



## **AGENDA**

### **Planning and Zoning Board City of St. Augustine, Florida**

**Alcazar Room**

Tuesday, May 4, 2021 at 2:00 p.m.

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#### **HEALTH AND SAFETY PROTOCOLS FOR IN-PERSON PUBLIC MEETINGS AND HEARINGS**

Consistent with the Governor of Florida's Executive Order No. 20-51 and 20-52, as extended, modified, or amended, under the authority granted by the City of St. Augustine's Charter, Article IV, Division 4, and pursuant to Resolution 2020-10, the City Manager, or the Assistant City Manager as designated by the City Charter, or their designee, may make administrative orders and rules that have the full force and effect of local law during the pendency of a federal, state or local emergency or public health emergency. All existing laws, ordinances, and rules inconsistent with the provisions of sections 252.31-252.90, Florida Statutes, or identified as inconsistent with the directives of the State Health Officer and Surgeon General pursuant to their authority under Chapter 381, Florida Statutes, shall be suspended during the period of time and to the extent that such conflict exists. The City Manager, Assistant City Manager, or their designee, may issue administrative orders in support of these public health emergency directives to provide more efficient and orderly preparedness and recovery. Consistent with public health emergency directives of the State of Florida, the City Manager or designee may waive the procedures and formalities otherwise required, when reasonably necessary to preserve the health and welfare of the public.

Consistent with City of St. Augustine Resolutions 2020-20, 2020-21, and 2020-39 the City Manager, or their designee, specifically authorizes the following health and safety protocols:

- 1) All meeting rooms will be configured to maintain the 6-foot social distancing radius recommended by the CDC.
- 2) All meeting rooms will be sanitized by wiping all flat surfaces and chairs prior to each meeting.
- 3) All members of the public, City Commission, staff, and appointed boards or committees are required to wear a face covering over the nose and mouth at all times while in the meeting room.
- 4) Face masks and hand sanitizer will be made available as needed prior to entry.
- 5) Face coverings include a uniform piece of material that securely covers a person's nose and mouth and remains affixed in place without the use of one's hands.

Types of coverings include a face mask, homemade mask, or other covering, such as a scarf, bandana, handkerchief, or other similar cloth covering or full-face shields.

- 6) Participants requesting accommodation due to a disability which prevents the use of face coverings may use alternative face coverings. Alternative face coverings include scarves, other loose face covering, or full-face shield.
- 7) Participants unable or unwilling to wear a face covering will be required to remain outside of the meeting hall where they may audibly observe the meeting or hearing.
- 8) Participants unable or unwilling to wear a face covering will be allowed to participate in any public comment period from a microphone outside the meeting room and audible to the Commission or Board.
- 9) Capacity for physical attendance within the Alcazar Room will be reduced based on the 6-foot social distancing and air flow requirements. Physical attendance will be prioritized as follows until maximum capacity is reached:
  - a. Commission Members
  - b. City Attorney
  - c. City Manager
  - d. City Clerk
  - e. Necessary staff
  - f. Applicants (one at a time)
  - g. Public participants
- 10) Applicants appearing before a board for hearing will be asked to queue outside the meeting room and enter with any witnesses or agents upon the calling of their application for hearing.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in public meetings should contact the City not later than seven (7) days prior to the meeting.

### **Regular Agenda**

1. **Roll Call**
2. **General Public Comments for Items Not on the Agenda**
3. **Approval of Minutes**
  - a. Regular Meeting Minutes from April 6, 2021.
4. **Use by Exception**

- a. 2021-0044

Christopher Mury – Owner/Applicant

#### **263 Riberia Street**

To approve one (1) off-site parking space at 256 Riberia Street (Oasis Boat Yard) for a short term rental.

- b. 2021-0049 Susan Bebry – Applicant  
Ribossa Property Management, LLC - Owner  
[63 Saragossa Street](#)  
To approve three (3) parking spaces on Saragossa Street for a short term rental.
- c. 2021-0050 Corinne Hardisty – Applicant  
B & B Family, LLC - Owner  
[50 South Dixie Hwy, Suite 5](#)  
To approve a wholesale (non-THC CBD hemp products) business at this location.
- d. 2021-0053 Daniel Brown – Applicant  
Courtney and Jarrod Depriest - Owners  
[90 DeHaven Street](#)  
To approve two (2) parking spaces in the municipal parking garage for a short term rental.
- e. 2021-0054 Windstar 195, LLC –Owner/Applicant  
[195 W. King Street, 16 Everett Street and PID#118550 0050](#)  
To approve a candy manufacturing and warehouse use at this location.

## **5. Conservation Overlay Zone Development**

- a. 2021-0040 R.E. Chip Mitchell – Applicant  
(Continued from April 6 PZB meeting) California Trends, LLC - Owner  
[70 Florida Avenue](#)  
To approve the construction of a retaining wall in Conservation Overlay Zone 2.
- b. 2021-0045 Martin Cicero – Owner/Applicant  
[6 Coleman Drive](#)  
To remove two (2) significant trees (oaks) adjacent to a single family home.

## 6. Variance/Conservation Overlay Zone Development

a. 2021-0052

Mark McConnel – Owner/Applicant

[S. Leonardi Street \(PID# 119920 0350\)](#)

To remove two (2) significant trees (laurel oaks) and to approve a variance to encroach into the required side and rear yard building setbacks for a garage/guesthouse.

## 7. Rezoning

a. 2021-0051

Gary Davenport, PA – Applicant

36 Granada, LLC- Owner

[36 Granada Street](#)

To rezone the property from Commercial Low-one (CL-1) to Commercial Low-two (CL-2).

## 8. Other Business

- a. Discussion of Building Code Task Force proposed Land Development Code Amendments
- b. Discussion and Recommendation of Change to the Definition of “Bar, cocktail lounge, saloon or tavern”. (Sec. 28-2 Definitions)

## 9. Adjournment

**Notices:** In accordance with Florida Statute 286.0105: “If any person decides to appeal any decision made by the Planning and Zoning Board with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone: (904) 825-1007; 1-800-955-8771 (TDD) or 1-800-955-8770 (V), via Florida Relay Service.

*Please note that one or more members of the City Commission or its appointed boards or committees may attend this meeting and participate, however they may not engage in a discussion or debate amongst themselves on any issue that will likely come before their respective elected or appointed body.*

*The materials prepared and presented are part of the City’s ongoing Florida Public Records and Government in the Sunshine compliance and are not intended to be relied upon or to reach investors or the trading markets.*