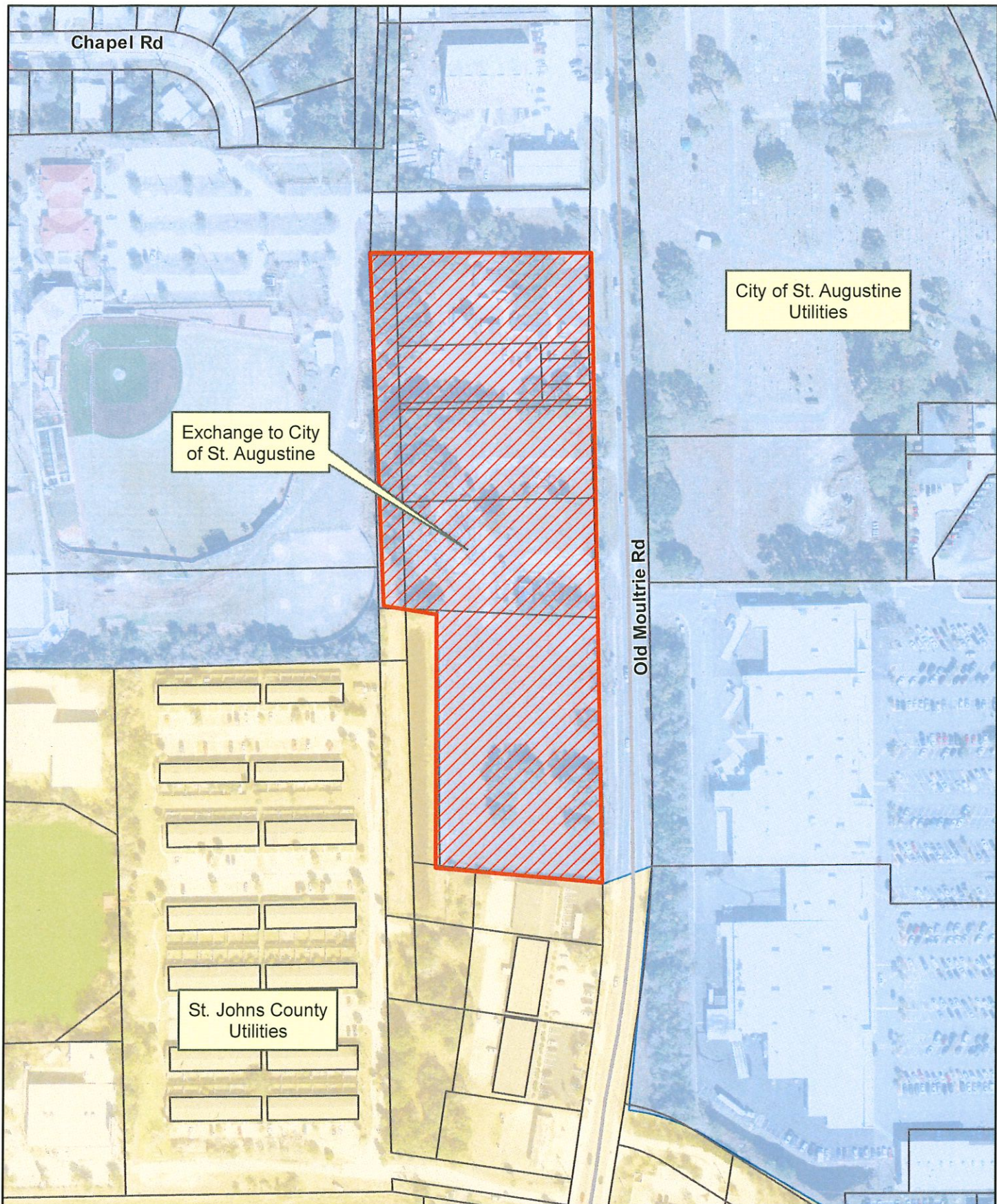
Location C

Utility Service Area Exchange



0 150 300 Feet

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- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

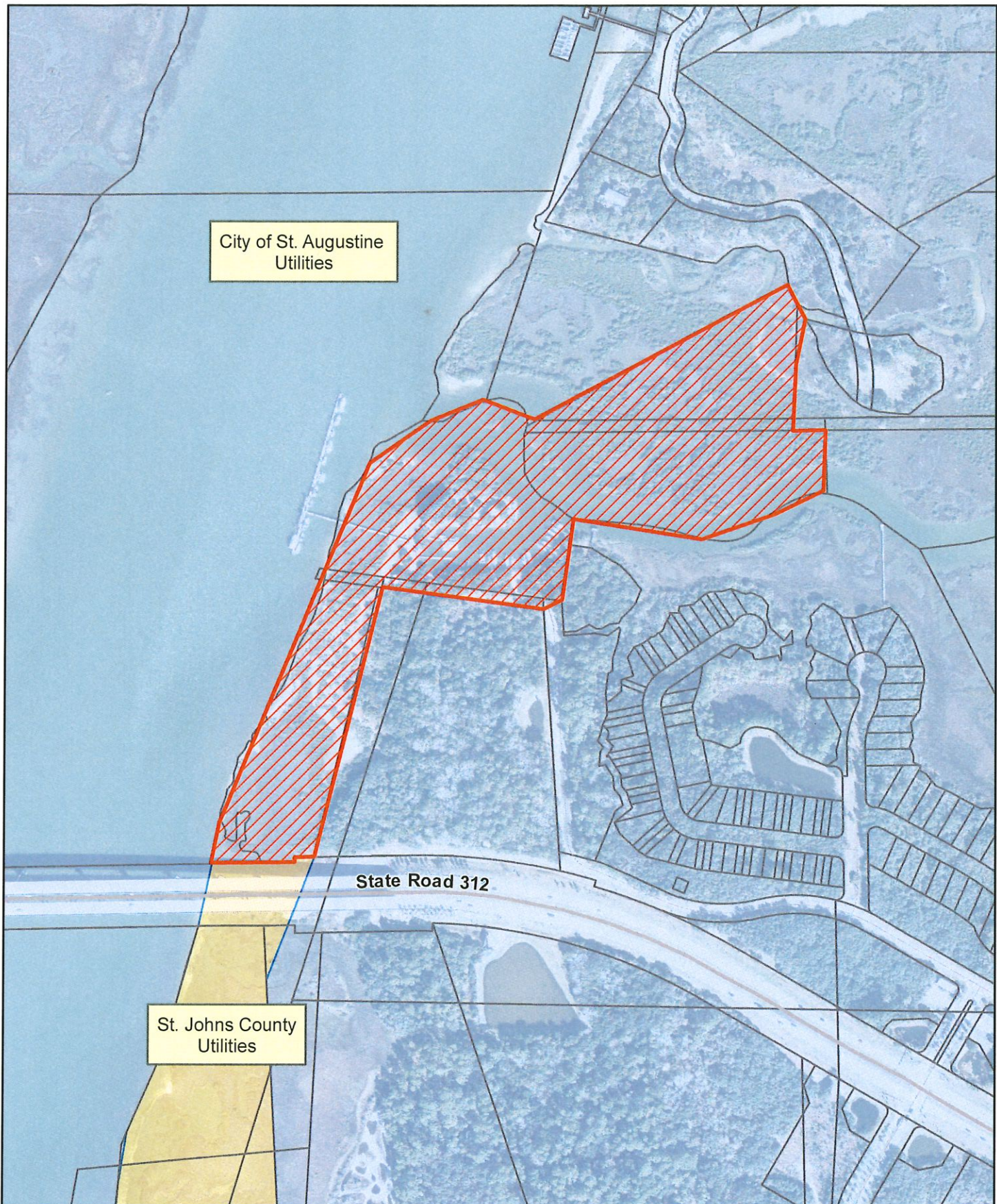
Location D

Utility Service Area Exchange



0 125 250 Feet

This map is for reference use only. Data provided are derived from multiple sources with varying levels of accuracy. The St. Johns County Utility Department disclaims all responsibility for the accuracy or completeness of the data shown hereon. Prepared Date: 5/26/2020



- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

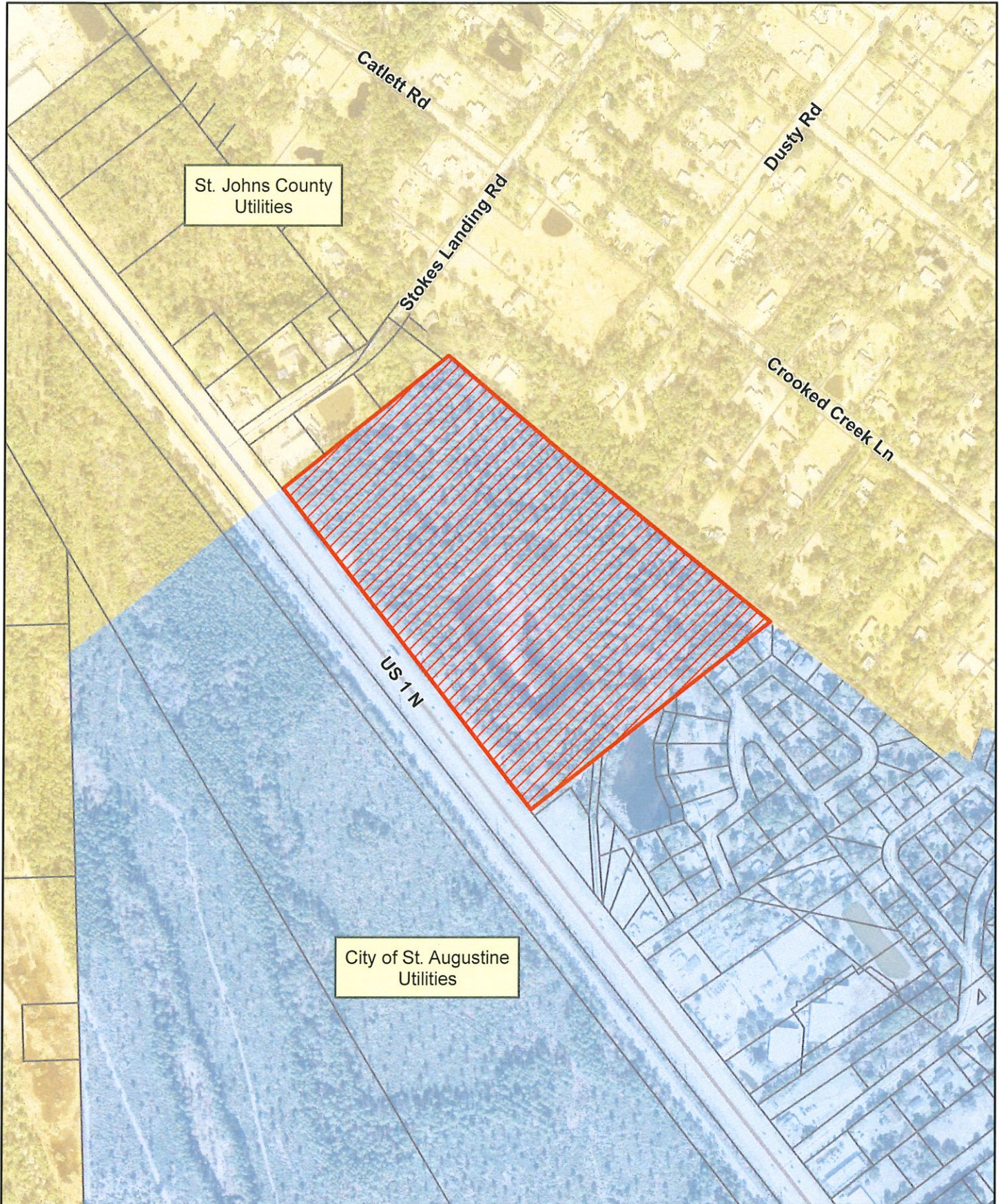
Location E

Utility Service Area Exchange



0 260 520 Feet

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- City Of St. Augustine Utilities
- St. Johns County Utilities
- Proposed Exchange Area

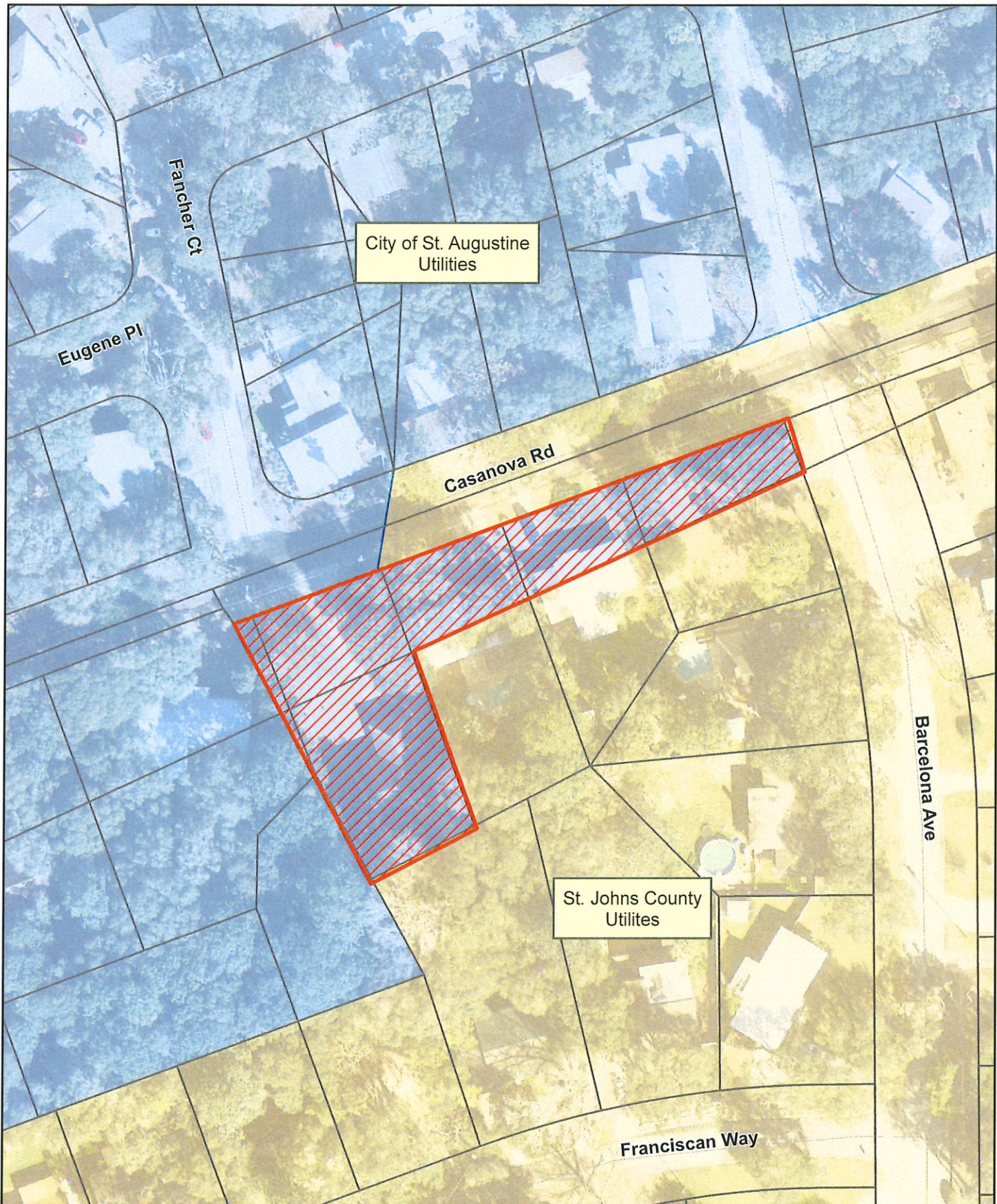
Location F

Utility Service Area Exchange



0 280 560
Feet

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- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

Location G

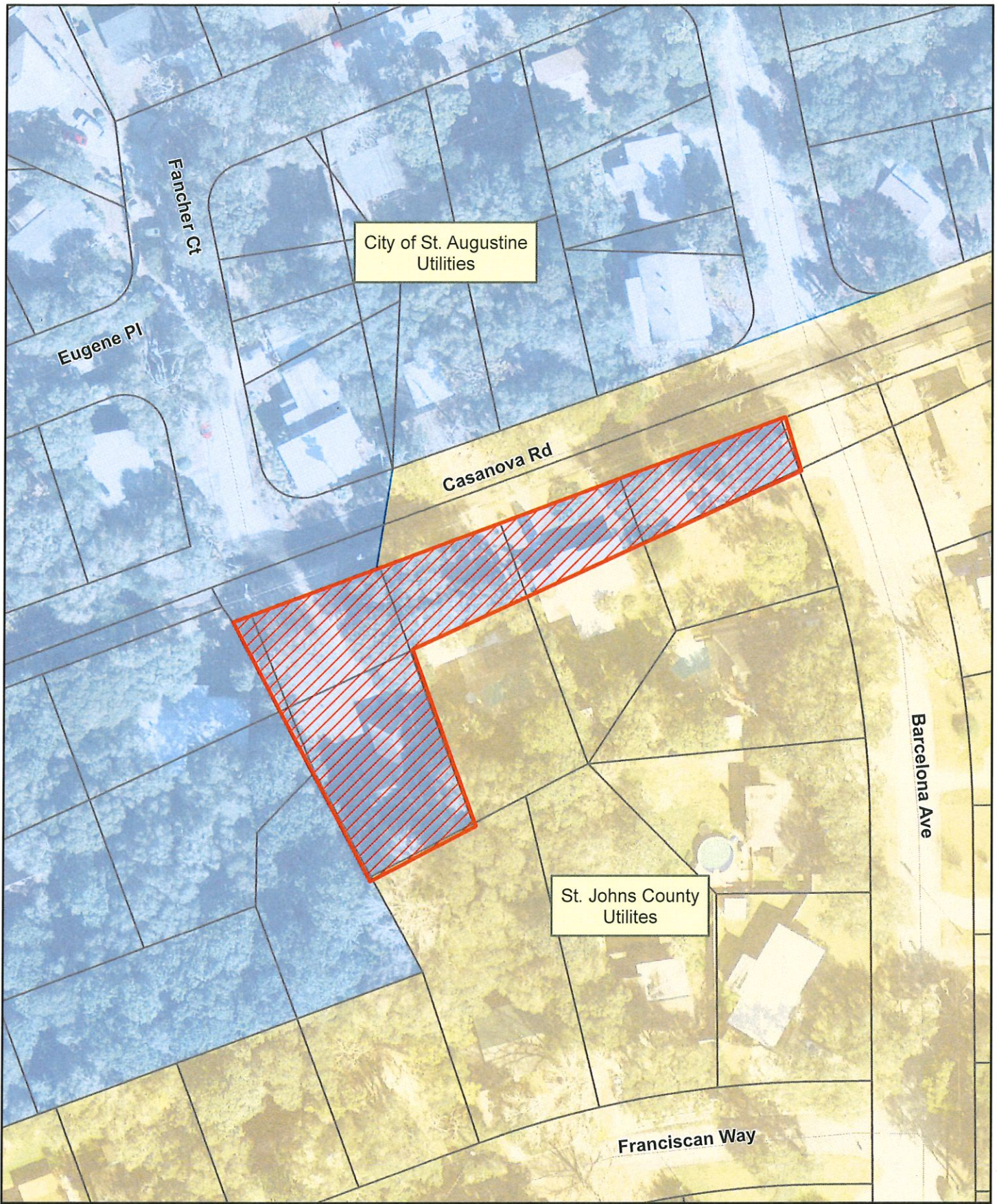
Utility Service Area Exchange



0 50 100 Feet

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N



- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

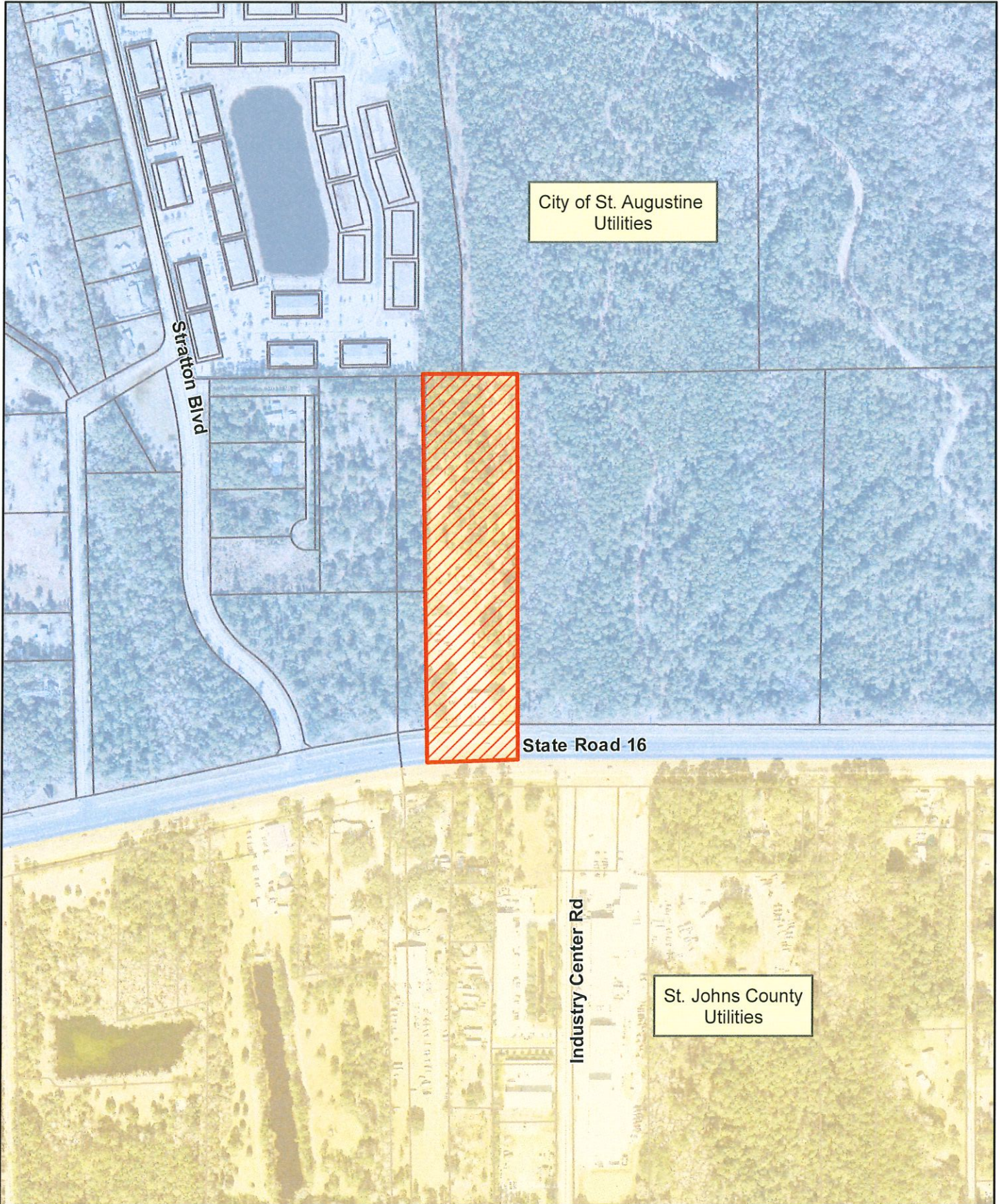
Location G

Utility Service Area Exchange



0 50 100 Feet

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- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

Location H

Utility Service Area Exchange



0 240 480 Feet

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- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

Location I

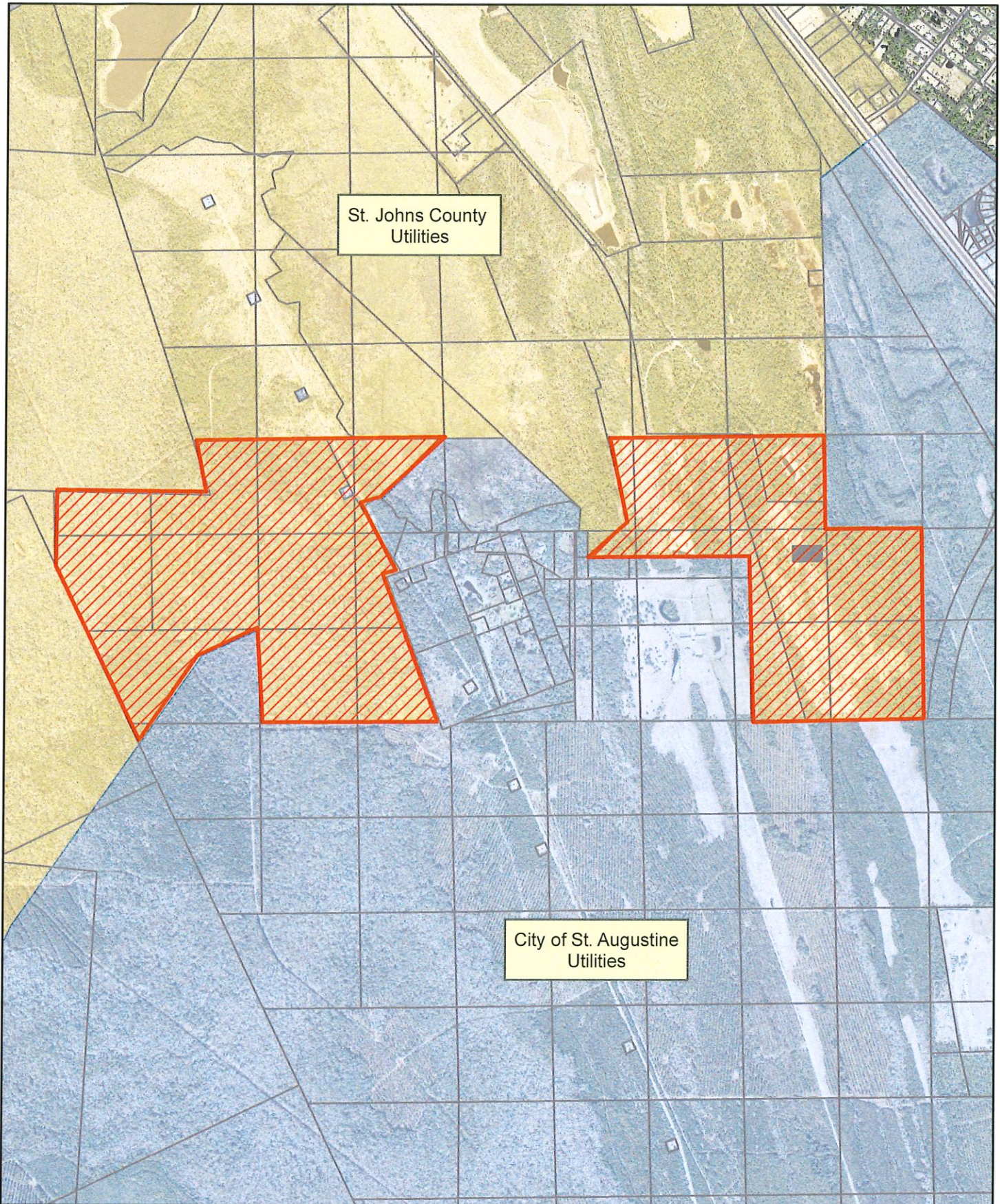
Utility Service Area Exchange



0 70 140 Feet

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N



- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

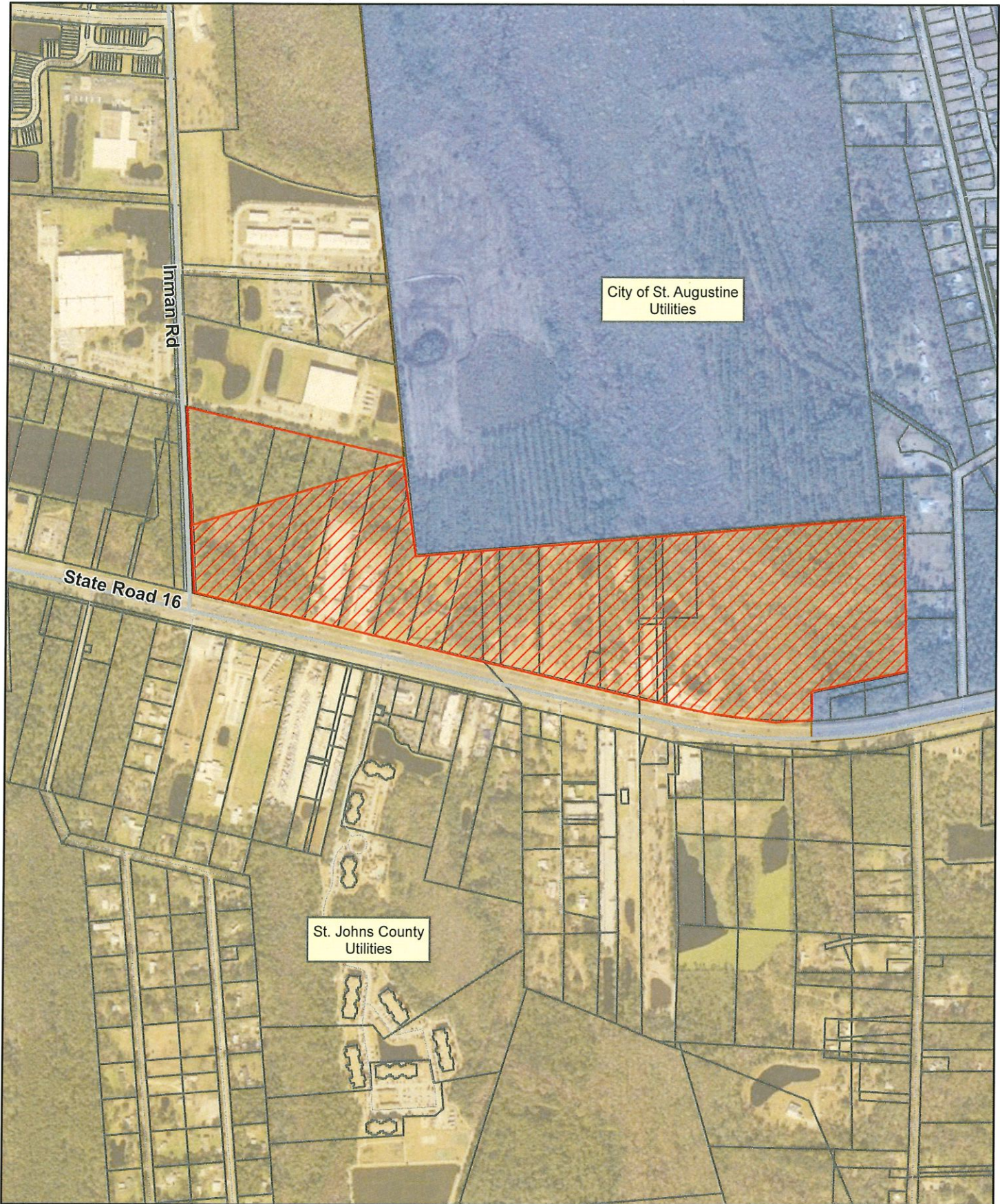
Location J

Utility Service Area Exchange



0 1,000 2,000 Feet

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- St. Johns County Utilities
- City Of St. Augustine Utilities
- Proposed Exchange Area

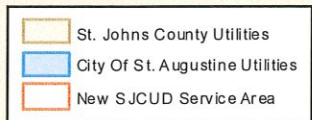
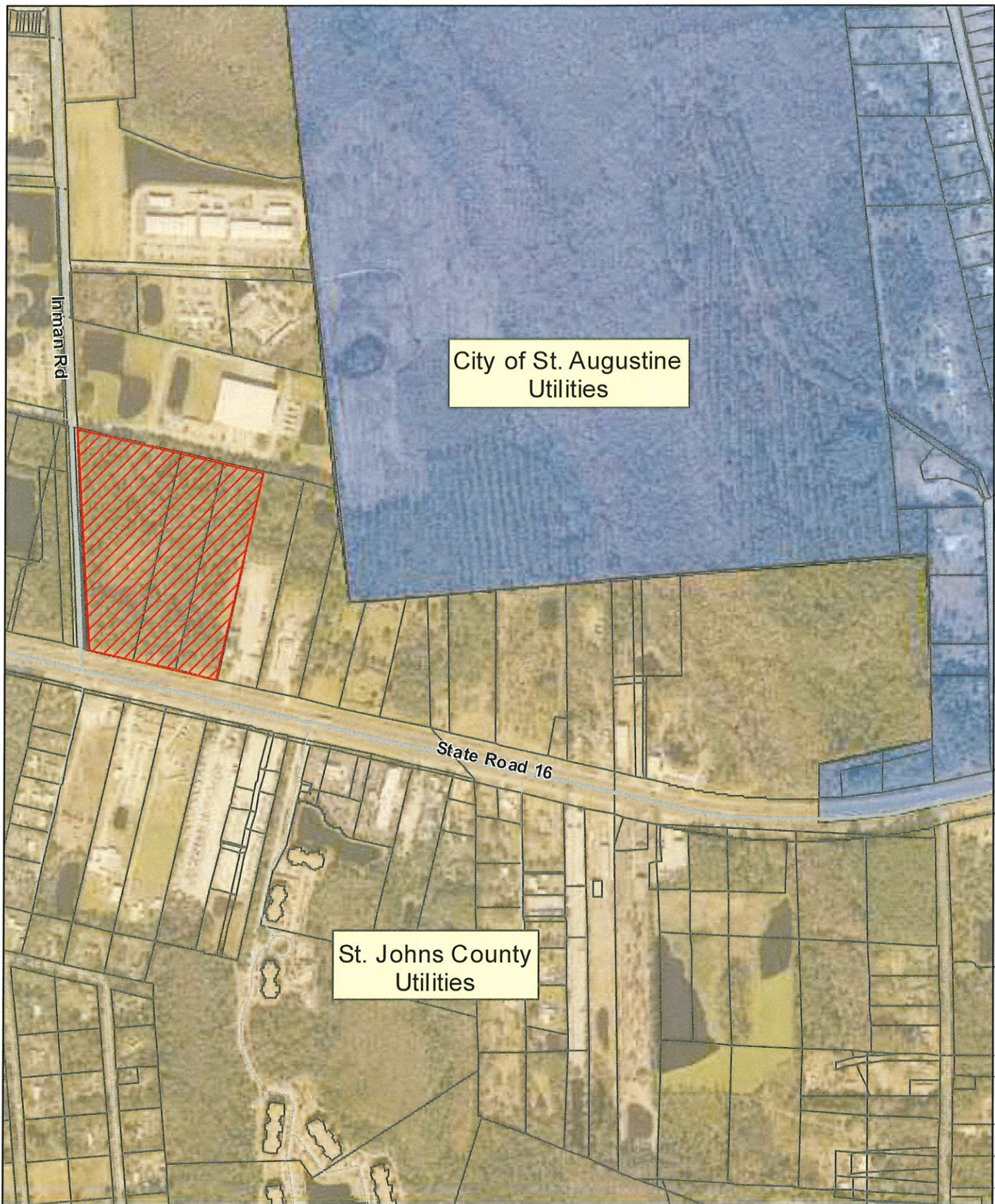
Location K

Utility Service Area Exchange



0 500 1,000 Feet

This map is for reference use only. Data provided are derived from multiple sources with varying levels of accuracy. The St. Johns County Utility Department disclaims all responsibility for the accuracy or completeness of the data shown hereon.



Location L

Utility Service Area Exchange



0 420 840 Feet

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CITY OF ST. AUGUSTINE, FLORIDA

M E M O R A N D U M

TO: John P. Regan
City Manager

DATE: September 21, 2020

RE: St. Augustine Police Department
Grant Award No. 2020-JAGC-STJO-4-5R-058

We are in receipt of the referenced grant awarded by the Department of Justice, Office of Criminal Justice Grants in the amount of \$18,350.00.

These grant funds will be utilized by the St. Augustine Police Department to purchase the following:

8 Ballistic Shields	\$8,968
3 Portable Barrier Screens	\$6,897
SWAT Hostage Negotiation	\$2,485
Crisis Communication System	

If you concur, please place this matter on the next available consent agenda for the consideration and approval of the City Commission.

Thank you for your consideration in this matter.



Barry E. Fox
Chief of Police

dt
attachment

cc: D. Galambos, City Clerk w/original attachment

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

ACCEPTANCE OF FEDERAL FUNDING ASSISTANCE

Subrecipient: City of St. Augustine

Subgrant Number: 2020-JAGC-STJO-4-5R-058

Project Title: SAPD PUBLIC SAFETY PROGRAM INITIATIVE

Pass-through Entity: Florida Department of Law Enforcement

This award is subject to all applicable rules, regulations, and conditions, as contained in the Department of Justice Grants Financial Guide, and the Office of Management and Budget Uniform Grant Requirements (2 C.F.R. Part 200). This award is also subject to the incorporated standard and special conditions, and such further rules, regulations, and policies as may be reasonably prescribed by the State or Federal Government.

In witness whereof, the parties affirm they each have read and understand the conditions set forth in this agreement, have read and understand the agreement in its entirety, and accept this agreement through the signature of their duly authorized officers on the date, month, and year set out below.

City of St. Augustine
Authorizing Official (Commission Chairperson, Mayor, or Designated Representative)

Signature

Date

Tracy W. Upchurch, Mayor, City of St. Augustine, Florida
Printed Name and Title

St. Augustine Police Department
Authorizing Official (Official, Administrator, or Designated Representative)

Signature

Date

Barry E. Fox, Chief of Police
Printed Name and Title

Florida Department of Law Enforcement
Office of Criminal Justice Grants

Signature

Date

Rona Kay Cradit, Bureau Chief
Printed Name and Title

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

SPECIAL CONDITIONS

Subrecipient: City of St. Augustine

Subgrant Number: 2020-JAGC-STJO-4-5R-058

Project Title: SAPD PUBLIC SAFETY PROGRAM INITIATIVE

Pass-through Entity: Florida Department of Law Enforcement

In addition to the attached standard conditions, the above-referenced grant project is subject to the special conditions set forth below.

Ref# S43242: The subgrantee's procurement policy does not appear to comply with all federal procurement requirements outlined in the Office of Management and Budget (OMB) Uniform Requirements, specifically: a provision for avoiding acquisition of unnecessary or duplicative items (2 C.F.R. 200.318d) and a provision for the best practice of allowing the entity to enter into state and local intergovernmental agreements (2 C.F.R. 200.318e). All subaward procurements must comply with the standards identified in OMB's Uniform Requirements and documentation must be maintained and provided to the Office of Criminal Justice Grants at monitoring.

RONA KAY CRADIT
BUREAU CHIEF

CITY OF ST. AUGUSTINE

MEMORANDUM

TO: Mayor and City Commissioners

DATE: October 1, 2020

RE: QUARTERLY REPORT: 4TH QUARTER FY 2019-2020

Please find enclosed the following documents reflecting the fiscal year 2019-2020 4th quarter in review for the City Attorney's office:

- ❖ **WORK LOG DRAFTING & REVIEW CHART (201 ITEMS)**
- ❖ **PUBLIC MEETINGS ATTENDANCE CHART (55.25 HOURS)**
- ❖ **CITY ORDINANCE VIOLATION DISPOSITION CHART (18 CASES)**
- ❖ **STAFF & NEW BOARD MEMBER TRAINING CHART (4 HOURS)**
- ❖ **ORDINANCE & RESOLUTION CHART (19 ITEMS)**

This quarterly report mirrors the same categories as our annual report. As always, should you wish to meet with me individually to discuss any of this information, or the specifics of a particular matter, please do not hesitate to let me know.

Matters of ongoing civil litigation with retained outside counsel appropriated from General Fund Reserves, invoiced monthly and approved on consent agenda are:

- 1) Marlowe v. City (*Docks and the City's submerged lands and riparian ownership*)
- 2) Doan Trust v. City (*Unitrust income beneficiaries dispute involving City*)

Matters of ongoing litigation being handled in house are:

- 1) City v. Keegan (*Code Enforcement Lien Foreclosure*)
- 2) City v. Vino del Grotto (*Eviction and Bankruptcy*)
- 3) Big River Breweries d/b/a A1A Aleworks (*Bankruptcy*)
- 4) Nager v. City (*Injunction Against Face Coverings*)
- 5) Pacetti v. City (*Injunction Against Removal of Confederate Monument*)
- 6) Edgerton v. City (*Injunction Against Removal of Confederate Monument*)

Of note, we have received a multi-party claim of exactions regarding the City's vacation rental ordinances and have rejected those claims. A related lawsuit has been filed seeking injunctive relief and damages and the matter is being handled by our insurance defense team through the Florida League of Cities.

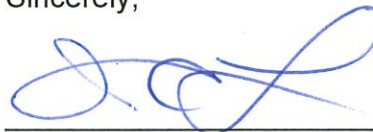
Code review updates our office has continued to work on are:

- 1) Implementation of Event Policy in Public Spaces: This is a continuation of the adopted event policy, including a review of terms of use for special events, and legal updates to clarify and conform to existing law, including terms of use for public spaces. Ordinance 2020-02 was passed at second reading before the Commission on September 14, 2020. *(Multiple Chapters)*.
- 2) Pension and Retirement Updates: These are matters either of correcting inconsistencies or related to statutory compliance and will be presented in the upcoming City Commission meetings.
- 3) Sign Code Amendments: These include illumination standards related to Nights of Lights, approved at the City Commission's September 28th meeting, modifications to sign zones requested by hotel developers to be heard at final hearing, and a complete first draft overhaul of the City's sign code currently under review for comments by Planning and Zoning staff.
- 4) Utility Service Area: This relates to a comprehensive review of the County's and the City's service areas, providing map corrections and procedures to address more efficient service models via an interlocal agreement.
- 5) Legislative Update: We are communicating with all affected departments to determine any code revisions as a result of the last legislative session.

This last quarter of the fiscal year has been marked by substantial legal work related to COVID-19 and relocation of the Confederate monument and related litigation. In addition, the City Attorney's office has continued to provide legal support to all City departments on projects ranging from the City's adoption of its new Comprehensive Plan, to grant, contract and procurement of major public works projects.

Consistent with City Commission consensus at its August 12, 2019 meeting, this quarterly report is placed on the consent agenda for the October 12, 2020 City Commission meeting. The attached charts are included for the Commission's information and I am available for a presentation if the Commission pulls the item from the consent agenda.

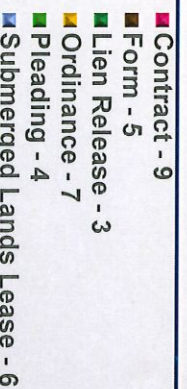
Sincerely,



Isabelle C. Lopez
City Attorney

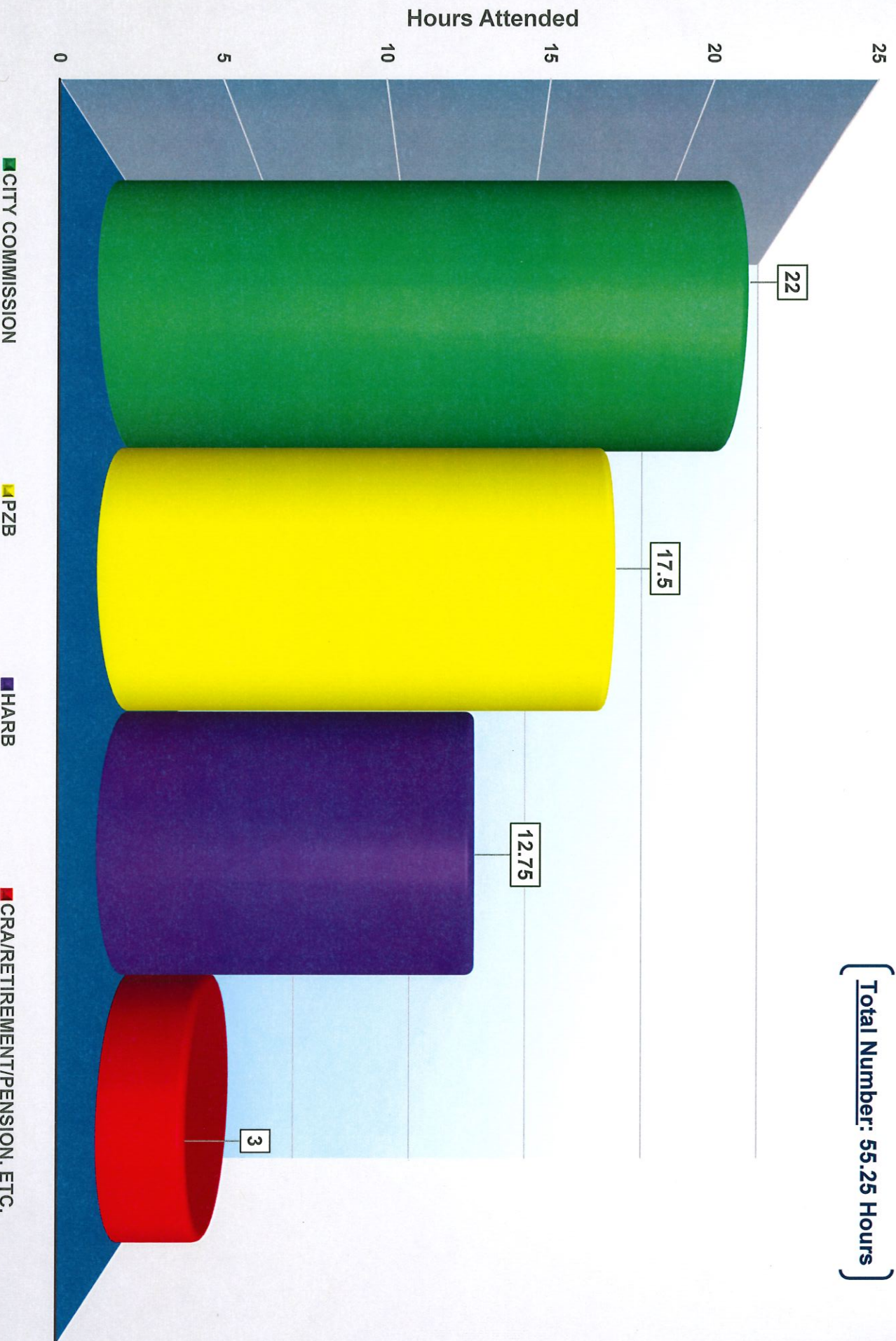
Attachments

[TOTAL: 201 ITEMS]

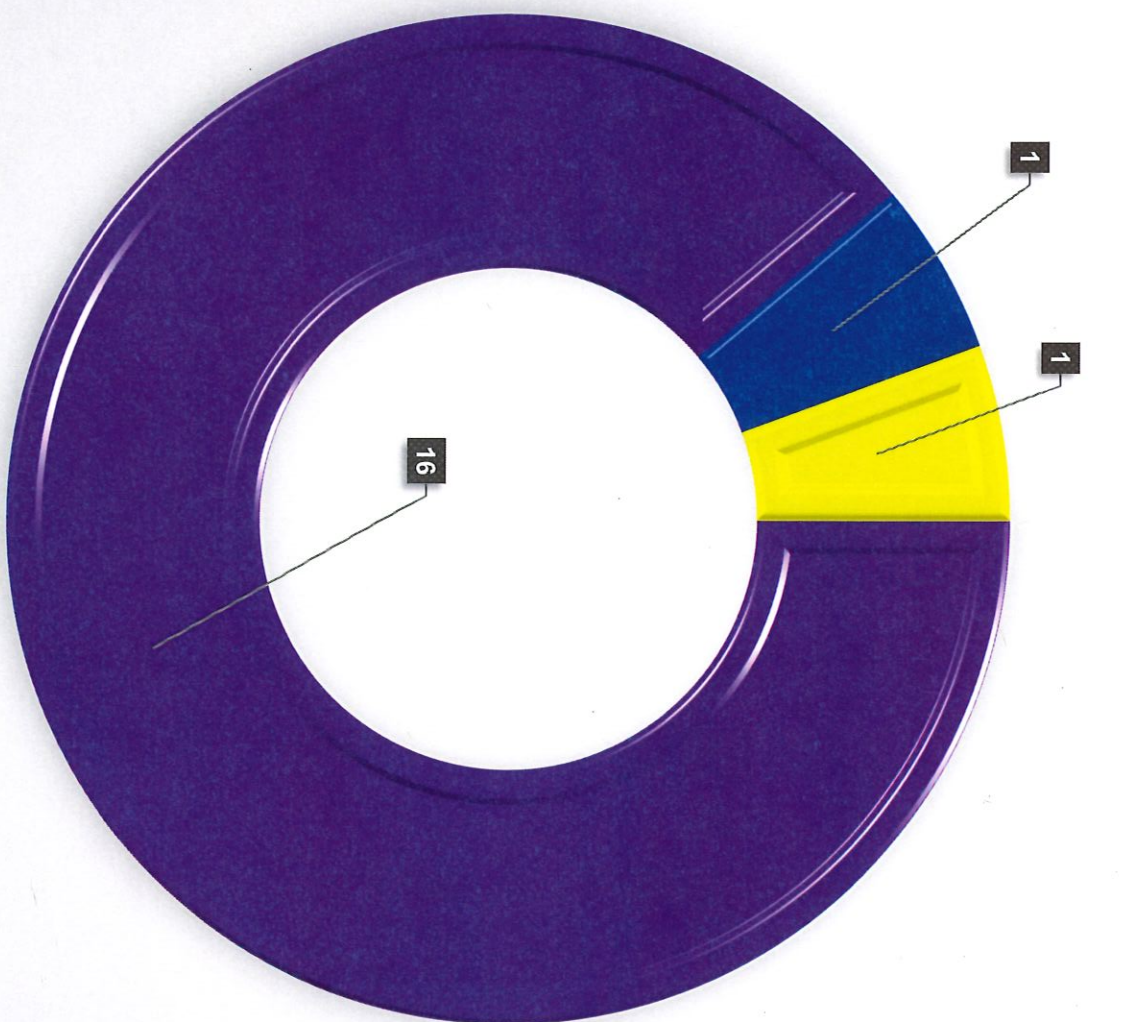


PUBLIC MEETING ATTENDANCE: 4TH QUARTER FY 2019-2020

[Total Number: 55.25 Hours]



CITY ORDINANCE VIOLATIONS: 4TH QUARTER FY 2019-2020



[BY NUMBER OF CASES]

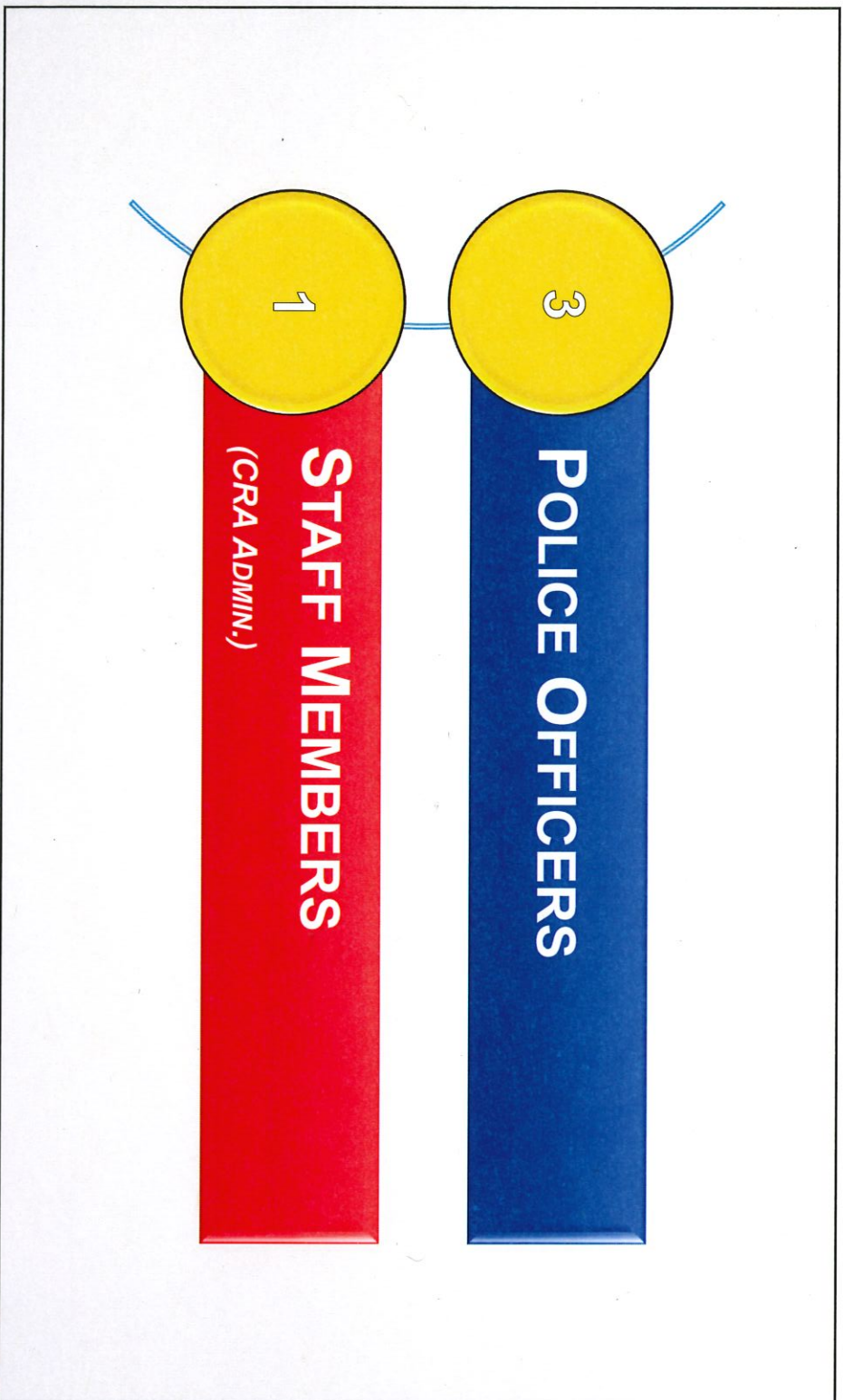
[TOTAL: 18 CASES]

■ Adjudicated Guilty - 16
■ Nolle Prossed - 1
■ Paid Fine - 1

STAFF & NEW BOARD MEMBER TRAINING: 4TH QUARTER FY 2019-2020

[BY NUMBER OF HOURS]

[TOTAL: 4 HOURS]



ORDINANCES & RESOLUTIONS – 4TH QUARTER FY 2019-2020

[TOTAL: 19 ITEMS]

ORDINANCES

- 2020-02: Public Spaces and Events
- 2020-23: Stormwater Fee Increase
- 2020-24: Annual Budget
- 2020-25: Eliminate Roof Pitch Req. for Non-Conforming Lots
- 2020-26: Nights of Lights Dates
- 2020-27: Amendment to Mandatory Retirement Age
- 2020-28: Amend Sign Zone 4

RESOLUTIONS

- 2020-06: Naming Herbie Wiles Park
- 2020-11: Adopting Public Parks Manual
- 2020-27: Short-Term/Vacation Rental Fee Schedule
- 2020-28: Criteria for Use of City Seal
- 2020-29: Reduced Permit Fees
- 2020-30: HACRA Budget
- 2020-31: LCRA Budget
- 2020-32: Tentative Millage Rate
- 2020-33: Final Millage Rate
- 2020-34: Nights of Lights Dates for 2020
- 2020-35: Brownfield Designation
- 2020-37: Management of Fish Island

